

City of Baldwin City
Minutes
Tuesday, October 21, 2025
Regular Council Meeting

A. Call to Order

The Baldwin City Council was called to Regular Session at 7:00 p.m. at the Baldwin City Community Center, 712 Chapel Street, with Mayor Casey Simoneau presiding.

Present were Council Members: Jay King, Susan Pitts, and Julie Constantinescu.

Also, attending: Russ Harding-Interim City Administrator; Amara Packard-City Clerk; and Shiloh Afonja-Deputy City Clerk.

B. Approval of Agenda

Jay King moved and Julie Constantinescu seconded to approve the agenda as presented. Motion carried with a vote of 3 yes and 0 no.

C. Consent Agenda

Susan Pitts moved and Jay King seconded to approve the consent agenda as presented. Motion carried with a vote of 3 yes and 0 no.

1. Minutes - 10.07.25
2. Scheduled Claims List
3. Special Event-Hometown Halloween-Trunk or Treat
4. Liquor License Renewal-Baldwin City Beer Company

D. Public Comment

E. Special Reports or Presentations

F. Old Business

G. New Business

1. Electrical Agreement for Metering Point

The metering point has to be moved from where the electric is currently coming in from the south Ottawa exchange and the Gardner feed so we don't have two feeds in roughly the same location.

Julie Constantinescu moved and Jay King seconded to have the delivery point facilities agreement approved. Motion passes 3-0.

2. Crosswalk Project on US-56

Jason Hoskinson, an engineer with BG Consultants reviewed the plans in the packet and said it included some enhancements at the 8th and Ames crosswalk as well. The project was funded through KDOT's cost share program in 2024. The total cost of the project was around \$418,000.00, and KDOT's share will be around \$282,000.00. The project is ready to go out for bid.

Julie Constantinescu moved and Susan Pitts seconded to approve the Baldwin City 56 crosswalk project. Motion passes 3-0.

H. Committee Reports

1. Budget and Finance - Scott Lauridsen/Cory Venable

Next meeting 11/07/2025 at 7:30am, second floor of City Hall

2. Community Development - Cory Venable/Susan Pitts

Next meeting will be 10/27/2025 at 4:00pm, second floor of City Hall

3. Public Safety - Susan Pitts/Jay King

Next meeting will be 11/11/2025 at 4:00pm, second floor of City Hall

4. Public Works and Utilities - Julie Constantinescu/Jay King

Substation:

- All the concrete foundation is complete.
- Switchgear building is up, insulated and heated inside. All doors are installed.
- Conduit from the building feeders is installed to the outside fence perimeter.
- Transformer grating is complete.
- Baldwin and Mid States line crews will work together to build new lines necessary to hook up the new substation.
- Every will be in town to move our metering point from Newton substation to a pole at 6th and orange. We will be disconnected from the utility, so will be generating during that time.
- The concrete bid for the substation wall was considerably higher, so will be considering other options.
- Pat got several bids for the wire for the substation. Chris Croucher had stockpiled some items they will need for the substation that is saving a lot since we don't have to pay today's price.

New Solar:

- 8 new applications for installing residential. Some have been returned to the supplier for adjustment because of the appropriate sizing formula that must be met.
- New stop signs were installed at 9th and Elm to make it an All-Way intersection.
- Fall city wide clean up went well as always.
- Jackson Pool is still working on the final list to complete. May be switching to liquid chlorine next summer.
- PW crews drained the West water tower again.
- Contractors at the High School hit the waterline twice in the last month. Bill was sent to Lloyd Builders for overtime and water loss.

- There have been 3 water leaks last month.
- PW Administration Assistant position was filled September 6th. So, I would like to welcome Stephanie to the Public Works Department.

Next meeting will be 11/13/2025 at 9:00am, Public Works Conference Room

5. Strategic Planning-Scott Lauridsen/Julie Constantinescu

Next meeting TBD at 2:00pm, second floor of City Hall

6. Lake Advisory Committee-Julie Constantinescu/Jay King

- Getting sponsorships for the disc golf driving area.
- Getting bids for the spillway.

Next meeting will be 11/18/2025 at 6:00pm, Community Center

7. Communications Advisory Board-Susan Pitts/Scott Lauridsen

Next meeting will be 10/24/2025 at 2:00pm, Community Center

I. City Administrator and Staff Comments

J. Council & Mayor Comments

Susan Pitts said good job to the Maple Leaf Committee for another successful year.

Mayor Simoneau thanked the city staff that worked the fall citywide cleanup day.

K. Executive Session

Susan Pitts moved and Jay King seconded to go into executive session until 7:25 for the purpose of discussing non-elected personnel with the Mayor, Council, Interim City Administrator and City Attorney, for attorney client privilege information for 10 minutes, from 7:15pm until 7:25. Motion passes with a vote of 3 yes and 0 no.

Mayor Simoneau called the meeting back to order at 7:25pm.

L. Adjourn

Julie Constantinescu moved and Susan Pitts seconded to adjourn the regular meeting. Motion passes 3-0. Time: 7:25 p.m.

Attest:

Amara M. Packard
City Clerk