

City of Baldwin City
PO Box 86
Baldwin City, Kansas 66006
Council Meeting Agenda

Baldwin City Public Library
800 7th St
Baldwin City, KS 66006

TUESDAY
September 5th, 2023
7:00 PM



Budget Hearing

Revenue Neutral Hearing

RHID Hearing

A. Call to Order-Mayor Casey Simoneau

B. Approval of Agenda

C. Consent Agenda

1. Minutes 08.15.2023
2. Special Event-Golf Tournament-fundraiser for the Chamber of Commerce
3. Special Event-Homecoming Parade-Baldwin High School
4. Special Event-BGA Fundraiser-Big Hair on the Square
5. Special Event-Adult Only Carnival

D. Public Comment:

Members of the public are welcome to comment on items relating to City business not listed on this Agenda. Please stand and wait to be recognized by the Mayor. As a general practice, the comments may or may not be acted upon by the Council during the meeting, or Council may refer the items to staff for follow up.

*If you wish to comment on an item listed on the agenda, a **sign-up sheet** is provided for you to sign in and provide your address. You will be called on when the Agenda item of interest is under discussion by the Council.*

E. Special Reports or Presentations

Proclamation-Suicide Awareness

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800 7th St
Baldwin City, KS 66006**

**TUESDAY
September 5th, 2023
7:00 PM**



F. Old Business

1. Approval of 2024 Budget
2. RHID Ordinance-Trail View
3. Bids for Bauer Building
4. Approval of the final version of citywide survey

G. New Business

H. Council Committee Reports

1. Budget and Finance - Scott Lauridsen/Cory Venable
2. Community Development - Cory Venable/Susan Pitts
3. Public Safety - Susan Pitts/Jerry Smith
4. Public Works and Utilities - Julie Constantinescu/Jerry Smith
5. Strategic Planning - Scott Lauridsen/Julie Constantinescu

I. City Administrator and Staff comments

J. Council and Mayor comments

K. Executive Session

L. Adjourn

City Council meets every first and third Tuesday of each month at 7:00 p.m. in the Library community meeting room. Council work sessions are held the last Tuesday of each month at 7:00 p.m. in the American Legion Hall.

City of Baldwin City
Minutes
Tuesday, August 15th 2023

A. Call to Order

The Baldwin City Council was called to Regular Session at 7:00 p.m. at the Baldwin City Public Library, 800 7th Street, with Mayor Casey Simoneau presiding.

Present were Council Members: Cory Venable, Susan Pitts, Julie Constantinescu, and Jerry Smith.

Also, attending: Glenn Rodden-City Administrator; Amara Packard-City Clerk; Lynn Meador-Communications Director; Dakota Loomis-City Attorney; Officer Mike Underwood-Police Department; and Rob Culley-Director of Public Works; and Steve Gorden-Wastewater Supervisor.

B. Approval of Agenda

Susan Pitts moved and Julie Constantinescu seconded to approve the agenda. Motion carried with a vote of 4 yes and 0 no.

C. Consent Agenda

1. Minutes 08.01.2023
2. Special Event-Baldwin State Bank
3. Special Event-Rainbow Preschool
4. Sidewalk Dining & Hospitality License Application

Cory Venable moved and Susan Pitts seconded to approve the consent agenda. Motion carried with a vote of 4 yes and 0 no.

D. Public Comment

E. Special Reports or Presentations

F. Old Business

1. Budget Hearing Notice

There needs to be a publication for the budget hearing and revenue neutral hearing, which is set for the first meeting in September.

Jerry Smith moved and Julie Constantinescu seconded to approve the publication of the hearing date for the combined revenue neutral and 2024 fiscal year budget.

Motion carried with a vote of 4 yes and 0 no.

G. New Business

1. Resolution-CDBG Grant

There is no cost to the city for this grant.

Jerry Smith moved and ASusan Pitts seconded to approve the resolution for the CDBG grant. Motion passed 4 yes and 0 no.

2. Asphalt Roller Purchase

The public works department is asking for approval to purchase a new compactor roller. This is the most pressing piece of equipment that needs to be replaced right now. Staff recommends purchasing the CAT unit for \$36,066.42.

Jerry Smith moved and Julie Constantinescu seconded to purchase the roller from CAT for \$36,066.42. Motion passed 4 yes and 0 no.

3. Hydro Vac Sewer Cleaning Machine Purchase

The lift stations are having to be cleaned out more often and the pumps at the sewer plant get plugged, the hydro vac machine is the best way to get it cleaned out. Staff recommends purchasing the HX50.

Jerry Smith moved and Julie Constantinescu seconded to purchase the Ditch Witch HX50. Motion passes 4 yes and 0 no.

H. Committee Reports

1. Budget and Finance - Scott Lauridsen/Cory Venable

Next meeting will be 08/18/23 at 7:45am. 2nd floor of City Hall

2. Community Development - Cory Venable/Susan Pitts

Next meeting will be 8/28/23 at 4:00 p.m., 2nd floor of City Hall

3. Public Safety - Susan Pitts/Jerry Smith

Next meeting will be on 9/12/2023 at 4:00 p.m.

4. Public Works and Utilities - Julie Constantinescu/Jerry Smith

- Julie thanked all of the public work employees that helped Ottawa after the big storm that came through.
- new generation alterations to the upper base, radiators scheduled for July delivery has been pushed back a month.

- New substation-Mid States is dealing with another city and got bids for transformers and those companies are saying to expect 5 year lead times for transformers.
- Newton substation still working with Mid-States to address recent outages.
- Evergy wholesale distribution charge and circuit upgrades will not be paid up front because of the city's new generation. The costs will likely be passed onto the city through the wholesale distribution charge.
- Glenn and Jeff attended an EV charging virtual meeting with members from the state. Glenn will have an update.
- Public works is working on fixing the crosswalk at 8th and Ames St.
- Discussed increasing wages for wastewater employees.
- The city paid \$17,000 for chemicals for the pool that was open for 72 days this summer.
- Had some complaints of paint rubbing off on swimsuits at the pool, discussed a new product to use but would cost \$52,000.00.

Next meeting will be 09/14/23 at 9:00a.m.

5. Strategic Planning - Scott Lauridsen/Julie Constantinescu

- Met with the company out of Lawrence that is helping with the Strategic Plan survey.

Next meeting will be 08/18/2023 at 2:00pm 2nd Floor of City Hall

I. City Administrator and Staff Comments

The city is going to the second round of the application process for the charging stations. The deadline is the end of September. The charging stations would be in the parking lot behind City Hall.

J. Council & Mayor Comments

The bridge at Orchard Lane will be going out for bid in the next two weeks.

K. Executive Session

L. Adjourn

Jerry Smith moved and Cory Venable seconded to adjourn the regular meeting. Motion carried with a vote of 4 yes and 0 no. Time: 7:19 p.m.

Attest:

Amara M. Packard

City Clerk



SPECIAL EVENTS APPLICATION

Submit completed application to City Clerk Office thirty (30) days prior to event

Date: 8/21/2023

Name of contact person Dana Mullis, Baldwin City Chamber of Commerce
Phone 620-249-2866
Email dana@baldwincitychamber.com

Name of Sponsoring Business or Organization (if different than above)

Baldwin City Chamber of Commerce

Address or location of event Baldwin City Golf Course, 1102 Main

Describe the type of event proposed Golf Tournament
Date(s) of proposed event: September 23, 2023

Hours of operation: All day event

Please describe the details of your event in the space provided below. Attach additional sheets if necessary

Golf tournament fundraiser for the Chamber of Commerce

Attendance: Total anticipated attendance: Persons 80 Vehicles 40

Electrical - does your event require electricity? ☒ No ☐ Yes (if yes, show location(s) on map & Complete Green Utility Card)

Code 15-222 b., (1) – (b): Electrical Service shall not be installed until receipt of written request, \$25 activation fee. All energy consumed shall be metered and billed according to the rate set forth in Section 15-201(c).

Only the City, or its designee, may install or activate such temporary services and any materials used shall remain the property of the City.

Barricades – does your event require street closure? ☒ No ☐ Yes (if yes, show location(s) on map)

Trash: How will trash be managed? Provide ☒ Own Trash Receptacles
Request ☐ City Services (show location(s) on map)

Restrooms: Number of Portable Restrooms N/A (show location(s) on map)

Company to place/remove

☐ ☐

Company contact info _____

Structures: Are temporary buildings, site improvements or alterations, grills, tents, canopies, inflatable structures, or live music proposed with this request? ☒ No Yes (If yes, show location(s) on map)

If yes, please describe:

☐ ☐

Signs: Are signs or attention attracting devices proposed with this event? ☒ No Yes (if yes, show on map)

☒ **Publicizing Event:** Will the proposed event be advertised to the public?

☐ No ☒ Yes – Flyers ☒ Yes – Newspapers ☐ Yes – Radio/TV (Please attach copy)

APPLICATION CHECKLIST

☐ Completed Application

Map - Attach a map showing street(s) and location of the event as described above.

Map to Include Locations for: Electrical, Barricade, Trash, Restrooms, Structures, and Signs

Insurance coverage – Applications for all events *held on public property and/or assisted by the City of Baldwin City* must be accompanied by a Certificate of Insurance identifying the City as "Additional Insured." Proof of Liability and Bodily Injury Insurance Coverage at a minimum amount of \$500,000.00 combined single limit per occurrence with a minimum aggregate limit of \$1,000,000 is required. Insurance certificates must reference the event to be held and be dated within 30 days of the event. Contact City Clerk, Amara Packard at apackard@baldwincity.gov or call 785.594.6427 to confirm if applicable to your event.

☒ **Non-Profit:** Fee's may be waived by the City Administrator if a letter showing non-profit status is included with application.

☐ **Application fees:** \$100.00

☐ **Utility fees:** If electric service is requested, a fee of \$25.00 plus the cost of electricity used will be assessed. Applicants must complete a Green Utility Card in advance and include with the application.

☒ **Alcohol:** If alcohol is to be served or sold a copy of the *approved KSDR Form ABC-892 Temporary Permit Application and Agreement* on file with the City Clerk.

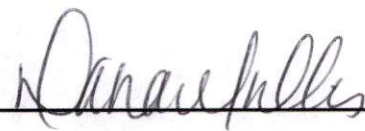
***Fillable Form ABC-892** available online:

<https://www.ksrevenue.org/pdf/abc892.pdf#search=892>

I certify that the information contained in and attached to this application is correct, and I agree to abide by the terms of the Code of the City of Baldwin City, Kansas, which regulate special events, and by the specific terms and stipulations of this permit.

By signing this application, the applicants for a Special Event Permit agree to hold the City of Baldwin City and its employees harmless for any and all claims, lawsuits, or liability including attorney fees, costs allegedly arising out of loss, damages, or injury to person or person's property occurring during the course of or pertaining to the Special Event caused by the conduct of employees or agents of applicants.

Applicants Signature:



**Applications for a special event filed after thirty (30) days prior to the event
may not be considered**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	RYAN S SPARKE 2201 W 25TH SUITE S LAWRENCE KS 66047	CONTACT NAME:		
		PHONE (A/C, No, Ext): 785-841-0073	FAX (A/C, No):	
		E-MAIL ADDRESS:	RYAN.SPARK@FBFS.COM	
		INSURER(S) AFFORDING COVERAGE	NAIC #	
		INSURER A: Western Agricultural Insurance Company	27871	
INSURED	KANDAYA SELVAN 1969 N 1250TH RD EUDORA KS 66025-8122	INSURER B:		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
X	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						
X	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		AMP6002823	05/10/22	05/10/23	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	OTHER:						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Per accident) \$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						
	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N		N/A				E.L. EACH ACCIDENT \$
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CG2026 DESIGNATED INSURED

CERTIFICATE HOLDER

CANCELLATION

BALDWIN CITY CHAMBER OF
COMMERCE
720 HIGH ST
BALDWIN CITY KS 66006

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Alcoholic Beverage Control
109 SW 9th Street, 5th Floor
PO Box 3506
Topeka KS 66601-3506
Mark A. Burghart, Secretary



Phone: 785-296-7015
Fax: 785-296-7185
kdor_abc.email@ks.gov
www.ksrevenue.gov
Laura Kelly, Governor

TEMPORARY PERMIT LOCATION AND ZONING

Applicant Name: Baldwin City Chamber of Commerce FEIN/SSN: _____

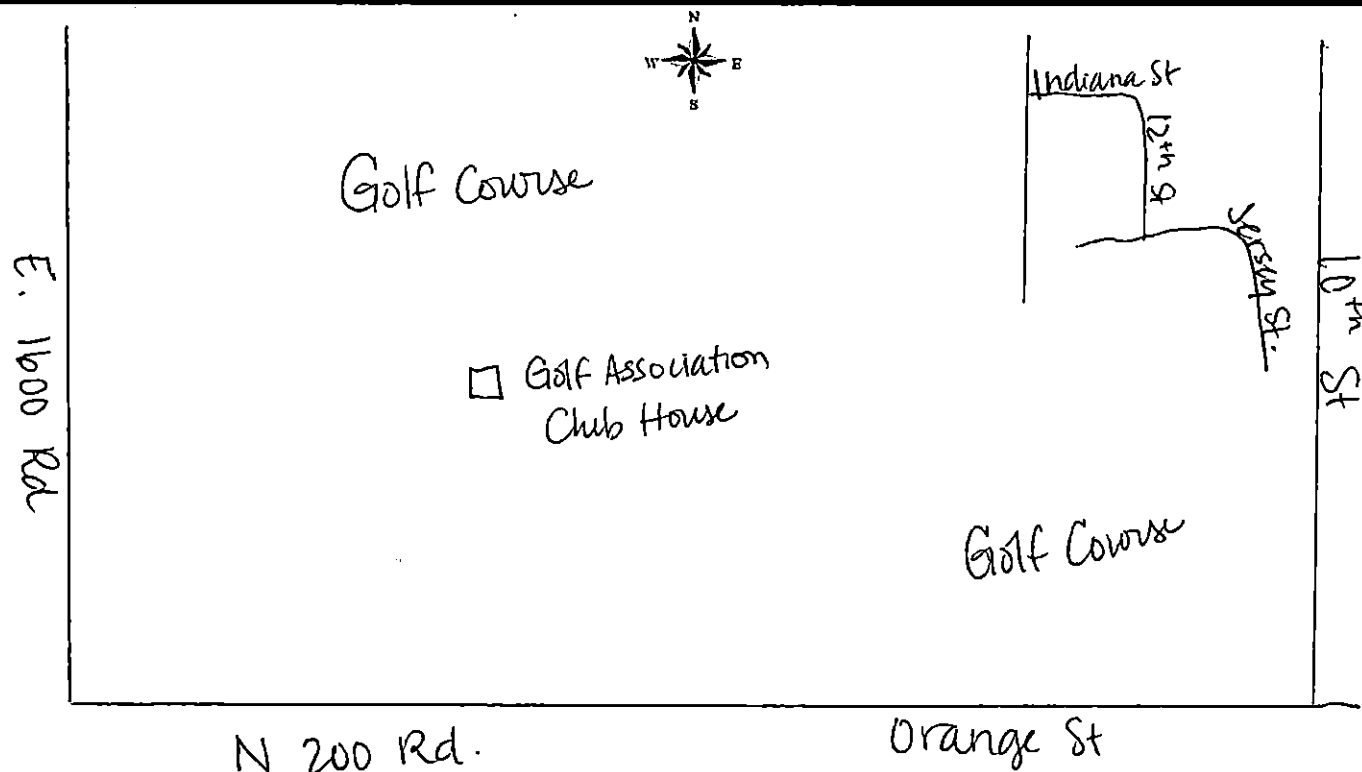
Phone Number: 785-594-3208 Event Date(s) (must be consecutive): 9/23/2023

Event Type: ☐ Charitable Auction ☒ On-Premise ☐ Porcelain Container ☐ Special Event* - Number of days: _____

*A special event is held on public streets, alleys, roads, sidewalks or highways and must be approved, by ordinance or resolution, by the local governing body of any city, county or township where such special event is being held.

SECTION 1 – EVENT AREA: Complete this section for On-Premise and Special Events only.

In the space below, draw the floor plan and any outside areas included in the proposed event area where alcoholic liquor will be sold, served, or consumed. If the area is outside, it must show the line of demarcation to define the event area; and, include nearby streets for reference. Shade in the areas you DO NOT wish to be permitted.



SECTION 2 – CERTIFICATE OF CITY, TOWNSHIP OR COUNTY CLERK: (Completed by the clerk)

I HEREBY CERTIFY THAT THE PREMISES AT 1102 Main St Baldwin City 66606
Location Street Address City Zip

CITY LIMITS: ☒ Inside the incorporated city limits ☐ Outside the city limits

ZONING: ☒ within an area that complies with all applicable zoning regulations required by K.S.A. 41-1201(e)

☐ located outside an incorporated city, in a township or county that is not zoned

(Seal)

LOCATION: ☐ government property ☒ private property ☐ public property ☐ CMB licensed premise

I declare under penalties of perjury that to the best of my knowledge and believe that Section 2 is true, correct, and complete.

CLERK SIGNATURE _____ DATE _____ PHONE _____

PRINTED NAME _____ ☐ City Clerk ☐ Township Clerk ☐ County Clerk



SPECIAL EVENTS APPLICATION

Submit completed application to City Clerk Office thirty (30) days prior to event

Date: 10/12/23

Name of contact person Kelli Haeffner

Phone 785-760-1585 (cell)

Email khaeffner@asd348.com

Name of Sponsoring Business or Organization (if different than above)
Baldwin High School Student Council

Address or location of event Downtown

Describe the **type of event** proposed **Date(s)** of proposed event: Short parade + Pep Rally for Homecoming
October 4, 2023 Oct. 4th, 2023
Hours of operation: 5:30pm - 6:30pm

Please describe the **details** of your event in the space provided below. Attach additional sheets if necessary

Attendance: Total anticipated attendance: Persons 200 in parade Vehicles 25-30 (maybe)
↳ 300 spectators

Electrical - does your event require electricity? ☒ No ☐ Yes (if yes, show location(s) on map & Complete Green Utility Card)

Code 15-222 b., (1) - (b): Electrical Service shall not be installed until receipt of written request, \$25 activation fee. All energy consumed shall be metered and billed according to the rate set forth in Section 15-201(c).

Only the City, or its designee, may install or activate such temporary services and any materials used shall remain the property of the City.

Barricades - does your event require street closure? ☐ No ☒ Yes (if yes, show location(s) on map)

Trash: How will trash be managed? Provide ☒ Own Trash Receptacles
☐

Company to place/remove _____

Request City Services (show location(s) on map) _____

Company contact info _____

Structures: Are temporary buildings, site improvements, or alterations, grills, tents, canopies, inflatable structures, or live music proposed with this request? ☒ No ☐ Yes (If yes, show location(s) on map)

If yes, please describe:

Signs: Are signs or attention attracting devices proposed with this event? ☒ No ☐ Yes (if yes, show on map)

Publicizing Event: Will the proposed event be advertised to the public?

☐ No ☒ Yes – Flyers ☐ Yes – Newspapers ☐ Yes – Radio/TV (*Please attach copy*)

APPLICATION CHECKLIST

☐ Completed Application

☒ **Map** - Attach a map showing street(s) and location of the event as described above.
Map to Include Locations for: Electrical, Barricade, Trash, Restrooms, Structures, and Signs

☐ **Insurance coverage** – Applications for all events *held on public property and/or assisted by the City of Baldwin City must* be accompanied by a Certificate of Insurance identifying the City as "Additional Insured." Proof of Liability and Bodily Injury Insurance Coverage at a minimum amount of \$500,000.00 combined single limit per occurrence with a minimum aggregate limit of \$1,000,000 is required. Insurance certificates must reference the event to be held and be dated within 30 days of the event. Contact City Clerk, Amara Packard at apackard@baldwincity.gov or call 785.594.6427 to confirm if applicable to your event.

- ☐ **Non-Profit:** Fee's may be waived by the City Administrator if a letter showing non-profit status is included with application.
- ☐ **Application fees:** \$100.00
- ☐ **Utility fees:** If electric service is requested, a fee of \$25.00 plus the cost of electricity used will be assessed. Applicants must complete a Green Utility Card in advance and include with the application.
- ☐ **Alcohol:** If alcohol is to be served or sold a copy of the *approved KSDR Form ABC-892 Temporary Permit Application and Agreement* on file with the City Clerk.

***Fillable Form ABC-892** available online:

<https://www.ksrevenue.org/pdf/abc892.pdf#search=892>

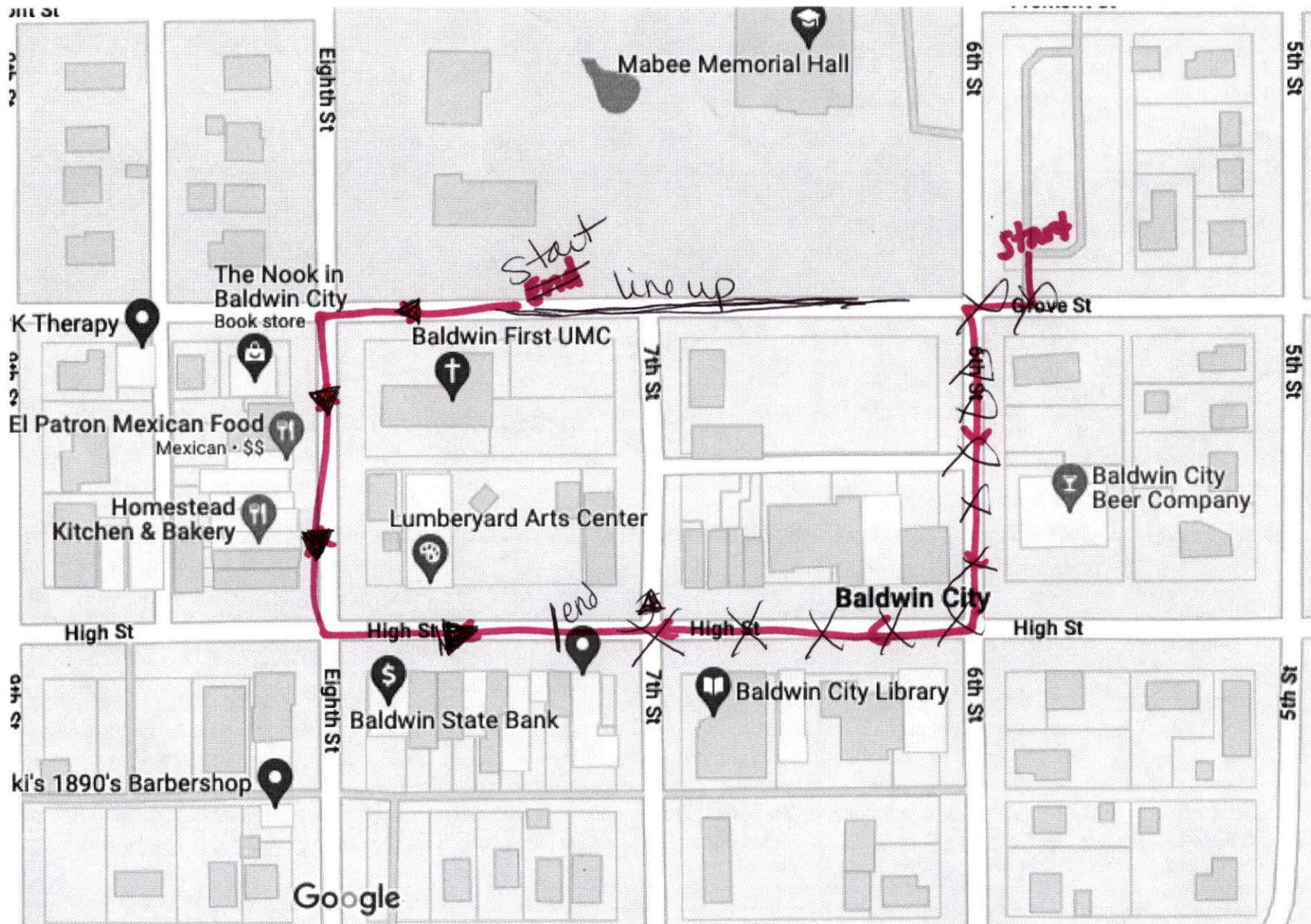
I certify that the information contained in and attached to this application is correct, and I agree to abide by the terms of the Code of the City of Baldwin City, Kansas, which regulate special events, and by the specific terms and stipulations of this permit.

By signing this application, the applicants for a Special Event Permit agree to hold the City of Baldwin City and its employees harmless for any and all claims, lawsuits, or liability including attorney fees, costs allegedly arising out of loss, damages, or injury to person or person's property occurring during the course of or pertaining to the Special Event caused by the conduct of employees or agents of applicants.

Applicants Signature: _____



**Applications for a special event filed after thirty (30) days prior to the event
may not be considered**

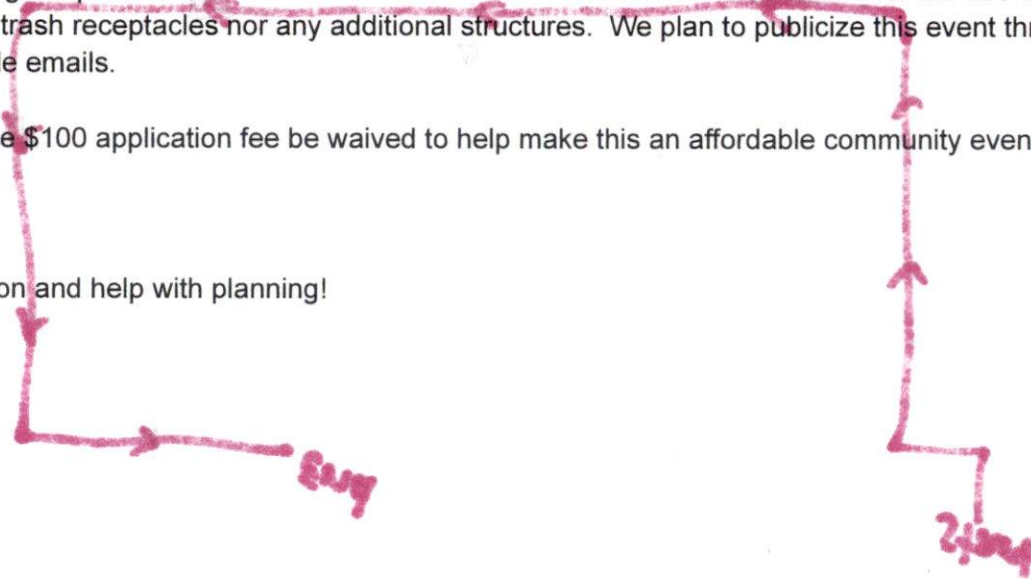


On Wednesday, October 4th, BHS would like to host a city wide Homecoming celebration with a parade and pep rally in downtown Baldwin City. Beginning at 5:30pm, Baldwin High School students and floats will begin staging at the Baker University parking lot at 6th and Grove St. At 6pm, the parade will begin at the corner of 6th and Grove and will proceed south, turning right on High Street and heading West, then turning right onto 8th street, proceeding North and then turning back right onto Grove street. The floats will unload in front of the Methodist Church and students will head over to Sullivan Square to take part in the community pep rally from 6:30-7:30pm.

We will need road closures along the parade route. We have submitted a reservation with the BCRC for the use of Sullivan Square. There should not be a need for trash receptacles nor any additional structures. We plan to publicize this event through our social media platforms and district wide emails.

We would like to request that the \$100 application fee be waived to help make this an affordable community event for the BHS Student Council to host.

We appreciate your consideration and help with planning!



Baldwin City Recreation Commission

705 High St
Baldwin City, KS 66006

785-594-3870
Info@baldwinrec.org
www.baldwinrec.org

Reservation Adjustment Receipt 55549420

06/21/2023 02:57 PM

Account Information

Jenni Fish
1604 Elkhorn St
Baldwin City, KS 66006

Received By

Kristin Walters at BCRC Office

Item	Balance Due	Amount Paid
Sullivan Square Sullivan Square Sep 24, 2023 8:00 AM-11:59 PM - Full Day: \$500/Block	(\$500.00)	\$0.00
FOR BALANCE DUE BY: 08/31/2024		
Refund of Free Event	\$500.00	\$0.00
Refund of Fundraiser	(\$200.00)	\$0.00
Refund of Security Deposit	\$0.00	(\$100.00)
Refund of Sound System Fee	\$0.00	\$0.00
Refund of Concession Stand	\$0.00	\$0.00
Sullivan Square Sullivan Square Sep 30, 2023 8:00 AM-11:59 PM - Full Day: \$500/Block	\$0.00	\$500.00
Fundraiser	\$200.00	\$0.00
Security Deposit	\$0.00	\$100.00
Sound System Fee	\$50.00	\$0.00
Concession Stand	\$50.00	\$0.00
Free Event	\$0.00	(\$500.00)
Change in Balance		\$100.00
Account Balance		\$600.00
<i>(As of 06/21/2023 02:57 PM)</i>		

Prompt(s)

Is the event you are hosting a private event? No

Is the event you are hosting a Fundraiser? (As of January 1, 2023, the City of Baldwin has added a fee for all fundraisers in Sullivan Square of \$200 per day. This fee will be a donation to a nonprofit in Baldwin City) Yes

Is this a free event to the public? (If you are hosting a fundraiser select yes) Yes

Total anticipated attendance? 200-300

Will your event require the sound system? (Sound system requires an additional fee of \$50) Yes

Will your event need concession stand access? (Concession stand requires an additional fee of \$50)
Yes

Splash Pad on or off? Off

Is your event BYOB No

Are you serving and charging for alcoholic beverages? (additional \$250 fee) No

Will you sell or offer alcohol, other than beer, at your event? IF yes you will need to acquire a permit from the state of Kansas. Yes

Does your event require street closure? No

How will trash be managed? Request City Services

Will your event require electricity? Yes

Are temporary buildings, site improvements or alterations, grills, tents, canopies, inflatable structures, or live music proposed with this event? Yes

IF yes, please describe: Several capopies, tables, bounce house

Are signs or attention attracting devices proposed with this event? Yes

Will the proposed event be advertised to the public? Yes

How will you advertise the event? Flyers, Newspaper, Website, Social Media

I understand that if no damages are found and the contract is not broken, Baldwin City Recreation Commission will refund the security deposit in full to the renter after the event has concluded. Agreed

Individuals or groups that reserve Sullivan Square for a weekend event (Saturday or Sunday) must pick up the key absolutely no later than 4:00 p.m. the Friday prior. Not picking up the key prior to the deadline will result in the forfeit of your \$100 deposit and may or may not guarantee your event to happen. If you cannot pick the key up yourself, make other arrangements for the key to be picked up by someone associated with your reservation. By clicking this box, you agree to these terms. Agreed

NOTICE OF HEARING TO EXCEED REVENUE NEUTRAL RATE AND BUDGET HEARING

2024

The governing body of
City of Baldwin City, Kansas
will meet on September 5, 2023 at 7:00 PM at Baldwin Public Library, 800 7th St., Bladwin KS 66006 for the purpose of hearing and
answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.
Detailed budget information is available at City Hall and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2024 Expenditures and Amount of 2023 Ad Valorem Tax establish the maximum limits of the 2024 buc
Estimated Tax Rate is subject to change depending on the final assessed valuation

FUND	Prior Year Actual for 2022		Current Year Estimate for 2023		Proposed Budget Year for 2024		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2023 Ad Valorem Tax	Proposed Estimated Tax Rate *
General	4,346,007	32.007	3,655,447	31.925	4,618,457	1,491,731	31.007
Debt Service	792,947	6.778	820,827	6.784	969,971	326,431	6.785
Library	167,797	4.079	210,398	4.198	219,037	202,047	4.200
Cemetery	61,721	1.964	122,517	1.966	236,077	94,597	1.966
Special Highway	216,241		139,001		139,001		
Special Parks (26)			22,134		105,558		
Special Parks (26)			22,134		105,558		
Quality of Life Sales Tax (27)	100,001		85,001		49,927		
Cemetery Reserve (34)							
General Equip. Reserve (31)							
Electric Utility (11)	5,920,897		5,140,807		5,888,011		
Water Utility (12)	2,250,907		2,063,317		2,157,051		
Waste Water Utility (18)	1,362,177		1,400,487		1,421,607		
Sales Tax CIP (45)	462,083		361,447		670,551		
Swimming Pool Sales Tax (70)			10,001		10,001		
Refuse Utility (24)	258,437		282,627		287,921		
NRP Fund (06)	198,221		500,000		500,000		
Non-Budgeted Funds-A	923,391						
Totals	17,060,819	44.828	14,836,121	44.873	17,378,723	2,114,805	43.958
Revenue Neutral Rate**							41.086
Less: Transfers	3,188,577		2,746,967		1,699,277		
Net Expenditure	13,872,245		12,089,155		15,679,444		
Total Tax Levied	1,628,887		2,024,280		xxxxxxxxxxxxxxxxxxxx		
Assessed Valuation	36,336,067		44,969,176		48,108,973		
Outstanding Indebtedness							
January 1,	2021		2022		2023		
G.O. Bonds	18,505,001		16,930,001		13,580,001		
Revenue Bonds	0		0		0		
Other	1,499,591		0		1,521,362		
Lease Purchase Principal	1,117,530		1,000,597		1,762,128		
Total	21,122,121		17,930,597		16,863,489		

*Tax rates are expressed in mills

**Revenue Neutral Rate as defined by KSA 79-2988

Gelnn Rodder
City Official Title City Treasurer

CERTIFICATE
To the Clerk of Douglas County, State of Kansas
We, the undersigned, officers of
City of Baldwin City, Kansas
certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted as the
maximum expenditures for the various funds for the year 2024; and
(3) the Amounts(s) of 2023 Ad Valorem Tax are within statutory limitations.

Table of Contents:		Page No.	2024 Adopted Budget		
			Budget Authority for Expenditures	Amount of 2023 Ad Valorem Tax	Final Tax Rate (County Clerk's Use Only)
Allocation of MVT, RVT, 16/20M Veh Tax		2			
Schedule of Transfers		3			
Statement of Indebtedness		4			
Statement of Lease-Purchases		5			
Computation to Determine State Library Grant		7			
Fund	K.S.A.				
General	12-101a	7	4,618,451	1,491,730	
Debt Service	10-113		969,970	326,431	
Library	12-1220		219,033	202,049	
Cemetery	12-101a		236,077	94,595	
Special Highway			139,000		
Special Parks (26)			105,558		
Special Parks (26)			105,558		
Quality of Life Sales Tax (27)			49,928		
Cemetery Reserve (34)					
General Equip. Reserve (31)					
Electric Utility (11)			5,888,010		
Water Utility (12)			2,157,058		
Waste Water Utility (18)			1,421,609		
Sales Tax CIP (45)			670,551		
Swimming Pool Sales Tax (70)			10,000		
Refuse Utility (24)			287,920		
NRP Fund (06)			500,000		
Non-Budgeted Funds-A					
Totals	xxxxxx		17,378,723	2,114,805	
Budget Hearing Notice					County Clerk's Use Only
Combined Rate and Budget Hearing Notice					
RNR Hearing Notice					
Neighborhood Revitalization					Nov 1, 2023 Total Assessed Valuation

Revenue Neutral Rate 41.086

Assisted by:

Address:

Email:

Attest: , 2023

County Clerk

Governing Body

CPA Summary

City of Baldwin City, Kansas

2024

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget General	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1	216,732	339,611	549,675
Receipts:			
Ad Valorem Tax	1,166,279	1,440,740	xxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax	10,027	21,332	22,292
Motor Vehicle Tax	138,996	150,608	132,597
Recreational Vehicle Tax	2,343	2,287	1,875
16/20M Vehicle Tax	0	0	413
Commercial Vehicle Tax	0	100	3,591
Watercraft Tax			1,042
Gross Earning (Intangible) Tax			0
LAVTR			0
City and County Revenue Sharing			11,128
City Sales & Use Taxes	329,625	362,588	398,846
County Sales & Use Taxes	681,867	750,054	825,060
Natural Gas Franchise Fee	49,971	45,000	45,000
Telephone Franchise Fee	8,823	4,000	4,000
Cable Tv Franchise Fee	1,990	11,000	11,000
Kcpl Franchise Fee	107	0	0
Transient Guest Tax	0	0	0
Leased City Property	22,300	0	0
Lake Lease Ks Wildlife/Parks	1,030	1,000	1,000
Ks Local Alc/Liquor Fund Dist	13,401	6,000	6,000
Cmb/Liquor License Fees	2,041	2,000	2,000
Miscellaneous Permit Fees	5,260	2,000	2,000
Building Permit Fees	40,533	50,000	50,000
Dog Tag Fees	285	500	500
INVESTMENT INTEREST	60,593	0	0
Douglas Cty Crime Stoppers	58	30	30
Municipal Court Fines	16,380	25,000	25,000
Animal Control Ord Fines	0	0	0
Vin Verification Fees	11,596	19,000	19,000
Note Proceeds	743,462	0	0
REIMBURSED EXPENSE	0	0	0
Sale Of City Property	10	0	0
GRANT FUNDING	0	0	0
GRANT PROCEEDS	358,632	0	0
Parks/Donation/Brick Sales	100	110	121
DONATIONS	300	0	0
DONATIONS	300	0	0
OTHER REVENUE: TREE BOARD	0	0	0
Other Revenues	43,988	100,000	100,000
Transfers In	758,584	872,159	943,801
Interest on Idle Funds			0
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	4,468,881	3,865,508	2,606,296
Resources Available:	4,685,613	4,205,119	3,155,971

City of Baldwin City, Kansas

FUND PAGE - GENERAL

Adopted Budget	Prior Year	Current Year	Proposed Budget
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General	Actual for 2022	Estimate for 2023	Year for 2024
Resources Available:	4,685,613	4,205,119	3,155,971
Expenditures:			
Administration (01)	1,039,147	398,663	461,595
Public Works (02)	612,106	601,236	640,112
Parks (03)	234,931	304,622	252,090
Fire Department (04)	234,890	198,262	207,729
Police Department (05)	1,703,891	1,542,313	1,676,145
Pool (06)	119,732	163,500	189,000
Court (07)	67,918	77,998	86,567
Economic Development (09)	101,050	132,974	132,974
Information Technology (10)	68,460	99,314	99,314
Planning and Codes (35)	163,878	136,560	239,481
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
Subtotal detail (Should agree with deta)	4,346,002	3,655,444	3,985,008
Capital Reserve			633,443
Cash Forward (2024 column)			0
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	4,346,002	3,655,444	4,618,451
Unencumbered Cash Balance Dec 31	339,611	549,675	xxxxxxxxxxxxxxxxxxxxxx
2022/2023/2024 Budget Authority Amount:	3,434,494	3,909,503	4,618,451
	Non-Appropriated Balance		
See Tab A	Total Expenditure/Non-Appr Balance		4,618,451
	Tax Required		1,462,480
Delinquent Comp Rate:	2.0%		29,250
Amount of 2023 Ad Valorem Tax			1,491,730

CPA Summary

City of Baldwin City, Kansas:

2024

Adopted Budget General Fund - Detail Page 1	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Expenditures:			
Administration (01)			
Personnel Services	129,574	76,423	79,605
Commodities	21,988	22,072	22,072
Contractual Services	240,709	267,168	267,168
Capital Outlay	609,211	3,000	3,000
Debt			89,750
Transfer Out	37,665	30,000	0
Total	1,039,147	398,663	461,595
Public Works (02)			
Personnel Services	360,970	337,086	357,562
Commodities	75,875	159,350	166,250
Contractual Services	71,303	86,300	100,300
Capital Outlay	103,957	18,500	16,000
Total	612,106	601,236	640,112
Parks (03)			
Personnel Services	184,008	182,957	178,590
Commodities	10,886	20,500	21,500
Contractual Services	39,423	44,165	42,000
Capital Outlay	614	57,000	10,000
Total	234,931	304,622	252,090
Fire Department (04)			
Personnel Services	148,586	122,800	132,266
Commodities	12,188	11,484	11,484
Contractual Services	51,058	63,478	63,478
Capital Outlay	23,058	500	500
Total	234,890	198,262	207,729
Police Department (05)			
Personnel Services	1,419,593	1,353,993	1,398,075
Commodities	66,172	56,925	66,925
Contractual Services	180,549	126,546	210,646
Capital Outlay	37,576	4,850	500
Total	1,703,891	1,542,313	1,676,145
Pool (06)			
Commodities	20,930	27,500	34,500
Contractual Services	98,802	131,000	142,000
Capital Outlay	0	5,000	12,500
Total	119,732	163,500	189,000
Court (07)			
Personnel Services	42,757	45,627	54,196
Commodities	2,039	1,916	1,916
Contractual Services	23,122	30,456	30,456
Total	67,918	77,998	86,567
Economic Development (09)			
Personnel Services	0	74	74
Contractual Services	36,000	32,900	32,900
Capital Outlay	65,050	100,000	100,000
Total	101,050	132,974	132,974
Page 1 - Total	4,113,664	3,419,570	3,646,213

Adopted Budget General Fund - Detail Page 2	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Expenditures:			
Information Technology (10)			
Commodities	0	250	250
Contractual Services	1,325	1,700	1,700
Capital Outlay	67,135	97,365	97,365
Total	68,460	99,314	99,314
Planning and Codes (35)			
Personnel Services	148,706	111,872	214,793
Commodities	4,282	2,794	2,794
Contractual Services	10,541	21,394	21,394
Capital Outlay	350	500	500
Total	163,878	136,560	239,481
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Page 2 -Total	232,338	235,874	338,795
Page 1 -Total	4,113,664	3,419,570	3,646,213
Grand Total	4,346,002	3,655,444	3,985,008

(Note: Should agree with general sub-totals.

City of Baldwin City, Kansas

2024

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Debt Service	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1	0	0	25,600
Receipts:			
Ad Valorem Tax	246,986	305,059	XXXXXXXXXXXXXXXXXX
Delinquent Tax	2,096	4,246	4,246
Motor Vehicle Tax	29,280	37,000	28,076
Recreational Vehicle Tax	493	600	397
16/20M Vehicle Tax	0	20	88
Commercial Vehicle Tax	0	0	761
Watercraft Tax	0	0	221
Transfers In	514,092	499,500	590,551
Interest on Idle Funds	0	0	0
Neighborhood Revitalization Rebate			0
Miscellaneous		0	
Does miscellaneous exceed 10% Total Rec			
Total Receipts	792,947	846,425	624,340
Resources Available:	792,947	846,425	649,940
Expenditures:			
Debt Service	792,947	820,825	860,619
Bond Expenses			109,351
Cash Basis Reserve (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	792,947	820,825	969,970
Unencumbered Cash Balance Dec 31	0	25,600	XXXXXXXXXXXXXXXXXX
2022/2023/2024 Budget Authority Amount:	767,913	840,050	969,970
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			969,970
Tax Required			320,030
Delinquent Comp Rate: 2.0%			6,401
Amount of 2023 Ad Valorem Tax			<u>326,431</u>

See Tab A

Adopted Budget Library	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Ad Valorem Tax	148,613	188,771	XXXXXXXXXXXXXXXXXX
Delinquent Tax	1,261	2,665	2,665
Motor Vehicle Tax	0	18,585	17,373
Recreational Vehicle Tax	17,621	365	246
16/20M Vehicle Tax	297	12	54
Commercial Vehicle Tax	0	0	471
Watercraft Tax	0	0	137
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	167,793	210,398	20,946
Resources Available:	167,793	210,398	20,946
Expenditures:			
Personnel Services	357	1,049	1,049
Commodities	212	0	448
Contractual Services	167,223	209,349	217,536
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	167,793	210,398	219,033
Unencumbered Cash Balance Dec 31	0	0	XXXXXXXXXXXXXXXXXX
2022/2023/2024 Budget Authority Amount:	149,956	211,502	219,033
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			219,033
Tax Required			198,087
Delinquent Comp Rate: 2.0%			3,962
Amount of 2023 Ad Valorem Tax			<u>202,049</u>

See Tab A

See Tab D

CPA Summary

City of Baldwin City, Kansas

2024

FUND PAGE FOR FUNDS WITH A TAX LE

Adopted Budget	Prior Year Actual for 2022	Current Year Estimate for 2022	Proposed Budget Year for 2022
Cemetery			
Unencumbered Cash Balance Jan 1	104,064	131,453	129,648
Receipts:			
Ad Valorem Tax	71,560	89,711	xxxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax	607	5,000	5,000
Motor Vehicle Tax	8,483	10,000	8,256
Recreational Vehicle Tax			117
16/20M Vehicle Tax			26
Commercial Vehicle Tax			224
Watercraft Tax			65
Sale of property	8,462	16,000	0
Interest on Idle Funds	0	0	0
Neighborhood Revitalization Rebate			0
Miscellaneous	0		
Does miscellaneous exceed 10% Total Rec			
Total Receipts	89,112	120,711	13,688
Resources Available:	193,176	252,166	143,336
Expenditures:			
Personnel Services	33,775	42,045	42,359
Commodities	4,784	9,750	13,000
Contractual Services	12,618	45,150	28,650
transfer	4,335	4,322	4,322
Capital Outlay	6,205	20,750	147,745
Cash Forward (2024 column)			
Miscellaneous	0	500	0
Does miscellaneous exceed 10% Total Exp			
Total Expenditure	61,721	122,517	236,077
Unencumbered Cash Balance Dec 31	131,453	129,648	xxxxxxxxxxxxxxxxxxxxxxx
2022/2023/2024 Budget Authority Amount:	74,890	171,581	236,077
	Non-Appropriated Balance		
	Total Expenditure/Non-Appr Balance		236,077
	Tax Required		92,740
Delinquent Comp Rate:	2.0%		1,855
Amount of 2023 Ad Valorem Tax			94,593

Adopted Budget	Prior Year Actual for 2022	Current Year Estimate for 2022	Proposed Budget Year for 2022
0			
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20M Vehicle Tax			
Commercial Vehicle Tax			
Watercraft Tax			
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxxxxxxxxxxxxx
2022/2023/2024 Budget Authority Amount:	0	0	0
	Non-Appropriated Balance		
	Total Expenditure/Non-Appr Balance		0
	Tax Required		0
Delinquent Comp Rate:	2.0%		0
Amount of 2023 Ad Valorem Tax			0

CPA Summary

City of Baldwin City, Kansas

2024

FUND PAGE FOR FUNDS WITH NO TAX LEV

Adopted Budget	Prior Year	Current Year	Proposed Budget
Special Highway	Actual for 2022	Estimate for 2023	Year for 2024
Unencumbered Cash Balance Jan 1	216,569	137,673	137,193
Receipts:			
State of Kansas Gas Tax	127,084	128,180	127,170
County Transfers Gas	10,260	10,340	10,260
Interest on Idle Funds	0	0	0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	137,344	138,520	137,430
Resources Available:	353,913	276,193	274,623
Expenditures:			
Commodities	0	0	0
Contractual Services	166,240	74,000	74,000
Transfer Out	50,000	65,000	65,000
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	216,240	139,000	139,000
Unencumbered Cash Balance Dec 31	137,673	137,193	135,623
2022/2023/2024 Budget Authority Amount	270,351	139,000	139,000

0

Adopted Budget

	Prior Year	Current Year	Proposed Budget
Special Parks (26)	Actual for 2022	Estimate for 2023	Year for 2024
Unencumbered Cash Balance Jan 1	71,899	90,175	86,347
Receipts:			
KS Local Alcohol	13,401	14,306	15,211
Lease & Rental	4,000	4,000	4,000
Other Revenues	875	0	0
Interest on Idle Funds	0	0	0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	18,276	18,306	19,211
Resources Available:	90,175	108,481	105,558
Expenditures:			
Contractual Services	0	22,134	105,558
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	22,134	105,558
Unencumbered Cash Balance Dec 31	90,175	86,347	0
2022/2023/2024 Budget Authority Amount	255,579	22,134	105,558

CPA Summary

City of Baldwin City, Kansas

2024

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
0			
Unencumbered Cash Balance Jan 1		15	15
Receipts:			
COMBINED WITH WASTEWATER FUND			
Interest on Idle Funds	15	0	0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	15	0	0
Resources Available:	15	15	15
Expenditures:			
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	15	15	15
2022/2023/2024 Budget Authority Amount	581,074	0	0

Adopted Budget

	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Special Parks (26)			
Unencumbered Cash Balance Jan 1	71,899	90,175	86,347
Receipts:			
KS Local Alcohol	13,401	14,306	15,211
Lease & Rental	4,000	4,000	4,000
Other Revenues	875	0	0
Interest on Idle Funds	0	0	0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	18,276	18,306	19,211
Resources Available:	90,175	108,481	105,558
Expenditures:			
Contractual Services	0	22,134	105,558
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	22,134	105,558
Unencumbered Cash Balance Dec 31	90,175	86,347	0
2022/2023/2024 Budget Authority Amount		22,134	105,558

CPA Summary

City of Baldwin City, Kansas

2024

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Quality of Life Sales Tax (27)	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1	29,534	94,346	190,639
Receipts:			
Sales Tax	164,812	181,293	199,423
Interest Income	0	0	0
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	164,812	181,293	199,423
Resources Available:	194,346	275,639	390,062
Expenditures:			
Transfer Out	100,000	85,000	49,928
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	100,000	85,000	49,928
Unencumbered Cash Balance Dec 31	94,346	190,639	340,134
2022/2023/2024 Budget Authority Amount	106,549	85,000	49,928

Adopted Budget

Cemetery Reserve (34)	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1	132,394	132,394	132,394
Receipts:			
Interest Income	0	0	0
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	132,394	132,394	132,394
Expenditures:			
Contractual Services	0	0	0
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	132,394	132,394	132,394
2022/2023/2024 Budget Authority Amount			0

CPA Summary

City of Baldwin City, Kansas

2024

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget 0	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Transfer			
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	0
2022/2023/2024 Budget Authority Amount	51,330	0	0

Adopted Budget

General Equip. Reserve (31)	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Debt Proceeds			
Grants, State, and Federal			
Transfer In			
Other Revenues			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Contractual Services			
Capital Outlay			
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	0
2022/2023/2024 Budget Authority Amount	227,331	48,000	0

CPA Summary

City of Baldwin City, Kansas

2024

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget 0	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Transfer In			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Capital			
Transfer out			
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	0
2022/2023/2024 Budget Authority Amount	68,981	0	0

Adopted Budget

	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Electric Utility (11)			
Unencumbered Cash Balance Jan 1	1,786,328	747,445	683,094
Receipts:			
Sales Tax	6,294	1,564	1,721
Fee & Service Charge	4,802,004	5,009,086	5,253,225
Fines and Penalties	45,127	52,000	52,000
Interest Income	19,026	7,000	7,000
Lease & Rental	5,910	6,000	6,000
Miscellaneous	3,650	800	800
Does miscellaneous exceed 10% Total Rec			
Total Receipts	4,882,012	5,076,450	5,320,746
Resources Available:	6,668,340	5,823,895	6,003,840
Expenditures:			
Personnel Services	870,722	902,180	1,030,141
Commodities	139,544	196,844	197,844
Contractual Services	2,637,125	2,370,140	3,069,640
Capital Outlay	1,037,329	360,853	422,353
Debt	674,714	645,493	472,646
Transfer Out	540,581	665,291	695,386
Cash Forward (2024 column)			
Miscellaneous	20,880		
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	5,920,895	5,140,801	5,888,010
Unencumbered Cash Balance Dec 31	747,445	683,094	115,830
2022/2023/2024 Budget Authority Amount	6,085,394	5,938,529	5,888,010

CPA Summary

City of Baldwin City, Kansas

2024

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Water Utility (12)	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1	18,245	-74,754	121,076
Receipts:			
Fee & Service Charge	1,992,969	2,166,802	2,328,918
Franchise Fee	16,894	18,000	18,000
Sales Tax	264	45,645	0
Lease and other	750	700	700
Transfer in	140,000	0	0
Miscellaneous	7,033	28,000	28,000
Does miscellaneous exceed 10% Total Rec			
Total Receipts	2,157,910	2,259,147	2,375,618
Resources Available:	2,176,155	2,184,393	2,496,694
Expenditures:			
Personnel Services	524,528	495,607	528,625
Commodities	41,120	49,500	73,500
Contractual Services	1,071,669	995,464	1,016,464
Capital Outlay	227,963	236,000	267,000
Transfer Out and debt service	366,713	285,246	270,969
Cash Forward (2024 column)			
Miscellaneous	18,916	1,500	500
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	2,250,909	2,063,317	2,157,058
Unencumbered Cash Balance Dec 31	-74,754	121,076	339,636
2022/2023/2024 Budget Authority Amount	2,527,021	2,266,530	2,157,058

See Tab B

Adopted Budget

0	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Interest on Idle Funds	0	0	0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Cash Forward (2024 column)			
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	0
2022/2023/2024 Budget Authority Amount		0	0

CPA Summary

City of Baldwin City, Kansas

2024

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Waste Water Utility (18)	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1	71,371	54,459	165,276
Receipts:			
Fee & Service Charge	1,303,523	1,483,000	1,586,025
Fines and Penalties	12,357	12,000	12,000
Assessments	13,687	16,000	16,000
Other Revenues	1,046	300	300
Transfer In	0	0	0
Miscellaneous	14,654		
Does miscellaneous exceed 10% Total Rec			
Total Receipts	1,345,267	1,511,300	1,614,325
Resources Available:	1,416,638	1,565,759	1,779,601
Expenditures:			
Personnel Services	362,256	353,059	379,815
Commodities	58,320	86,000	86,000
Contractual Services	199,034	268,800	264,000
Capital Outlay	25,572	372,500	372,500
Transfers and debt service	716,997	319,624	318,794
Cash Forward (2024 column)			
Miscellaneous	0	500	500
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	1,362,179	1,400,483	1,421,609
Unencumbered Cash Balance Dec 31	54,459	165,276	357,992
2022/2023/2024 Budget Authority Amount:	2,033,825	1,541,868	1,421,609

Adopted Budget

Sales Tax CIP (45)	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1	458,143	325,702	330,852
Receipts:			
Sales Tax	329,625	362,588	398,846
Interest on Idle Funds	17	4,010	0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	329,642	366,597	398,846
Resources Available:	787,785	692,299	729,698
Expenditures:			
Contractual Services	0	11,947	0
Capital Outlay	97,991	30,000	230,000
Transfer Out	364,092	319,500	440,551
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	462,083	361,447	670,551
Unencumbered Cash Balance Dec 31	325,702	330,852	59,147
2022/2023/2024 Budget Authority Amount:	503,748	361,447	670,551

CPA Summary

City of Baldwin City, Kansas

2024

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget

0	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Transfer In			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Principal			
Interest			
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	0
2022/2023/2024 Budget Authority Amount:	830,006	0	0

Adopted Budget

	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Swimming Pool Sales Tax (70)			
Unencumbered Cash Balance Jan 1	49,899	49,899	39,899
Receipts:			
Interest on Idle Funds	0	0	0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	49,899	49,899	39,899
Expenditures:			
Contractual Services	0	10,000	10,000
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	10,000	10,000
Unencumbered Cash Balance Dec 31	49,899	39,899	29,899
2022/2023/2024 Budget Authority Amount:		10,000	10,000

CPA Summary

Unencumbered Cash Balance Jan 1	-35,859	7,676	28,053
Receipts:			
Fee & Service Charge	294,619	299,000	299,980
Fines and Penalties	3,773	4,000	4,000
Interest Income	0	0	0
Other Revenues	3,581	0	0
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	301,974	303,000	303,980
Resources Available:	266,115	310,676	332,033
Expenditures:			
Personnel Services	11,481	11,805	13,253
Commodities	0	500	500
Contractual Services	226,421	214,996	214,996
Capital Outlay	7,406	2,191	2,191
Transfer Out	13,131	53,131	56,980
Cash Forward (2024 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	258,439	282,622	287,920
Unencumbered Cash Balance Dec 31	7,676	28,053	44,113
2022/2023/2024 Budget Authority Amount:	267,464	282,873	287,920

Page No.

See Tab A

Page No.

City of Baldwin City, Kansas

NON-BUDGETED FUNDS (A)
(Only the actual budget year for 2022 is reported)

2024

Non-Budgeted Funds-A

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
General Fund CIP (29)		Electric Fund CIP (40)		Water Fund CIP (41)		Waste Water Fund CIP (42)		Midland Rail/Trail (73)		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	-116,939	Cash Balance Jan 1	808,950	Cash Balance Jan 1	43,754	Cash Balance Jan 1	353,443	Cash Balance Jan 1	-367,244	721,964
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Transfer in	18,833	Transfer in		Interest	0	Connection	4,400			
Lease proceeds	743,462			Connection	3,351	Interest	17,428			
Total Receipts	762,295	Total Receipts	0	Total Receipts	3,351	Total Receipts	21,828	Total Receipts	0	787,474
Resources Available:	645,356	Resources Available:	808,950	Resources Available:	47,105	Resources Available:	375,271	Resources Available:	-367,244	1,509,438
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Capital	614,671			capital projects	25,450	contractual	23,650			
				transfer out	40,000	Capital	25,000			
						Transfers out	194,619			
Total Expenditures	614,671	Total Expenditures	0	Total Expenditures	65,450	Total Expenditures	243,269	Total Expenditures	0	923,390
Cash Balance Dec 31	30,685	Cash Balance Dec 31	808,950	Cash Balance Dec 31	-18,345	Cash Balance Dec 31	132,002	Cash Balance Dec 31	-367,244	586,048 **
				<u>See Tab B</u>				<u>See Tab B</u>		586,048 **

**Note: These two block figures should agree.

CPA Summary

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF BALDWIN CITY, KANSAS, ESTABLISHING A RURAL HOUSING INCENTIVE DISTRICT WITHIN THE CITY AND ADOPTING A PLAN FOR THE DEVELOPMENT OF HOUSING AND PUBLIC FACILITIES IN SUCH DISTRICT, AND MAKING CERTAIN FINDINGS IN CONJUNCTION THEREWITH (TRAIL VIEW ESTATES HOUSING INCENTIVE DISTRICT).

WHEREAS, K.S.A. 12-5241 *et seq.* (the “Act”) authorizes any city incorporated in accordance with the laws of the state of Kansas (the “State”) with a population of less than 60,000 to designate rural housing incentive districts within such city; and

WHEREAS, prior to such designation the governing body of such city shall conduct a housing needs analysis to determine what, if any, housing needs exist within its community; and

WHEREAS, after conducting such analysis, the governing body of such city may adopt a resolution making certain findings regarding the establishment of a rural housing incentive district and providing the legal description of property to be contained therein; and

WHEREAS, after publishing such resolution, the governing body of such city shall send a copy thereof to the Secretary of the Kansas Department of Commerce (the “Secretary”) requesting that the Secretary agree with the finding contained in such resolution; and

WHEREAS, if the Secretary agrees with such findings, such city may proceed with the establishment of a rural housing incentive district within such city and adopt a plan for the development or redevelopment of housing and public facilities in the proposed district; and

WHEREAS, the City of Baldwin City, Kansas (the “City”) has an estimated population of approximately 4,684 and therefore constitutes a city as the term is defined in the Act; and

WHEREAS, the Governing Body of the City has performed a 2021-22 Housing Needs Analysis (the “Analysis”), a copy of which is on file in the office of the City Clerk; and

WHEREAS, the Governing Body adopted Resolution No. 2022-01, which made certain findings relating to the need for financial incentives relating to the construction of quality housing within the City, declared it advisable to establish a rural housing incentive district pursuant to the Act, made certain findings related to the age and location of buildings within the proposed rural housing incentive district, and authorized the submission of such resolution and the Analysis to the Kansas Department of Commerce in accordance with the Act; and

WHEREAS, the Secretary of the Kansas Department of Commerce, pursuant to a letter dated April 11, 2022, authorized the City to proceed with the establishment of a Rural Housing Incentive District or Districts, pursuant to the Act; and

WHEREAS, the City has caused to be prepared a plan (the “Plan”) for the development or redevelopment of housing and public facilities in the proposed Trail View Estates Housing Incentive District (the “District”) in accordance with the provisions of the Act; and

WHEREAS, the Plan includes:

1. The legal description and map required by K.S.A. 12-5244(a).
2. The existing assessed valuation of the real estate in the proposed District listing the land and improvement value separately.
3. A list of the names and addresses of the owners of record of all real estate parcels within the proposed District.
4. A description of the housing and public facilities project or projects that are proposed to be constructed or improved in the proposed District, and the location thereof.
5. A listing of the names, addresses, and specific interests in real estate in the proposed District of the developers responsible for development of the housing and public facilities in the proposed District.
6. The contractual assurances, if any, the Governing Body has received from such developer or developers, guaranteeing the financial feasibility of specific housing tax incentive projects in the proposed District.
7. A comprehensive analysis of the feasibility of providing housing tax incentives in the proposed District as provided in the Act, which shows the public benefit derived from the District will exceed the costs and that the income therefrom, together with all public and private sources of funding, will be sufficient to pay for the public improvements that may be undertaken in the District.

WHEREAS, the Governing Body of the City has heretofore adopted Resolution No. 2023-18, which made a finding that the City is considering establishing the proposed District and adopting the proposed Plan pursuant to the Act, set forth the boundaries of the proposed District, provided a summary of the proposed Plan, called a public hearing concerning the establishment of the proposed District for September 5, 2023, and provided for notice of such public hearing as provided in the Act; and

WHEREAS, a public hearing was opened on September 5, 2023, after notice was published and delivered in accordance with the provisions of the Act, and such hearing was adjourned to September 19, 2023; and

WHEREAS, Resolution No. 2023-18 was republished on _____, 2023, and the referenced public hearing was opened again on September 19, 2023; and

WHEREAS, upon and considering the information and public comments received at the public hearing, the Governing Body of the City hereby deems it advisable to make certain findings to establish the proposed District and to adopt the proposed Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BALDWIN CITY, KANSAS:

Section 1. Findings. The Governing Body hereby finds that notice of the public hearing conducted September 5, 2023, was duly made in accordance with the provisions of the Act.

Section 2. Creation of Rural Housing Incentive District. A Rural Housing Incentive District is hereby created within the City in accordance with the provisions of the Act, which shall consist of the real property legally described in *Exhibit A* attached hereto. The District's boundaries do not contain any property not referenced in Resolution No. 2023-18, which provided notice of the public hearing on the creation of the District and adoption of the Plan.

Section 3. Approval of Development Plan. The Plan for the development or redevelopment of housing and public facilities in the District, as presented to the Governing Body this date, is hereby approved. In addition, the approval of the Development Agreement relating to the Trail View Estates Housing Incentive District between the City and the developer thereof is hereby ratified and confirmed.

Section 4. Adverse Effect on Other Governmental Units. If, within 30 days following the conclusion of the public hearing on September 5, 2022, any of the following occurs, the Governing Body shall take action to repeal this Ordinance:

(a) The Board of Education of Unified School District No. 348, Douglas County, Kansas (Baldwin City) determines by resolution that the District will have an adverse effect on such school district; or

(b) The Board of County Commissioners of Douglas County, Kansas, determines by resolution that the District will have an adverse effect on such county.

As of this date, the City has not received a copy of any such resolution and is not aware of the adoption of any such resolution by the governing body of either Unified School District No. 348, Douglas County, Kansas (Baldwin City) or Douglas County, Kansas.

Section 5. Further Action. The Mayor, City Administrator, City Clerk, City officials and employees, including the City Attorney, and Gilmore & Bell, P.C., are hereby further authorized and directed to take such other actions as may be appropriate or desirable to accomplish the purposes of this Ordinance.

Section 6. Effective Date. This Ordinance shall be effective upon its passage by the Governing Body, approval by the Mayor, and publication one time in the official City newspaper.

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PASSED by the Governing Body of the City of Baldwin City, Kansas, and **APPROVED** and **SIGNED** by the Mayor, on September 19, 2022.

(SEAL)

Mayor

ATTEST:

City Clerk

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CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of the original ordinance; that the Ordinance was passed on September 19, 2023; that the record of the final vote on its passage is found on page ____ of journal ____; and that it was published in the _____ on September __, 2023.

DATED: September __, 2023.

City Clerk

EXHIBIT A

LEGAL DESCRIPTION OF TRAIL VIEW ESTATES HOUSING INCENTIVE DISTRICT

A tract of land located in the Southeast Quarter (SE ¼) of Section Three (3), Township Fifteen (15) South, Range Twenty (20) East of the 6th P.M., Douglas County, Kansas. more particularly described as follows: Commencing at the Northeast corner of the Southeast Quarter (SE ¼); thence North 89°05'46" West 289.93 feet to the point of beginning, said point being on the North line of the Southeast Quarter (SE ¼); thence South 00°54'14" West 1,045.44 feet; thence North 89°05'46" West 250.00 feet; thence North 00°54'14" East 1,045.44 feet, said point being on the North line of the Southeast Quarter (SE ¼); thence South 89°05'46" East 250.00 feet to the point of beginning.

The Southeast Quarter (SE ¼) of Section Three (3), Township Fifteen (15) South, Range Twenty (20) East of the 6th P.M., less the following tracts: Beginning at the Southwest corner of said Southeast Quarter (SE ¼), thence North 1364 feet to a point 1320 feet South of the North line of said quarter section, thence East parallel with the North line of said Southeast Quarter (SE ¼) 1347.65 feet, thence South 1356.30 feet to the South line of said Southeast Quarter (SE ¼), thence West 1347.65 feet to the point of beginning; AND Beginning at the Northwest corner of said Southeast Quarter (SE ¼), thence South 1320 feet, thence East parallel with the North line of said Southeast Quarter (SE ¼) 747 feet, thence north 1320 feet to the North line of said Quarter section, thence West to the point of beginning; AND Beginning at the Southeast corner of said Southeast Quarter (SE ¼), thence North along the East line of said Southeast Quarter (SE ¼) 1336 feet, thence West 1347.35 feet, thence South 1356.30 feet to the South line of said Southeast Quarter (SE ¼), thence East along said South line 1347.65 feet to the point of beginning, together with easement reserved in warranty deed dated May 1, 1970, and recorded July 16, 1974, in Book 300, pp. 991-992 and less the following described tract: Commencing at the Northeast corner of the Southeast Quarter (SE ¼), thence North 89°05'46" West 289.93 feet to the point of beginning, said point being on the North line of the Southeast Quarter (SE ¼); thence South 00°54'14" West 1,045.44 feet; thence North 89°05'46" West 250.00 feet; thence North 00°54'14" East 1,045.44 feet, said point being on the North line of the Southeast Quarter (SE ¼); thence South 89°05'46" East 250.00 feet to the point of beginning.

BID TABULATION: Project: Baldwin Community Building & Historic Gymnasium Remodel Project - Rebid Bid Date/Time: August 24, 2023 @ 2:00 p.m. local time Location: Baldwin City Hall, 803 Eighth Street, Baldwin City KS 66006																		
Bidder:	Addenda #'s	Bid Bond	Allowance Form	Alternate Form	Unit Price Form	Unit Price 1	Unit Price 2	Unit Price 3	Unit Price 4	Unit Price 5	Unit Price 6	Unit Price 7	Unit Price 8	Completion Time Calendar Days	Experience on Historic Projects	Base Bid	Alt. #1-Existing Aluminum Storefront Replacement	Base Bid + Alt #1.
Zimmerschied Architecture	1 thru 8															\$3,150,000.00		
Loyd Builders	X	X	X	X	X	40.00/cy	150.00/cy	88.50/lb	10.00/sq.ft.	7.50/sq.ft.	10.00/sq.ft.	14.80/sq.ft.	43.60/sq.ft.	238	X	\$2,349,000.00	\$21,700.00	\$2,370,700.00
B.A. Green Construction	X	X	X	X	X	46.00/cy	164.00/cy	12.50/lb	28.00/sq.ft.	22.00/sq.ft.	87.00/sq.ft.	22.00/sq.ft.	44.00/sq.ft.	340	X	\$2,757,400.00	\$16,600.00	\$2,774,000.00
Sands Construction	X	X	X	NP	X	58.50/cy	140.00/cy	7.50/lb	25.50/sq.ft.	32.50/sq.ft.	26.50/sq.ft.	47.15/sq.ft.	81.00/sq.ft.	230	NP	\$2,645,819.00	NP	NP
ACI Build Group	X	X	X	NP	X	93.50/cy	93.50/cy	483.63/ft	16.50/sq.ft.	16.50/sq.ft.	25.00/sq.ft.	107.53/sq.ft.	56.93/sq.ft.	210	NP	\$2,741,740.07	\$19,382.00	\$2,761,122.07
DI Build	X	X	X	NP	X	208.80/cy	724.13/cy	7.51/lb	29.95/sq.ft.	29.95/sq.ft.	79.36/sq.ft.	34.76/sq.ft.	46.35/sq.ft.	185	NP	\$2,484,337.00	\$30,410.00	\$2,514,747.00



Budget Tracking

ZA Project: Baldwin Community Building - Historic Gymnasium Remodel (HGR)

Origin Date: June 25, 2020

Revision Date: August 30, 2023

Cost Estimate Based on Calendar Year: 2021 Construction

Building Rehabilitation	SF	8,902
Mezzanine Construction	SF	1,523
Total Project Sq.Ft.	SF	10,425

ITEM	ANTICIPATED HGR COSTS	COSTS INCURRED TO DATE
1 General Conditions	\$ 133,924.00	\$ -
2 Demolition	\$ 52,620.00	\$ -
3 Sitework	\$ 160,456.00	\$ -
4 Concrete	\$ 242,226.00	\$ -
5 Masonry	\$ 90,975.00	\$ -
6 Structural Steel	\$ 74,468.00	\$ -
7 Rough Carpentry	\$ 56,468.00	\$ -
8 Finish Carpentry	\$ 65,829.00	\$ -
9 Roofing	\$ 22,319.00	\$ -
10 Caulking & Dampproofing	\$ -	\$ -
11 Doors, Frames, Hardware	\$ 78,254.00	\$ -
12 Glass & Glazing Systems	\$ 44,558.00	\$ -
13 Drywall Assemblies	\$ 323,332.00	\$ -
14 Acoustical Ceilings	\$ -	\$ -
15 Flooring	\$ 94,164.00	\$ -
16 Painting	\$ 65,072.00	\$ -
17 Specialties	\$ 122,089.00	\$ -
18 Equipment	\$ 80,347.00	\$ -
19 Fire Protection	\$ 74,470.00	\$ -
20 Plumbing	\$ 62,119.00	\$ -
21 HVAC Systems	\$ 174,299.00	\$ -
22 Electrical	\$ 181,011.00	\$ -
23 Security Systems	\$ -	\$ -
24 Owner Contingency	\$ 150,000.00	\$ -
25 Alternate #1 - Window Replacement	\$ 21,700	\$ -
HGR-CONSTRUCTION COSTS AS BID TOTAL - 2023	\$ 2,370,700.00	\$ -
REROOF CONSTRUCTION PROJECT COSTS - 2020		\$ 108,450.00
Project Soft Costs:		
Owner Contingency Outside of Construction dollars 10.0% %	\$ 237,070.00	\$ -
HGR Professional Architectural/Engineering - 2023 6.0% %	\$ 142,242.00	\$ 98,554.20
HGR Professional Architectural/Engineering Preliminary Design - 2020/2021	\$ 16,879.50	\$ 16,879.50
Reroof Professional Architectural Services -2019/2020	\$ -	\$ 24,489.93
Furniture Fixture & Equipment 7.0% %	\$ 165,949.00	\$ -
Office/Multi-Media/AV/Data/Security/PA/Cabling/Access/Food Service		
Survey	\$ 2,840.00	\$ 2,840.00
System Development Fees (Site Utility Improvements) \$30,000	\$ 30,000	\$ -
Hazardous Materials Survey - Associated Insulation \$1,500 L.S.	\$ 1,500.00	\$ 1,500.00
Hazardous Materials Remediation Associated Estimate \$78,000 L.S.	\$ 78,000.00	\$ 78,000.00
Special Inspections during construction L.S.	\$ 12,000.00	\$ -
City permit & inspection fees -Assumed waived	\$ -	\$ -
SOFT COST SUB-TOTAL	\$ 686,480.50	\$ 222,263.63
TOTAL CONSTRUCTION + SOFT COSTS	\$ 3,057,180.50	
Estimated Offsetting Revenues		
Total Estimated Tax Credit Project Value	\$ 770,428.80	
Total Estimated Private Donation Value	\$ 300,000.00	
TOTAL ESTIMATED/INCURRED PROJECT COSTS	1,986,751.70	330,713.63

2,112,081.20

Site Utility Improvements

Mold Remediation



October 2023

Dear Baldwin City Resident,

As a part of the City of Baldwin City's Strategic Planning Process we are gathering resident opinions on city programs and services. Your feedback will help us improve existing services and determine future programs to meet your needs.

This survey should only take approximately 15-20 minutes to complete and it is being sent to every household in Baldwin City. Your guidance is critical as we map the future of our growing community. Rest assured, individual responses will remain confidential. We have hired an independent market research consultant to conduct this survey on behalf of City. The results will be tabulated by ETC Institute, from Olathe, Kansas and will only be viewed by the city as a whole.

Please complete and return your survey within the next two weeks. You may also complete your survey online at BaldwinCitySurvey.org. If you have questions about the survey, please contact Ryan Murray, Assistant Director of Community Research with ETC Institute at 913-254-4598 or ryan.murray@etcinstitute.com.

Thank you for your participation in helping make Baldwin City a more desirable place to live.

Sincerely,

Glenn Rodden
City Administrator
City of Baldwin City



2023 City of Baldwin City Citizen Satisfaction Survey

Please take a few minutes to complete this survey. Your input is a valuable piece of the City's long-term strategic planning and helps guide the vision of Baldwin City's future. BaldwinCitySurvey.org

1. **Overall Ratings.** Please rate your overall satisfaction with major categories of services provided by the City of Baldwin City using a scale of 5 to 1, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

How satisfied are you with...		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01.	Overall effectiveness of communication by the city	5	4	3	2	1	9
02.	Overall efforts by the city to ensure you are prepared for emergencies	5	4	3	2	1	9
03.	Overall enforcement of local codes and ordinances	5	4	3	2	1	9
04.	Overall maintenance of city streets and sidewalks	5	4	3	2	1	9
05.	Overall quality of customer service provided by city employees	5	4	3	2	1	9
06.	Overall quality of electric utility services	5	4	3	2	1	9
07.	Overall quality of parks and recreation facilities (programs are managed by the Recreation Commission)	5	4	3	2	1	9
08.	Overall quality of public safety services (police and fire)	5	4	3	2	1	9
09.	Overall quality of solid waste services (trash, yard waste, recycling)	5	4	3	2	1	9
10.	Overall quality of stormwater management and flood control in the city	5	4	3	2	1	9
11.	Overall quality of wastewater and sanitary sewer services	5	4	3	2	1	9
12.	Overall quality of water utility services	5	4	3	2	1	9
13.	Overall quality of city sponsored events	5	4	3	2	1	9

2. Which THREE of the items listed above do you think should receive the MOST EMPHASIS from city leaders over the next TWO years? [Write in your answers below using the numbers from the list in Question 1.]

1st: _____ 2nd: _____ 3rd: _____

3. **Perceptions of Baldwin City.** Several items that may influence your perception of Baldwin City are listed below. Please rate your satisfaction with each item using a scale of 5 to 1, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

How satisfied are you with...		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01.	How well the City is managing and planning growth and development	5	4	3	2	1	9
02.	Overall appearance of the City	5	4	3	2	1	9
03.	Overall feeling of safety in Baldwin City	5	4	3	2	1	9
04.	Overall image of Baldwin City	5	4	3	2	1	9
05.	Overall quality of downtown	5	4	3	2	1	9
06.	Overall quality of life in Baldwin City	5	4	3	2	1	9
07.	Overall quality of public education in Baldwin City	5	4	3	2	1	9
08.	Overall quality of services provided by the City of Baldwin City	5	4	3	2	1	9
09.	Overall value that you receive for your City tax dollars and fees	5	4	3	2	1	9
10.	Overall quality of library services	5	4	3	2	1	9

4. Please rate Baldwin City using a scale of 5 to 1, where 5 means "Excellent" and 1 means "Poor," with regard to each of the following.

Rating the City of Baldwin City...	Excellent	Good	Neutral	Below Average	Poor	Don't Know
1. As a place to live	5	4	3	2	1	9
2. As a place to raise children	5	4	3	2	1	9
3. As a place to retire	5	4	3	2	1	9
4. As a place to work	5	4	3	2	1	9
5. As a place where you would buy your next home	5	4	3	2	1	9

5. **Street Maintenance.** Please rate your satisfaction using a scale of 5 to 1, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," with the following services provided by the City.

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. City efforts to prevent street flooding	5	4	3	2	1	9
02. Condition of city streets	5	4	3	2	1	9
03. Condition of brick streets	5	4	3	2	1	9
04. Condition of city sidewalks	5	4	3	2	1	9
05. Condition of street signs	5	4	3	2	1	9
06. Maintenance of public buildings and facilities (City Hall, Police Station, Public Works buildings, Fire Department, etc.)	5	4	3	2	1	9
07. Overall cleanliness of city streets and other public areas	5	4	3	2	1	9
08. Quality of on-street bicycle infrastructure (bike lanes/signage)	5	4	3	2	1	9
09. Snow removal on city streets	5	4	3	2	1	9
10. Street sweeping services	5	4	3	2	1	9

6. Which THREE of the items listed above do you think should receive the MOST EMPHASIS from city leaders over the next TWO years? [Write in your answers below using the numbers from the list in Question 5.]

1st: ____ 2nd: ____ 3rd: ____

7. **Code Enforcement.** Please rate your satisfaction using a scale of 5 to 1, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," with the following.

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1. Enforcing cleanup of debris on private property	5	4	3	2	1	9
2. Enforcing mowing and cutting of weeds on private property	5	4	3	2	1	9
3. Enforcing exterior maintenance of business property	5	4	3	2	1	9
4. Enforcing sign regulations	5	4	3	2	1	9

8. **Solid Waste.** Please rate your satisfaction using a scale of 5 to 1, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," with the following services.

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1. Bulky item pick-up services	5	4	3	2	1	9
2. Curbside recycling services	5	4	3	2	1	9
3. Recycling services/drop-off centers	5	4	3	2	1	9
4. Trash/garbage collection services	5	4	3	2	1	9
5. Yard waste/leaf/brush pick-up services	5	4	3	2	1	9

9. Which TWO of the items listed above do you think should receive the MOST EMPHASIS from city leaders over the next TWO years? [Write in your answers below using the numbers from the list in Question 14.]

1st: ____ 2nd: ____

10. Are you aware that Baldwin City has the ability to generate its own energy in the event the power grid cannot provide power to this area? ____ (1) Yes ____ (2) No

11. **Electric Department.** Please rate your satisfaction using a scale of 5 to 1, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," with the following services.

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1. Overall customer service from electric service employees	5	4	3	2	1	9
2. Overall value that you receive for electric utility rates	5	4	3	2	1	9
3. What you are charged for electricity	5	4	3	2	1	9
4. How easy it is to resolve billing problems	5	4	3	2	1	9
5. How easy it is to use the online utility account	5	4	3	2	1	9
6. How easy your electric bill is to understand	5	4	3	2	1	9
7. How well the city keeps you informed about electric issues or disruptions to your electric services	5	4	3	2	1	9

12. Which TWO of the items listed above do you think should receive the MOST EMPHASIS from city leaders over the next TWO years? [Write in your answers below using the numbers from the list in Question 11.]

1st: ____ 2nd: ____

13. **Water and Wastewater Utilities.** Please rate your satisfaction using a scale of 5 to 1, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," with the following services.

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1. Overall customer service from water service employees	5	4	3	2	1	9
2. Overall quality of your drinking water	5	4	3	2	1	9
3. Overall value that you receive for water and wastewater utility rates	5	4	3	2	1	9
4. What you are charged for water	5	4	3	2	1	9
5. How easy it is to resolve billing problems	5	4	3	2	1	9
6. How easy it is to use the online utility account	5	4	3	2	1	9
7. How easy your water bill is to understand	5	4	3	2	1	9
8. How well the city keeps you informed about water quality issues or disruptions to your water services	5	4	3	2	1	9

14. Which TWO of the items listed above do you think should receive the MOST EMPHASIS from city leaders over the next TWO years? [Write in your answers below using the numbers from the list in Question 13.]

1st: ____ 2nd: ____

15. **Park Facilities.** For each of the following, please rate your satisfaction using a scale of 5 to 1, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1. Condition of park equipment	5	4	3	2	1	9
2. Maintenance of City parks (appearance/cleanliness)	5	4	3	2	1	9
3. Number of City parks	5	4	3	2	1	9
4. Number of park shelters	5	4	3	2	1	9
5. Number of walking and biking trails	5	4	3	2	1	9
6. Quality of the Baldwin City Golf Course	5	4	3	2	1	9
7. Quality of the Baldwin City Municipal Pool	5	4	3	2	1	9
8. Maintenance of the cemeteries operated by the city	5	4	3	2	1	9

16. Which TWO of the items do you think should receive the MOST EMPHASIS from city leaders over the next TWO years? [Write in your answers below using the numbers from the list in Question 17.]

1st: ____ 2nd: ____

17. **Public Safety.** For each of the following, please rate your satisfaction using a scale of 5 to 1, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Effectiveness of local police protection	5	4	3	2	1	9
02. Enforcement of animal codes (e.g., animal welfare, pet licensing)	5	4	3	2	1	9
03. Enforcement of local traffic laws	5	4	3	2	1	9
04. How quickly ambulance/EMS personnel respond to emergencies	5	4	3	2	1	9
05. How quickly fire service personnel respond to emergencies	5	4	3	2	1	9
06. How quickly police respond to emergencies	5	4	3	2	1	9
07. Overall capability of the city's police personnel	5	4	3	2	1	9
08. Overall quality of ambulance/EMS services	5	4	3	2	1	9
09. Overall quality of animal control	5	4	3	2	1	9
10. Overall quality of fire services	5	4	3	2	1	9
11. Overall quality of police services	5	4	3	2	1	9
12. Overall quality of the city's Municipal Court	5	4	3	2	1	9
13. Professionalism of city police personnel	5	4	3	2	1	9
14. Responsiveness of police to the investigation of criminal offenses	5	4	3	2	1	9
15. The city's overall efforts to prevent crime	5	4	3	2	1	9
16. The visibility of police in the city	5	4	3	2	1	9

18. Which **THREE** of the items listed above do you think should receive the **MOST EMPHASIS** from city leaders over the next **TWO** years? *[Write in your answers below using the numbers from the list in Question 17.]*

1st: _____ 2nd: _____ 3rd: _____

19. **Safety.** For each of the following, please rate your feeling of safety using a scale of 5 to 1, where 5 means "Very Safe" and 1 means "Very Unsafe."

How safe do you feel...	Very Safe	Safe	Neutral	Unsafe	Very Unsafe	Don't Know
01. In city parks	5	4	3	2	1	9
02. In retail areas	5	4	3	2	1	9
03. In the downtown area of the city	5	4	3	2	1	9
04. In your neighborhood at night	5	4	3	2	1	9
05. In your neighborhood during the day	5	4	3	2	1	9
06. Overall feeling of safety in the city	5	4	3	2	1	9

20. From which of the following sources do you currently get information about Baldwin City? *[Check all that apply.]*

☐ (1) City social media pages
 ☐ (5) Local newspaper
☐ (2) City's website
 ☐ (6) Neighborhood groups
☐ (3) Email newsletter
 ☐ (7) Newsletter in utility bills (started in October 2023)
☐ (4) From neighbors/friends/family
 ☐ (8) Other: _____

21. Which **TWO** of the sources of information listed in Question 20 do you **PREFER** to use to get information about Baldwin City? *[Write in your answers below using the numbers from the list in Question 20.]*

1st: _____ 2nd: _____

- 22. Communication.** For each of the following, please rate your satisfaction using a scale of 5 to 1, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

How satisfied are you with...		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01.	Availability of information about City programs, services and events	5	4	3	2	1	9
02.	City efforts to keep you informed about city-related issues	5	4	3	2	1	9
03.	City social media (Facebook, Twitter, Instagram, Nextdoor, etc.) - if you don't follow at least one City social media accounts, please circle "9"	5	4	3	2	1	9
04.	Ease in communication with City departments and staff	5	4	3	2	1	9
05.	Overall accessibility and responsiveness of City's elected officials	5	4	3	2	1	9
06.	Quality of City's newsletter (started October 2023)	5	4	3	2	1	9
07.	Quality of City's website	5	4	3	2	1	9
08.	Responsiveness of City social media accounts - if you don't follow at least one City social media accounts, please circle "9"	5	4	3	2	1	9
09.	The level of public involvement in local decision making	5	4	3	2	1	9
10.	The timeliness of information provided by the city	5	4	3	2	1	9

- 23. Which THREE of the items listed above do you think should receive the MOST EMPHASIS from city leaders over the next TWO years?** *[Write in your answers below using the numbers from the list in Question 22.]*

1st: _____ 2nd: _____ 3rd: _____

- 24. Have you interacted (by phone, on social media, email, or in person) with the City for a question, problem, or complaint during the past year?**

____(1) Yes *[Answer Q24a-c.]* ____ (2) No *[Go to Q25]*

- 24a. How easy was it to contact the person you needed to reach?**

____(4) Very easy ____ (3) Somewhat easy ____ (2) Somewhat difficult ____ (1) Very difficult

- 24b. Which department did you contact most recently?** *[Choose only one.]*

____(01) City Administrator ____ (05) Water Department ____ (09) Police Department
 ____ (02) City Clerk ____ (06) Planning and Zoning ____ (10) Elected officials
 ____ (03) Electric Department ____ (07) Code Enforcement ____ (11) Front Office (utilities, pet tags, general information)
 ____ (04) Public Works (Street) ____ (08) Building Inspections

- 24c. Several factors that may influence your perception of the quality of customer service you receive from City employees are listed below. For each item, please rate how often the employees you have contacted during the past year have displayed the behavior described using a scale of 5 to 1, where 5 means "Always" and 1 means "Never."**

City Staff...		Always	Usually	Sometimes	Seldom	Never	Don't Know
1.	Were courteous and polite	5	4	3	2	1	9
2.	Gave prompt, accurate, and complete answers to questions	5	4	3	2	1	9
3.	Did what they said they would do in a timely manner	5	4	3	2	1	9
4.	Helped you resolve an issue to your satisfaction	5	4	3	2	1	9

25. **Special Events and City Attractions.** Please indicate if YOU or other MEMBERS OF YOUR HOUSEHOLD have participated in any of the special events or visited any of the City's attractions listed in the question below during the PAST YEAR by circling "Yes" or "No" next to each item. If "Yes," please rate the quality of the event or attraction you or the members of your household have interacted with.

Special Events and City Attractions		Have you participated in this event or visited the attraction listed?		If "Yes," how would you rate the quality of the event or attraction you interacted with?			
		Yes	No	Excellent	Good	Fair	Poor
01.	Big Hair on the Square	Yes	No	4	3	2	1
02.	Christmas Parade	Yes	No	4	3	2	1
03.	Hometown Halloween	Yes	No	4	3	2	1
04.	Independence Day Celebration	Yes	No	4	3	2	1
05.	June City-funded Concert in Sullivan Square	Yes	No	4	3	2	1
06.	Maple Leaf Beer, Wine and Spirit Fest	Yes	No	4	3	2	1
07.	Maple Leaf Festival	Yes	No	4	3	2	1
08.	Monthly Makers' Market	Yes	No	4	3	2	1
09.	Other Sullivan Square concerts	Yes	No	4	3	2	1
10.	Santa Fe Trail historic attractions including Black Jack ruts	Yes	No	4	3	2	1
11.	Smoke on the Bricks BBQ Competition	Yes	No	4	3	2	1
12.	Thunder on the Bricks	Yes	No	4	3	2	1

26. Which THREE of the items above would be MOST IMPORTANT to you and the members of your household? [Write in your answers below using the numbers from the list in Question 25.]

1st: ____ 2nd: ____ 3rd: ____

27. Please indicate how supportive you are of Baldwin City investing in each of the following items.

How supportive are you of Baldwin City investing in...		Very Supportive	Supportive	Neutral	Not Supportive	Not at All Supportive	Don't Know
01.	Affordable, reliable, and a diverse set of core city services	5	4	3	2	1	9
02.	Modernizing outdated infrastructure while maintaining historical assets	5	4	3	2	1	9
03.	Attracting, developing, and retaining high quality staff	5	4	3	2	1	9
04.	Increasing transparency and community feedback	5	4	3	2	1	9
05.	Attracting and retaining both residents and businesses	5	4	3	2	1	9
06.	Increasing tourism and name recognition	5	4	3	2	1	9
07.	Increasing revenue growth for the city	5	4	3	2	1	9
08.	Creating a family-oriented experience	5	4	3	2	1	9
09.	Supporting resident's physical, mental, financial, and social quality of life	5	4	3	2	1	9
10.	A connected community	5	4	3	2	1	9

28. Which THREE of the investments above would you be MOST WILLING to spend your tax dollars to fund? [Write in your answers below using the numbers from the list in Question 27.]

1st: ____ 2nd: ____ 3rd: ____

29. **Support for Various Development Types.** Using a scale of 5 to 1, please rate your level of support for having the City explore the following development types.

How supportive are you of the city exploring...		Very Supportive	Supportive	Neutral	Not Supportive	Not Supportive at All	Don't Know
1.	Office development	5	4	3	2	1	9
2.	Industrial development	5	4	3	2	1	9
3.	Variety of housing options (e.g., single-family, multi-family, affordable options)	5	4	3	2	1	9
4.	Retail development	5	4	3	2	1	9

DEMOGRAPHICS: Responses to these questions will remain confidential and are only used to ensure that the survey results are representative of Baldwin City residents.

30. How many years have you lived in Baldwin City? _____ years
31. What is your age? _____ years
32. Do you own or rent your home? ____ (1) Own ____ (2) Rent
33. How many persons in your household (counting yourself) are in each of the following age groups?
Under age 10: ____ Ages 20-34: ____ Ages 55-74: ____
Ages 10-19: ____ Ages 35-54: ____ Ages 75+: ____
34. What best describes your current employment status?
____ (1) Employed outside the home [Answer Q34a.] ____ (3) Student
____ (2) Employed in the home/have a home-based business [Answer Q34a.] ____ (4) Retired
____ (5) Not currently employed
- 34a. If employed, what is the ZIP CODE where you work? _____
35. Would you say your total annual household income is...
____ (1) Under \$15,000 ____ (4) \$50,000 - \$74,999 ____ (7) \$150,000 or more
____ (2) \$15,000 - \$29,999 ____ (5) \$75,000 - \$99,999
____ (3) \$30,000 - \$49,999 ____ (6) \$100,000 - \$149,999
36. Your gender: ____ (1) Male ____ (2) Female ____ (3) Prefer to self-identify: _____
37. What is the primary language spoken in your home?
____ (1) English ____ (2) Spanish ____ (3) Other: _____
38. Which of the following best describes your race/ethnicity? [Check ALL that apply.]
____ (01) Asian or Asian Indian ____ (05) Native Hawaiian or other Pacific Islander
____ (02) Black or African American ____ (06) Hispanic, Spanish, Latino/a/x
____ (03) American Indian or Alaska Native ____ (99) Other: _____
____ (04) White
39. [OPTIONAL] Please provide any additional comments below.

40. Would you be willing to participate in future surveys sponsored by the City of Baldwin City?
____ (1) Yes [Please answer Q40a.] ____ (2) No

40a. Please provide your contact information.

Mobile Phone Number: _____

Email Address: _____

This concludes the survey. Thank you for your time!

Please return your completed survey in the enclosed postage-paid envelope addressed to:
ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061

Your responses will remain completely confidential. The information printed to the right will ONLY be used to help identify which areas of the City are having problems with City services. If your address is incorrect, please provide the correct information. Thank you.