# City of Baldwin City PO Box 86 Baldwin City, Kansas 66006 Council Meeting Agenda

Baldwin City Community Center 712 Chapel St Baldwin City, KS 66006 TUESDAY November 18th, 2025 7:00 PM



## A. Call to Order-Mayor Casey Simoneau

## B. Approval of Agenda

## C. Consent Agenda

- 1. Minutes 11.04.2025
- 2. Scheduled Claims List
- 3. Special Event-Festival of Lights
- 4. Liquor License Renewal-The Bullpen

#### **D. Public Comment:**

Members of the public are welcome to comment on items relating to City business not listed on this Agenda. Please stand and wait to be recognized by the Mayor. As a general practice, the comments may or may not be acted upon by the Council during the meeting, or Council may refer the items to staff for follow up.

If you wish to comment on an item listed on the agenda, a **sign-up sheet** is provided for you to sign in and provide your address. You will be called on when the Agenda item of interest is under discussion by the Council.

## E. Special Reports or Presentations

### F. Old Business

#### G. New Business

- 1. Planning Commission Appointment
- 2. Ordinance 1524
- 3. Ordinance 1525

### **H.** Council Committee Reports

- 1. Budget and Finance Scott Lauridsen/Cory Venable
- 2. Community Development Cory Venable/Susan Pitts

# City of Baldwin City PO Box 86 Baldwin City, Kansas 66006 Council Meeting Agenda

Baldwin City Community Center 712 Chapel St Baldwin City, KS 66006 TUESDAY November 18th, 2025 7:00 PM



- 3. Public Safety Susan Pitts/Jay King
- 4. Public Works and Utilities Julie Constantinescu/Jay King
- 5. Strategic Planning Scott Lauridsen/Julie Constantinescu
- 6. Lake Advisory Committee-Jay King/Julie Constantinescu
- 7. Communications Policy Advisory Committee-Susan Pitts/Scott Lauridsen
- I. City Administrator and Staff comments
- J. Council and Mayor comments
- **K. Executive Session**
- L. Adjourn

City Council meets every first and third Tuesday of each month at 7:00 p.m. at the Baldwin Community Center. Council work sessions are held the last Tuesday of each month at 7:00 p.m. at the Baldwin Community Center.

# City of Baldwin City Minutes Tuesday, November 21, 2025 Regular Council Meeting

#### A. Call to Order

The Baldwin City Council was called to Regular Session at 7:00 p.m. at the Baldwin City Community Center, 712 Chapel Street, with Mayor Casey Simoneau presiding.

Present were Council Members: Jay King, Susan Pitts, Cory Venable, and Scott Lauridsen.

Also, attending: Russ Harding-Interim City Administrator; Amara Packard-City Clerk; Shiloh Afonja-Deputy City Clerk, and Sgt. Stephenson-Police Department.

#### B. Approval of Agenda

Susan Pitts moved and Jay King seconded to approve the agenda as presented. Motion carried with a vote of 4 yes and 0 no.

## C. Consent Agenda

Jay King moved and Cory Venable seconded to approve the consent agenda as presented. Motion carried with a vote of 4 yes and 0 no.

- 1. Minutes 11.04.25
- 2. Scheduled Claims List

#### D. Public Comment

#### E. Special Reports or Presentations

#### F. Old Business

1. Resolution 2025-23

Resolution 2025-23 gives Mayor Simoneau the authority to sign the documents for the closing of BlackJack property, which the title company requires.

Jay King moved and Cory Venable seconded to approve Resolution 2025-23. Motion passes 4-0.

## G. New Business

1. Library Board Appointment

The committee interviewed two candidates for this position and Devin Scott was selected to be recommended for the appointment to the library board.

Cory Venable moved and Susan Pitts seconded to approve Devin Scott as the Library Board appointment. Motion passes 4-0.

#### 2. Ordinance 1521 - Conditional Use Permit

Ordinance 1521 is a conditional use permit allowing the applicant to house family members in a RV on their property for a year.

Scott Lauridsen stated that this would be hard to enforce.

Mayor Simoneau said that it is currently against ordinance, so they had to apply for a conditional use permit. The council could always go back and revisit the RV ordinance, but this allows time for the family to move forward during that time.

Susan Pitts moved and Jay King seconded to approve Ordinance 1521 as presented. Motion passes 4-0. Jay King-yes Susan Pitts-yes, Cory Venable-yes, and Scott Lauridsen-yes.

#### 3. Ordinance 1522 - Conditional Use Permit

Ordinance 1522 is a conditional use permit allowing an applicant to have their vehicle detailing business at their home. There was a 2 year term presented, but Mayor Simoneau said that the conditional use permit was with the applicant, not the home. When the applicant moves out, the conditional use permit would no longer be valid. The reason the applicant had to apply for a conditional use permit is because the property is zoned residential.

Susan Pitts moved and Jay King seconded to approve Ordinance 1522 as presented, without the 2 year limitation. Motion passes 4-0. Scott Lauridsen-yes, Cory Venable-yes, Susan Pitts-yes, and Jay King-yes.

#### 4. Ordinance 1523 - Conditional Use Permit

Ordinance 1523 would waive the requirement of the drainage and traffic study and allow the current parking configuration for the church next door. The church tore down some of their building and will be rebuilding in the same footprint.

Susan Pitts moved and Jay King seconded to approve Ordinance 1523 as presented. Motion passes 4-0. Scott Lauridsen-yes, Cory Venable-yes, Susan Pitts-yes, and Jay King-yes.

#### H. Committee Reports

- 1. Budget and Finance Scott Lauridsen/Cory Venable
  Next meeting 11/07/2025 at 7:30am, second floor of City Hall
- 2. Community Development Cory Venable/Susan Pitts
  Next meeting will be 11/10/2025 at 4:00pm, second floor of City Hall
- 3. Public Safety Susan Pitts/Jay King
  Next meeting will be 11/11/2025 at 4:00pm, second floor of City Hall
- 4. Public Works and Utilities Julie Constantinescu/Jay King Next meeting TBD at 9:00am, Public Works Conference Room
- Strategic Planning-Scott Lauridsen/Julie Constantinescu Next meeting TBD at 2:00pm, second floor of City Hall

- 6. Lake Advisory Committee-Julie Constantinescu/Jay King Next meeting will be 11/18/2025 at 6:00pm, Community Center
- 7. Communications Advisory Board-Susan Pitts/Scott Lauridsen
  - Discussed a text alert system called Outifi.
  - Susan is creating a matrix of what is being communicated and appropriate channels.

Next meeting will be 11/21/2025 at 2:00pm, Community Center

## I. City Administrator and Staff Comments

## J. Council & Mayor Comments

Mayor Simoneau told the council where they stand with the City Administer position. The League has received 36 applicants and are in the process of being bound. They will be distributed to the council as soon as possible. There will be three committees, one to review resumes, one for initial interviews, and one for final interviews. There will be a city staff member included in each committee. The resume review will be the week of November 17, with the interviews to follow so this can get wrapped up.

#### K. Executive Session

### L. Adjourn

Susan Pitts moved and Jay King seconded to adjourn the regular meeting. Motion passes 4-0. Time: 7:11 p.m.

Attest:		
Amara M. Packard		
City Clerk		

OPER: AP

VENDOR NAME PAYMENT GL ACCOUNT # CHECK # CHECK DATE INVOICE NUMBER REFERENCE AMOUNT AMOUNT AMAZON CAPITAL SERVICES 17LT-QNVD-6PCH SKID STEER STARTER 18.22.2540 154.59 154.59 41482142 11/18/25 1DFM-G7Y9-6RRV 30 REAMS COPY PAPER 11.26.2780 70.49 30 REAMS COPY PAPER 12.11.2780 70.48 140.97 41482142 11/18/25 AVERY LABELS FOR TRASH SERVICE 01.01.3110 1FFF-HKDX-JK4C 41.48 41482142 11/18/25 1FVJ-4MDF-9N4N DELL OPTIPLEX PC FOR CITY HALL 01.01.4011 1,013.94 1,013.94 41482142 11/18/25 32G RAM/DELL 369.24 1KFW-K3KM-9OK4 11.24.4011 369.24 41482142 11/18/25 22.98 1PNF-HGXJ-7GGO FORKS 01.02.3800 73.98 WHITE LABEL TAPE/COPY PAPER 01.02.3110 MULTI FOLD PAPERTOWELS 01.02.3680 73.76 170.72 41482142 11/18/25 ANIXTER INC 79.75 6574033-01 BRACKETS/BOLTS 40.24.2204.1120 79.75 68720 11/18/25 WIRE 6 CU 315'/8 FT CU 13MIL 40.24.2204.1120 6579772-00 2,443.38 2,443.38 68720 11/18/25 6579772-01 ROD 8FT CU 13MIL 40.24.2204.1120 1,159.14 1,159.14 68720 11/18/25 6583974-00 TAPE/STIRRUP/CLEANER 40.24.2204.1120 854.34 854.34 68720 11/18/25 COPPER CONNECTORS 636.93 6583974-03 40.24.2204.1120 636.93 68720 11/18/25 6590364-00 EHS GALV 250'/STRAIN SILI CLV 40.24.2204.1120 2,922.44 2,922.44 68720 11/18/25 40.24.2204.1120 1,219.23 6590364-01 SILI CLV 78" 1,219.23 68720 11/18/25 ARROWHEAD - 146 ACCT#146\_OCT2025 ACCT#146 BALDWIN CEMETERY 03.01.2530 6.99 ACCT#146 BALDWIN CEMETERY 03.01.2610 82.76 89.75 68721 11/18/25 ARROWHEAD - 3261 11.25.7999 ACCT#3261 OCT2025 WASP/HORNET SPRAY 13.09 MARKING WAND 11.25.3355 43.69 28.94 2" ENTRANCE CAP 11.25.2496 85.72 68722 11/18/25 ARROWHEAD - 3850 ACCT #3850 OCT 2025 18" OWL W/ ROTATING HEAD 01.05.7999 75.98 2 20" BOX FANS 01.05.7999 49.98 6 TUBES OF SAND 01.05.7999 41.94 167.90 68723 11/18/25 ARROWHEAD - 6423 94.92 ACCT#6423 OCT2025 POWER PLANT 11.24.3800 POWER PLANT 11.24.2530 21.10 116.02 68724 11/18/25 ARROWHEAD - 6427 87.99-ACCT #6427 OCT 2025 RETURN SC HD COMM ENTRY LEVER 01.01.2520 185.52 PUMPKIN DISPLAY FOR CITY HALL 01.01.2516 97.53 68725 11/18/25 ARROWHEAD - 6822

	INDOR NAME FERENCE GL ACCOU	INT #	AMOUNT	PAYMENT  AMOUNT CHEC	CK # CHECK DATE		
	ARROWHEAD - 6822						
ACCT #6822 OCT 202	5 2 20A SP CIRCUIT BRAKERS	01.04.2520		29.98			
	GFI COVERS	01.04.2520		56.77			
	RAZOR BLADES, SURGE PRO, BA	TTE 01.04.3800		89.23			
	ADDOMIEAD 6071				175.98	68726	11/18/25
CCT#6871 OCT2025	ARROWHEAD - 6871 WASTE WATER TREATMENT	18.23.2530		264.24			
	WASTE WATER TREATMENT	18.23.3800		132.99			
					397.23	68727	11/18/25
CCM#6007 OCM2025	ARROWHEAD - 6907	01 01 2520		26 44			
CCT#6907_OCT2025	BALDWIN PUBLIC WORKS	01.01.2520		36.44			
	BALDWIN PUBLIC WORKS	01.03.2530		5.56			
	BALDWIN PUBLIC WORKS	01.06.2520		107.82			
	BALDWIN PUBLIC WORKS	01.03.3600		11.99			
	BALDWIN PUBLIC WORKS	01.02.3800		13.79			
	BALDWIN PUBLIC WORKS	01.02.3310		35.94			
	BALDWIN PUBLIC WORKS	01.35.2540		14.77			
	BALDWIN PUBLIC WORKS	01.02.3800		11.98			
	BALDWIN PUBLIC WORKS	12.12.3800		12.76			
	BALDWIN CITY MARKET				251.05	68728	11/18/25
CCT #8 11/1/2025		01.04.7999		27.98			
. ,	FEBREZE, BOWLS, CUPS, ETC			45.67			
					73.65	68729	11/18/25
	BALDWIN FEED CO						
6318	KENTUCKY 31 - 100#	03.01.2610		600.00	COO OO	(0720	11 /10 /05
	BENNETT BEAM CONSULTING				600.00	68730	11/18/25
020	IT SERVICES 10/13/25-11/10/2	25 01 10 4012		11,245.00			
020	IT SERVICES 10/13/25-11/10/2			866.67			
	IT SERVICES 10/13/25-11/10/2			866.67			
	IT SERVICES 10/13/25-11/10/2			866.66			
	IT SERVICES 10/13/25-11/10/2			520.00			
	IT SERVICES 10/13/25-11/10/2	25 01.05.4012		3,900.00	10 065 00	60701	11 /10 /05
F 01		01 01 0050		1 005 00	18,265.00	68/31	11/18/25
5-01	DIG COMMUNICATION 9/22-10/10	J U1.U1.2850		1,885.00	1 005 00	(0721	11/10/05
5_02	DIC COMMINICATION 10/11 11/	7 01 01 2050		A 60E 00	1,885.00	08/31	11/18/25
5-02	DIG COMMUNICATION 10/11-11/			4,605.00			
	DIG COMMUNICATION 10/11-11/	1 01.03.2830		195.00	/ 000 00	68731	11/10/25
	BG CONSULTANTS INC				7,000.00	00/31	11/10/23
5-1219#4	8TH & HIGH BRICK INTERSECTION	ON 28.01.3342		602.00			
- "					602.00	68732	11/18/25
	BLUE CARDINAL CHEMICAL						
8697	ELEC CONTACT CLNR	01.02.3330		254.36	07.00		44 /40 /0=
	C&B EQUIPMENT MIDWEST INC				254.36	68733	11/18/25
9378-00	CHECK VALVE & RINGS	18.22.3800		6,826.03			
		10.22.000		3,323.03	6,826.03	68734	11/18/25
	CINTAS CORP *NON-ELECTRC*				,		
245725304	STM_OCT2025_12345043	01.02.3610		265.20			
	STM OCT2025 1535043	01.02.2999		154.56			
					419.76	41482151	11/18/25

	ENDOR NAME EFERENCE	GL ACCOUNT #	PAYMENT AMOUNT AMOUNT	CHECK # CHECK DATE		
	CINTAS CORP - MATS					
1246550899	MAT SERVICE - PD	01.05.2209	38.			
	VIII (III) (III) (III) (III)	01 01 0000	0.1		41482135	11/18/25
CITY HALL OCT 2025	MAT SERVICE - CITY HA	ALL 01.01.2999	91.		41482136	11/18/25
	CINTAS CORP: *ELECTRC	ONLY		31.20	41402130	11/10/23
STM OCT2025 123586	37 ELEC DISTRIBUTION UNI		512.	64		
	ELEC GENERATION SUPPI		187.	36		
				700.00	41482152	11/18/25
	CINTAS FIRST AID & SA		400			
297771706	CABINET REFILL	01.02.3006	123.			
	CABINET REFILL	18.21.3006	156.		41482150	11/10/25
298040906	FIRST AID REFILL	11.24.3006	113.		11107170	11/10/43
		11,21,0000	110.		41482150	11/18/25
	CORE & MAIN - 253851	(TX)				•
036149	RED MARKING PAINT	11.25.3006	327.			
				327.96	68735	11/18/25
2000	DANCO SYSTEMS, INC.	10 00 0500	400	0.0		
2220	HALF DAY FIELD SERVIC	E 18.22.2530	480.	480.00	60726	11/18/25
	DOUGLAS COUNTY ADMIN	SVCS		480.00	00/30	11/10/23
R042217		REIMBURSE 01.04.2858	14,610.	84		
	Q3 2025 ECC/DISPATCH		14,610.			
					68737	11/18/25
	DOUGLAS COUNTY SHERIF					
R042213	Q3 2025 INMATE HOUSIN	IG 01.07.2190	265.			
	DOUBLES CHANG			265.96	68738	11/18/25
04	DOWNING, SHAYE CITY ATTORNEY OCT 202	05 01 01 2851	2,133.	16		
04	CIII AIIONNEI OCI 202	.5 01.01.2051	2,133.		68739	11/18/25
	EVERGY - SOLAR			_,		,,
OLARPOWER_OCT2025	SOLAR POWER MMM YYYY	11.27.2791	6,150.	14		
				6,150.14	68740	11/18/25
	FASTENAL - KSLAW TAXA					
SLAW194196	NUTS FOR BOLT BID	01.02.2530	12.		C0741	11/10/05
	FELD FIRE			12.18	08/41	11/18/25
NV19071	REPAIR TO AIR PACKS	01.04.2530	299.	54		
	1.2.1.1.1.10 11111 1110110	01.01.2000	233.	299.54	68742	11/18/25
	FOLEY EQUIPMENT CO-11	.408				
S460129055	BATTERY 4-D	18.22.2530	656.			
	,			656.26	68743	11/18/25
S460129400	COOLANT/ANTENNA/FUEL		59.			
	COOLANT/ANTENNA/FUEL		59 <b>.</b>			
	COOLANT/ANTENNA/FUEL	18.22.2530	59.	179.35	68743	11/18/25
	GRAINGER-PW 255: EXEN	1PT		113.33	00173	11/10/23
698432813	FLOAT BALL 2.5"	18.22.2530	39.	15		
				39.15	68744	11/18/25
	GT DISTRIBUTORS, INC.					
NIV0083750	1 DUTY JACKET	01.05.3610	365.			
				365.00	68745	11/18/25
	HACH COMPANY					

14738594 WATH  HEAR  25-1219#3 8TH  5100154 OCTO  MILI  0000225308 PLAN  2525-10-25 SUBS  LOCA  6639 FIRE  INV-39916 EAP EAP EAP EAP  OCT  OCT  OCT  OCT  OCT  OCT  OCT  OC	R NAME ENCE GI	ACCOUNT #	AMOUNT	PAYMENT AMOUNT CHECK	# CHECK DATE		
HEAR 15-1219#3  KANS 100154  OCTO  KILI 1000225308  PLAR 1525-10-25  SUBS 1639  FIRE 1NV-39916  EAP EAP EAP EAP  COT  OCT  OCT  OCT  OCT  OCT  OCT  OC	IACH COMPANY						
5-1219#3 8TH  KANS  100154 OCTO  OCTO  KILI  000225308 PLAN  525-10-25 SUBS  LOCA  639 FIRE  NV-39916 EAP EAP EAP  APA OCT2025 OCT  OCT  OCT  OCT  OCT  OCT  OCT  OCT	NATER TESTING KITS	12.12.3800		725.08	725.08	68746	11/18/25
KANS	HEARTSTONE INC				725.00	00740	11/10/23
STOOLS   COTO   COTO	TH & HIGH BRICK PROJEC	CT 28.01.3342		18,977.60			
STOOTS					18,977.60	68747	11/18/25
OCTO  KILI  D0000225308 PLAN  KME2  2525-10-25 SUBS  LOCA  6639 FIRE  INV-39916 EAP  EAP  EAP  OCT  OCT  OCT  OCT  OCT  OCT  OCT  OC	MANSAS ONE-CALL SYS, IN						
KILI	OCTOBER 2025 LOCATES	11.25.2999		142.31			
NAPA	OCTOBER 2025 LOCATES	12.11.2999		142.31	204 62	60740	11/10/05
NAPA	XILLOUGH CONSTRUCTION I	INC			284.62	08/48	11/18/25
KME2   KME2   Control	PLANT MIX ASPHALT	01.02.3340		429.90			
LOCA					429.90	68749	11/18/25
LOCA 5639  FIRE LUCH EAP LIV-39916  EAP EAP  NAPA NAPA OCT2025  OCT OCT OCT OCT OCT OCT OCT OCT OCT OC	MEA						
LUCH LUCH LUCH LINV-39916 EAP EAP EAP EAP NAPA OCT2025 OCT	SUBSTATION PROJECT OCT	2025 40.24.2204.112	0	48,914.87			
LUCH LUCH LUCH LINV-39916 EAP EAP EAP EAP NAPA OCT2025 OCT					48,914.87	68750	11/18/25
LUCH EAP EAP EAP EAP NAPA OCT2025 OCT	COCALITY MEDIA, INC.			0 0== :-			
INV-39916 EAP EAP EAP NAPA NAPA OCT2025 OCT	'IRE DEPT SOFTWARE	01.04.4010		8,875.13	0 075 10	C07F1	11/10/05
INV-39916 EAP EAP EAP NAPA OCT2025 OCT	IICET				8,875.13	08/51	11/18/25
EAP EAP  NAPA NAPA OCT2025  OCT OCT OCT OCT OCT OCT OCT OCT OCT OC	TAP SVCS: 11/25-01/26	01.01.2999		184.36			
EAP  NAPA OCT2025  OCT  OCT  OCT  OCT  OCT  OCT  OCT  OC	EAP SVCS: 11/25-01/26	11.26.2999		184.36			
NAPA NAPA OCT2025 OCT	EAP SVCS: 11/25-01/26	12.11.2999		184.42			
NAPA OCT2025 OCT					553.14	68752	11/18/25
OCT	MAPA-ALL LOCAL LOCATION	IS					
OCT	OCT 2025 NAPA CHARGES	01.35.2540		347.79			
OCT	OCT 2025 NAPA CHARGES	01.02.2540		8.20			
OCT	OCT 2025 NAPA CHARGES	01.03.2540		8.20			
OCT	OCT 2025 NAPA CHARGES	03.01.2540		8.20			
OCT	OCT 2025 NAPA CHARGES OCT 2025 NAPA CHARGES	12.12.2540 01.04.2540		8.20 8.19			
OCT	OCT 2025 NAPA CHARGES	11.25.2540		8.19			
OCT	OCT 2025 NAPA CHARGES	11.24.2540		8.19			
OCT	OCT 2025 NAPA CHARGES	18.22.2540		8.19			
OCT	OCT 2025 NAPA CHARGES	01.05.2540		8.19			
OCT	OCT 2025 NAPA CHARGES	11.24.2540		101.78			
OCT	OCT 2025 NAPA CHARGES	11.25.2540		9.39			
OCT	OCT 2025 NAPA CHARGES	01.35.2540		238.67-			
OCT OCT OCT OCT OCT OCT OCT OCT OCT	OCT 2025 NAPA CHARGES	01.02.2540		10.36			
OCT OCT OCT OCT OCT OCT OCT	OCT 2025 NAPA CHARGES	01.05.3530		2.01			
OCT OCT OCT OCT OCT OCT	OCT 2025 NAPA CHARGES OCT 2025 NAPA CHARGES	01.05.3530 01.05.2540		29.77 95.12			
OCT OCT OCT OCT	OCT 2025 NAPA CHARGES	03.01.3350		32.29			
OCT OCT OCT	OCT 2025 NAPA CHARGES	18.22.2540		147.77			
OCT OCT OCT	OCT 2025 NAPA CHARGES	01.02.3530		30.28			
OCT OCT	OCT 2025 NAPA CHARGES	18.22.2540		152.04			
	OCT 2025 NAPA CHARGES	18.22.2540		26.94			
OCT	OCT 2025 NAPA CHARGES	18.22.2540		18.00-			
001	OCT 2025 NAPA CHARGES	01.02.3355		18.99			
	OCT 2025 NAPA CHARGES	18.22.2540		20.99			
OCT	OCT 2025 NAPA CHARGES	11.25.2540		39.20			
	JORTH AMERICA FIRE EQUI	- 5			881.80	41482143	11/18/25

	VENDOR NAME REFERENCE GL ACCOUNT	#	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE		
	NORTH AMERICA FIRE EQUIP							
373433	1 DUTY BELT	01.05.3610		68.0	0			
0.5.5.0.4						68.00	68753	11/18/25
376721	1 ELBECO SHIRT	01.05.3610		67.2	!8	67.28	68753	11/18/25
	O'REILLY AUTO PARTS					07.20	00733	11/10/20
STM OCT2025	OCT 2025 O'REILLY CHARGES	01.05.3350		166.2	18			
_	OCT 2025 O'REILLY CHARGES	01.35.2540		134.9	19			
	OCT 2025 O'REILLY CHARGES	01.02.2540		14.6	50			
	OCT 2025 O'REILLY CHARGES	12.12.2540		14.6	50			
	OCT 2025 O'REILLY CHARGES	18.22.2540		14.6				
	OCT 2025 O'REILLY CHARGES	11.24.2540		14.5				
	OCT 2025 O'REILLY CHARGES	11.25.2540		14.5				
	OCT 2025 O'REILLY CHARGES	01.02.3530		5.6				
	OCT 2025 O'REILLY CHARGES	01.05.3530		5.6				
	OCT 2025 O'REILLY CHARGES	18.22.3530		5.6				
	OCT 2025 O'REILLY CHARGES	11.24.3530		5.6				
	OCT 2025 O'REILLY CHARGES	03.01.3530		5.6				
	OCT 2025 O'REILLY CHARGES							
		01.04.3530		5.6				
	OCT 2025 O'REILLY CHARGES	01.35.3530		5.6	04	410 70	41 4001 44	11 /10 /05
						413.73	41482144	11/18/25
	OTTAWA SANITATION SERVICE				_			
41291	CITY WIDE CLEANUP OCT 2025	24.01.2491		3,412.9	16			
						3,412.96	68754	11/18/25
48445	OCT2025 BILLING:TRASH&RECYCLG			35,053.1				
	OCT2025 BILLING:TRASH&RECYCLG	24.01.2492		4,452.0	0			
					(	39,505.19	68754	11/18/25
48446	OCT2025 BILLING:TRASH&RECYCLG	01.01.2495		221.5	52			
	OCT2025 BILLING:TRASH&RECYCLG	01.02.2495		244.6	55			
	OCT2025 BILLING:TRASH&RECYCLG	01.03.2495		164.0	18			
	OCT2025 BILLING:TRASH&RECYCLG	01.04.2495		71.4	4			
	OCT2025 BILLING:TRASH&RECYCLG	01.05.2495		36.2	13			
	OCT2025 BILLING:TRASH&RECYCLG	01.06.2495		23.5				
	OCT2025 BILLING:TRASH&RECYCLG	03.01.2495		20.6				
	OCT2025 BILLING:TRASH&RECYCLG			388.1				
	OCT2025 BILLING:TRASH&RECYCLG			302.6				
	OOIZOZO BIZZINO.IIV.ONUNZOIOZO	10.22.2190		302.		1,472.89	68754	11/18/25
	PENNY'S AGGREGATES, INC					1/1/2.03	00731	11/10/20
4882	AB-3 1 1/2"	18.23.3800		169.7	'8			
1002	AD J 11/2	10.23.3000		109.	V	169.78	68755	11/18/25
	POSTMASTER					107.10	00700	11/10/20
025-1106	POSTAGE-PERMIT #15 (UB)	11.26.2150		750.0	10			
- · · · ·	POSTAGE-PERMIT #15 (UB)	12.11.2150		750.0				
	- 301102 121211    10 (02)			, 55.	•	1,500.00	68756	11/18/25
	PREMIER TRUCK GROUP OF KC							, .
08062944	LIL BUCKET	11.25.2540		28.7	1			
						28.71	68757	11/18/25
	RIDEAUX, ADONUS						00101	,,,
ITLEAGE 10/12-10/	31 1,158 MILES FROM 10/12-10/31	01 05 2160		810.6	50			
	01 1,100 HIDEO FROM 10/12-10/31	OI.OJ.ZIUU		010.0	, ,	810.60	69759	11/18/25
	ROYAL CLEANERS					010.00	00130	11/10/43
LCT 2025		01 05 2620		40.0	12			
OCT 2025	OCT 2025 DRY CLEANING	01.05.3630		48.2		40.00	(0750	11/10/05
	DVIDAGUADE 2018-1					48.23	68/59	11/18/25
	RUESCHOFF COMMUNICATIONS							

INVOICE NUMBER	VENDOR NAME REFERENCE GL AC	CCOUNT #	AMOUNT	PAYMENT  AMOUNT CHEC	K # CHECK DATE		
	RUESCHOFF COMMUNICATIONS						
708476		11.25.2500		103.25			
		12.11.2500		103.25			
					206.50	68760	11/18/25
	SPEARTAC SOLUTIONS LLC						
025-206	HOLOSUN TECH 509T X2 RED	DOT 01.05.4810		1,142.00			
					1,142.00	68761	11/18/25
	UCI TESTING						
8212	RDM SCREEN	11.24.2850		90.00			
	RDM SCREEN	18.21.2850		180.00			
					270.00	68762	11/18/25
	UMB-CARD SERVICES						
CT 2025 AP0681	INSURANCE MEETING SUPPLIE			57.10			
	CANDY FOR CITY HALL	01.01.3900		72.98			
	CUSTODIAL SUPPLIES	01.01.3680		77.16			
	ROUTER FOR FIRE DEPT	01.04.4011		199.99			
	INSURANCE MEETING FOOD	01.01.2170		669.50			
	ADOBE SOFTWARE	01.10.4010		19.99			
	NOTARY PUBLIC STAMP	01.01.3110		83.95			
	RETURNED RECEIPT PRINTER	01.01.3110		81.55-			
	IIMC DUES FOR PACKARD	01.01.2720		210.00			
	RECEIPT PRINTER	01.01.3110		81.55			
	RECEIPT PRINTER	01.01.3110		117.72			
	ADOBE AI ASSISTANT	01.10.4010		6.99			
	ADOBE SOFTWARE	01.10.4010		32.76			
	ADOBE SOFTWARE	01.10.4010		23.88			
	ADOBE SOFTWARE	01.10.4010		19.99			
	DRURY INN	01.01.2170		124.00			
	CANDY FOR CITY HALL	01.01.3900 01.01.2170		66.40			
	DRURY INN			159.15 47.92			
	CANDY FOR CITY HALL	01.01.3900 01.01.3680					
	CUSTODIAL SUPPLIES PEPPERMINT CANDIES	01.01.3900		43.42 8.94			
	PEPPERMINI CANDIES	01.01.3900		0.94	2,041.84	41482124	11/10/25
CT 2025 B00343	CAMP CHAIRS FROM ARROWHEA	D 01.05.7999		54.88	2,041.04	41402124	11/10/23
C1 2023 B00343	CAME CHAIRS FROM ARROWNEA	D 01.03.7999		J4.00	54.88	11182121	11/18/25
CT 2025 KJ0392	STANLEY JAMES BBQ	01.05.2450		164.70	J4.00	71702124	11/10/23
O1 2020 NUUJJZ	OIMMED OAMED DDV	01.00.2400		104.70	164.70	41482124	11/18/25
CT 2025 MR1483	KHP VIN INSP	01.05.3110		400.00	101.70	71702124	11/10/23
O1 7070 LW(140)	FOOD/CANDY/SUPPLIES FROM			444.25			
	GAMBINOS PIZZA	01.05.2450		163.23			
	FOOD/CANDY/SUPPLIES FROM			164.12			
	FIRST AID EMERGENCY KIT			35.76			
	COOKIES/CANDY FROM WALMAR			15.39			
	SUBWAY	01.05.2450		227.34			
	EVINDENCE BOX, GUN/25EA			49.57			
	SCHUSTER BATTERY	01.05.3110		332.79			
	CONCOLLIN DIVILLINI	01.00.0110		552.15	1,832 45	41482124	11/18/25
CT 2025 TB0459	3 MEDICAL MEGA-MOVER CHAI	RS 01.04.4810		56.49	_, 002.10		,,
	2 FIRE FIGHTING TEXTBOOKS			258.59			
	6 CARDBOARD FOAM SPLINTS			87.92			
	HALLOWEEN CANDY	01.04.3900		302.25			
		-1.01.0500		002.20	705 25	11182121	11/10/25

705.25 41482124 11/18/25

	VENDOR NAME REFERENCE GL ACCOUNT	#	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE		
	UMB-CARD SERVICES							
CT 2025 TZ6342	MEAL AT SET EM UP JACKS	01.05.2170		36.	87			
						36.87	41482124	11/18/25
OCT 2025 VS0731	PERSONAL USE OF CREDIT CARD	01.00.0090		291.	99			
						291.99	41482124	11/18/25
MB_OCT2025_JW057	4 WALMART	11.24.3800		76.				
	EILEENS COOKIES	11.24.3900		158.				
	MAPLE LEAF BANNER PATCHES	11.24.3900		55.				
	STORAGE TANK PERMIT FEE	11.24.7999		53.				
	STORAGE TANK PERMIT FEE	11.24.7999		12.				
	MENARDS	11.24.2530		170.				
	RADWELL OIL SEAL	11.24.2530		157.				
	CIDER - 4 GALLONS	11.24.3900		40.				
	BALDWIN CITY MARKET - DIST H20			9.				
	PARKER HANNIFIN ORDER	11.24.2530		83.				
	EBAY - RETURN VALVE STACK	11.24.2530		218.				
	BURT ORDER - RELAY VALVE 1 1/2			573.				
		11.24.2530		140.				
	WALMART	11.24.3800		114.				
	HARBOR FRT - CLAMPS/METRIC HEX	11.24.3355		40.	02			
						1,903.01	41482124	11/18/25
MB_OCT2025_KW052	5 FOOD - CITY WIDE CLEANUP CREW	01.02.2170		157.	48			
						157.48	41482124	11/18/25
MB_OCT2025_PM071	5 IMPACT/BATTERY/CRIMPER/AUGER	11.25.4240		4,184.	04			
MB_OCT2025_RH069						4,184.04	41482124	11/18/25
	9 LJWORLD COULUMN PUBLIC NOTICE	01.01.2330		142.				
	HOMESTEAD BAKERY	01.01.2170		12.				
	LJWORLD COLUMN PUBLIC NOTICE	01.01.2330		92.	84			
	DGCO REG OF DEEDS	01.01.2330		73.	69			
	THE MAPLE	01.01.2330		500.				
	LJWORLD COLUMN PUBLIC NOTICE			83.				
	THE MAPLE	01.01.2330		500.				
	FIRE TRUCK REPAIR	01.04.2540		5,963.	95			
						7,368.52	41482124	11/18/25
MB_OCT2025_SG067		18.22.2140		14.				
	FUEL	18.22.2140		67.				
	FOOD	18.22.2140		10.	47			
	FOOD	18.22.2140		12.	39			
	WASTEWATER PERMIT FEE	18.21.2720		191.	63			
	COUPLING	18.23.3800		124.	70			
	FOOD	18.21.2170		62.	02			
						483.33	41482124	11/18/25
MB_OCT2025_SY072		01.02.2150		78.				
		01.35.2150		22.				
	SELF INKING STAMP	01.02.3110		38.	94			
						139.46	41482124	11/18/25
	US AUTOFORCE							
NV0012617046	COOPER DISCOVERER MAXX TIRES	01.02.3350		115.	58			
	COOPER DISCOVERER MAXX TIRES	01.03.3350		115.	58			
	COOPER DISCOVERER MAXX TIRES	03.01.3350		115.	58			
	COOPER DISCOVERER MAXX TIRES	12.12.3350		115.	58			
	COOPER DISCOVERER MAXX TIRES	18.22.3350		115.	58			
	COOPER DISCOVERER MAXX TIRES	11 04 0050		115.	- 0			

# **CLAIMS BY VENDOR**

Page 8

	VENDOR NAME			PAYMENT				
INVOICE NUMBER	REFERENCE GL AC	CCOUNT #	AMOUNT	AMOUNT	CHECK #	CHECK DATE		
	US AUTOFORCE							
	COOPER DISCOVERER MAXX TI	IRES 11.25.3350		115.5	8			
	COOPER DISCOVERER MAXX TI	IRES 01.04.3350		115.5	7			
	COOPER DISCOVERER MAXX TI	IRES 01.05.3350		115.5	7			
						1,040.20	41482147	11/18/25
	VICTORY CDJR OF OTTAWA							
510474	TIRE PRESSURE SENSOR UNIT	I 53 01.05.2540		227.9	4			
						227.94	68763	11/18/25
	REPORT TOTAL					======= 37,057.18		

APVNCLRP 07.01.21 City of Baldwin City OPER: AP



## SPECIAL EVENTS APPLICATION

Submit completed application to City Clerk Office thirty (30) days prior to event

Date: October 29, 2025	
Name of contact person	
785-594-3200	
Phone	
Emaildirector@baldwincitychamber.com	
Name of Sponsoring Business or Organization (if different than	above)
Address or location of event downtown Baldwin City and Sullivan Square	
Describe the type of event proposed_Festival of Lights	
Date(s) of proposed event: December 6, 2025	
Hours of operation: 4 p.m 7:30 p.m.	
Please describe the details of your event in the space provided belonecessary Parade lineup on Chapel Street 5p.m 6p.m. M. Streets close @ 3p.m. Life 85.5 Stationed on High St. Mayor's Christmas Tree Lighting following parade 4 pi Attendance: Total anticipated attendance: Persons about 400 Veh.	ow. Attach additional sheets if larket in Sullivan Square: 4p.m7:30p.m neet west of 8th High Intersection. cs w/ Santa & Grinch. Christmas tree local icles about 100 will be in ally behind SS.  Parade @ 6p.m.
Electrical - does your event require electricity? No Yes (if	yes, show location(s) on map)
Barricades – does your event require street closure? No No	Ves (if yes, show location(s) on map)
Trash: How will trash be managed? Provide Own Trash Reco	eptacles
Request City Services (s	how location(s) on map)
Would like to use the patio heaters.	

,
Restrooms: Number of Portable Restrooms
Company to place/remove
Company contact info
Structures: Are temporary buildings, site improvements or alterations, grills, tents, canopies, inflatable structures, or live music proposed with this request?  \square No \square Yes
If yes, please describe:
There will be vendors inside Sullivan Square, some may have canopy tents. Life 88.5 radio station will be set up on High Street west of the 8th and High intersection. They will have a snow machine, recorded music, and inflatable items. The USD 348 brass band will perform live music at 8th and High intersection from about 5:15 p.m. to 5:45 p.m.
Signs: Are signs or attention attracting devices proposed with this event? No ☐Yes (if yes, show on map)
Publicizing Event: Will the proposed event be advertised to the public?
No Yes - Flyers Yes - Newspapers Yes - Radio/TV (Please attach copy)  ★
* Not sure about this as 88.5 is doing the radio promotion
is doing the radio promotion

.

RI	EQUIRED DOCUMENTS CHECK LIST:
$\boxtimes$	Completed Application
$\boxtimes$	Map - Attach a map showing street(s) and location of the event as described above.
	Insurance coverage – Applications for all events <i>held on public property and/or assisted by the City of Baldwin City must</i> be accompanied by a Certificate of Insurance identifying the City as "Additional Insured." Proof of liability and bodily injury insurance coverage at a minimum amount of \$500,000.00 combined single limit per occurrence with a minimum aggregate limit of \$1,000,000 is required. Insurance certificates must reference the event to be held and be dated within 30 days of the event. Contact City Clerk Packard at <a href="mailto:apackard@baldwincity.gov">apackard@baldwincity.gov</a> or call 785.594.6427 to confirm if applicable to your event.
$\boxtimes$	<b>Non-Profit:</b> Fee's may be waived by the City Administrator if a letter showing non-profit status is included with application.
	Application fees: \$100.00
	<b>Utility fees:</b> If electric service is requested, a fee of \$25.00 plus the cost of electricity used will be assessed Applicants must complete a utility card in advance and include with the application.
$\boxtimes$	Alcohol: If alcohol is to be served or sold a copy of the approved KSDR Form ABC-830 Temporary Permit Application and Agreement on file with the City Clerk.
	I certify that the information contained in and attached to this application is correct, and I agree to abide by the terms of the Code of the City of Baldwin City, Kansas, which regulate special events, and by the specific terms and stipulations of this permit.
	By signing this application, the applicants for a Special Event Permit agree to hold the City of Baldwin City and its employees harmless for any and all claims, lawsuits, or liability including attorney fees, costs allegedly arising out of loss, damages, or injury to person or person's property occurring during the course of or pertaining to the Special Event caused by the conduct of employees or agents of applicants

Applicants Signature:



# **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY) 02/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

	is certificate does not confer rights to				such endorsement(s).						
PRO	DUCER				CONTACT Wesley Tedlock						
	Integrity Midwest Insuran	ce,	LLC	;	PHONE (A/C, No, Ext): (785)856-5100 FAX (A/C, No): (888)900-4599						
	3301 Clinton Pkwy Ct.				E-MAIL ADDRESS: wesley@integritymw.com						
	Lawrence, KS 66047		NAIC#								
		INSURE	RA: Hartfo	ord Under	writers Ins Co		30104				
INSU	NSURED							rty & Casualty		34690	
	Baldwin City Chamber of	Cor	nme	erce	INSURE						
	PO Box 503				INSURE	RD:					
	Baldwin City, KS 66006-0	503			INSURE	RE:		<del>"                                    </del>			
					INSURE	RF:					
CO	VERAGES CER	TIFIC	ATE	NUMBER: 00031938-1	77320			REVISION NUMBER:	3		
IN CI	HIS IS TO CERTIFY THAT THE POLICIES O DICATED. NOTWITHSTANDING ANY REC ERTIFICATE MAY BE ISSUED OR MAY PE KCLUSIONS AND CONDITIONS OF SUCH	QUIRE RTAIN	MEN I, TH	T, TERM OR CONDITION OF E INSURANCE AFFORDED I	ANY C	ONTRACT OR POLICIES DES	OTHER DOC SCRIBED HER	UMENT WITH RESPECT TO EIN IS SUBJECT TO ALL T	WHIC	H THIS	
INSR LTR		ADDL INSD				POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/pD/YYYY)	UMIT:	 S		
A	X COMMERCIAL GENERAL LIABILITY	INSU.	YYYU.	37SBAAW3CKA		03/01/2025	03/01/2026	EACH OCCURRENCE	<u>s</u>	1,000,000	
	CLAIMS-MADE X OCCUR			-,,			1	DAMAGE TO RENTED PREMISES (Ea occurrence)	s -	1,000,000	
'								MED EXP (Any one person)	s	10,000	
								PERSONAL & ADV INJURY	s	1.000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$	2,000,000	
	X POLICY PRO-							PRODUCTS - COMP/OP AGG	\$	2,000,000	
	OTHER:								\$		
	AUTOMOBILE LIABILITY							COMBINED SINGLE LIMIT (Ea accident)	S		
	ANY AUTO							BODILY INJURY (Per person)	s		
	OWNED SCHEDULED AUTOS							BODILY INJURY (Per accident)	\$	_	
	HIRED NON-OWNED AUTOS ONLY							PROPERTY DAMAGE (Per accident)	s		
									\$		
	UMBRELLA LIAB OCCUR							EACH OCCURRENCE	\$		
	EXCESS LIAB CLAIMS-MADE							AGGREGATE	\$		
	DED RETENTIONS								\$		
В	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			37WECAW3CTF		03/01/2025	03/01/2026	X PER STATUTE OTH-			
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A						E.L. EACH ACCIDENT	\$	100,000	
	(Mandatory in NH)  If yes, describe under							E.L. DISEASE - EA EMPLOYEE	\$	100,000	
	DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT	\$	500,000	
										ļ	
DES	DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)										
	DTIELOATE LIOUNED				CA11-	CI LATIAL					
CE	RTIFICATE HOLDER				CANC	ELLATION	<del></del> .			<del></del>	
	Baldwin City 803 8th St.				ACC	EXPIRATION ORDANCE WI	DATE THEREC	ESCRIBED POLICIES BE CA DF, NOTICE WILL BE DELIV Y PROVISIONS.			
	Baldwin City, KS 66006	j			AUTHO	RIZEO REPRESE	NTATIVE				
						who All					
					1.4	11 '				(WRT)	



Published in the Lawrence Journal World on the	day of	, 2025
--	--------	--------

#### **ORDINANCE NO. 1524**

AN ORDINANCE REPEALING SECTION 26-104(4) OF THE BALDWIN CITY ZONING REGULATIONS RELATING TO BED AND BREAKFAST FACILITIES; AND REPEALING ANY ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.

**WHEREAS**, the City of Baldwin City has established zoning and land-use regulations within Article 26 of the Baldwin City Zoning Regulations to promote the health, safety, and general welfare of the community; and

WHEREAS, Section 26-104(4) of the Baldwin City Zoning Regulations currently includes provisions regulating **Bed and Breakfast Facilities**; and

**WHEREAS**, upon review of the zoning regulations, the Governing Body has determined that the provisions contained in Section 26-104(4) are no longer necessary, appropriate, or consistent with the City's land-use goals and regulatory framework; and

**WHEREAS**, the Governing Body finds it in the best interest of the City to repeal Section 26-104(4) in order to ensure clarity, consistency, and effective administration of the zoning code; and

**WHEREAS**, the Governing Body desires to update the Baldwin City Zoning Regulations accordingly.

THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BALDWIN CITY, KANSAS:

**Section 1. Repeal of Code Provision.** Section **26-104(4)** of the Baldwin City Zoning Regulations, pertaining to **Bed and Breakfast Facility**, is hereby **repealed in its entirety**.

**Section 2. Remaining Code Provisions Unaffected.** All other provisions within Section 26-104 and Article 26 shall remain in full force and effect and are not altered by this ordinance.

**Section 3. Repealer.** All ordinances, resolutions, or parts thereof in conflict with this ordinance are hereby repealed to the extent of such conflict.

**Section 4. Severability.** If any section, subsection, sentence, clause, or phrase of this ordinance is determined to be invalid, such decision shall not affect the validity of the remaining portions.

**Section 5. Effective Date.** This ordinance shall take effect and be in full force from and after its publication in the official city newspaper.

PASSED AND APPROVED by the Governing Body of the City of Baldwin City, Kansas, this day
of, 2025.
Mayor
ATTEST:
<del></del>
City Clerk

## ARTICLE 9. MOBILE HOMES

## 4-901. Public necessity.

It is hereby found that in order to protect and promote the public health, morale, convenience, safety and welfare, to preserve the appropriate character of each area within the city, it is necessary to provide for the regulation, permits and fees for the locations of mobile homes within the city.

(Ord. 784, Sec. 1)

## 4-902. Terms defined.

For the purpose of this article, the following rules and regulations shall be applied: Words used in the present tense shall include the future; the singular number shall include the plural and the plural shall include the singular, and the word shall is mandatory and permissive. The following specific terms and words shall have the following meaning:

- (a) Mobile Home. Shall mean all vehicles used, or so constructed as a permit being used as conveyances upon the public streets or highways and duly licensable as such, and constructed in such a manner as will permit occupancy thereof for human habitation, dwelling or sleeping places for one or more persons; provided that this definition shall refer and include for all portable contrivances used or intended to be used generally for living and sleeping quarters and which is capable of being moved by its own power, towed or transported by another vehicle.
  - (b) Inspector. Shall mean the zoning and codes administrator or its authorized representative.
- (c) Permittee. Shall mean any person to whom a permit is issued for a mobile home, or a temporary permit is issued in accordance with the provisions of this article as hereinafter described.
- (d) Person. Shall mean any natural individual, firm, trust, partnership, association, or corporation, whether tenant, owner, lessee, licensee, permittee, agent, heirs or assigns.

(Ord. 784, Sec. 2)

# 4-903. Licenses and temporary permits.

- (a) It shall be unlawful for any person to park, place or abandon any mobile home upon any street, alley, highway or any public place or upon any premises, tract of land located within the corporate limits of the city, and which is situated outside a licensed mobile home park without first having secured a temporary permit as herein provided.
- (b) The parking of one visiting mobile home in an accessory private garage building, or in a private driveway, or in the side or rear yard of any premises for a period of not to exceed 30 days shall be permitted; provided, that the temporary permit for such shall not be renewed or another permit issued for such mobile home at the same location within the calendar year that such temporary permit was issued.
  - (c) This section shall not apply to the following:
    - (1) The emergency or temporary stopping or parking for 24 hours and subject to any other limitations that may be imposed by other ordinances of the city relative to parking.
    - (2) Unoccupied mobile homes for demonstration and sales purposes only may be located within any district permitted by the zoning ordinances for such.

The storage of any unoccupied or uninhabited mobile homes within the corporate limits of the city shall be permitted in the side or rear yard of any premises; provided that such storage is not in conflict with any other sections of this article, the zoning regulations or other pertinent ordinances of the city. All existing mobile homes of a permanent or semi-permanent nature located outside of a licensed mobile home park shall secure a mobile home occupant permit as herein provided within 60 days after April 14, 1988. The lawful use of land existing on April 14, 1988, although such use does not conform to the provisions hereof, may be continued, but if such non-conforming use is discontinued, any further use of such premises shall be in conformity with the provisions of this article.

(Ord. 784, Sec. 3)

# 4-904. License fees and temporary permit fees.

- (a) The annual license fee for each existing mobile home of a permanent or semi-permanent nature outside of a licensed mobile home park as provided hereinabove shall be \$10.00.
  - (b) The cost of a temporary permit for each single mobile home as provided hereinabove shall be \$10.00.
- (c) All license fees, except temporary permit fees, shall be for the calendar year, shall not be prorated, and shall expire on December 31 of each year.

(Ord. 784, Sec. 4)

# 4-905. Application for licenses and permits.

- (a) The application for a temporary permit and for individual mobile homes shall be in writing on forms provided by the city and shall include the following:
  - (1) The name and address of the applicant.
  - (2) The location and legal description of the property or area on which the mobile home is parked or is to be parked temporarily.
  - (3) The dates that the mobile home will be temporarily parked.
  - (4) The license number of the mobile home.
  - (5) Certification by the occupant, owner or tenant of a temporarily parked mobile home, that all plumbing fixtures may be sealed by the inspector or his or her representative. In the event that such plumbing is sealed, the owner or occupant of such mobile home shall not permit such seal to be broken except by the direction of the inspector or his or her representative.
  - (6) The signature of the applicant.
- (b) All applications for temporary permits of mobile homes as herein provided shall be approved by the inspector or his or her representative. Upon certification by the inspector that all temporary permits are in compliance with the provisions of this article, then the office of the city clerk shall issue the city permit upon payment of the fee as hereinbefore provided.

(Ord. 784, Sec. 5)

# 4-906. Individual permanent or semi-permanent mobile homes.

After April 14, 1988, any mobile home which is presently located on permanent or semipermanent basis outside licensed mobile home parks shall be construed as a permanent structure and subject to all the requirements of the building, plumbing, electrical, gas, fire prevention and sanitary code, and the zoning ordinance of the city. Upon application in writing by a licensee for renewal, and after re-inspection by the inspector of the existing mobile home

for conformance with the regulations of this article, and upon the payment of the annual license fee, the city clerk shall issue a certificate renewing such license for another calendar year.

(Ord. 784, Sec. 6)

## **4-907.** Penalties.

- (a) Any person who shall neglect or refuse to comply with or shall violate or attempt to violate any of the provisions of this article or any amendments or additions thereto, whether as owner, agent, officer, employee, tenant, occupant, lessee, or any other person who shall permit or take part in, or assist in, such violation or attempted violation shall be deemed guilty of a code violation, constituting a separate offense for each and every day, or portion thereof, during which such violation is committed, continued, permitted or attempted, and upon conviction thereof, shall be punished by a fine of not more than \$100.00.
- (b) The imposition of the penalties herein prescribed shall not preclude the city, or any other interested person from instituting injunction, mandamus or other appropriate action or proceeding authorized by law to prevent, correct or abate such violation.

(Ord. 784, Sec. 7)

Published in the Lawrence Journal World on the day of, 2025
ORDINANCE NO. 1525
AN ORDINANCE REPEALING CHAPTER IV, ARTICLE 9 OF THE CODE OF THE CITY OF BALDWIN CITY, KANSAS; AND REPEALING ANY OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.
<b>WHEREAS</b> , the Governing Body of the City of Baldwin City, Kansas has reviewed the provisions contained in Chapter IV, Article 9 of the City Code; and
<b>WHEREAS</b> , the Governing Body finds that the regulations within Chapter IV, Article 9 are no longer necessary, have become outdated, or are otherwise deemed no longer in the best interest of the City; and
WHEREAS, the Governing Body desires to repeal Chapter IV, Article 9 in its entirety to promote clarity and accuracy within the City Code; and
WHEREAS, the Governing Body finds it is appropriate and advisable to amend the City Code accordingly.
NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BALDWIN CITY, KANSAS:
<b>Section 1. Repeal of Chapter IV, Article 9.</b> Chapter IV, Article 9 of the Code of the City of Baldwin City, Kansas is hereby repealed in its entirety.
<b>Section 2. Repeal of Conflicting Ordinances.</b> All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.
<b>Section 3. Effective Date.</b> This ordinance shall take effect and be in full force from and after its publication in the official city newspaper.

**PASSED AND APPROVED** by the Governing Body of the City of Baldwin City, Kansas this \_\_\_\_ day

of \_\_\_\_\_, 2025.

Mayor

ATTEST:			
City Clerk			