

City of Baldwin City
PO Box 86
Baldwin City, Kansas 66006
Council Meeting Agenda

Baldwin City Community Center
712 Chapel St
Baldwin City, KS 66006

TUESDAY
August 18th, 2026
7:00 PM



A. Call to Order-Mayor Gerald Cullumber

B. Approval of Agenda

C. Consent Agenda

1. Minutes 8.04.2026
2. Scheduled Claims List

D. Public Comment:

Members of the public are welcome to comment on items relating to City business not listed on this Agenda. Please stand and wait to be recognized by the Mayor. As a general practice, the comments may or may not be acted upon by the Council during the meeting, or Council may refer the items to staff for follow up.

*If you wish to comment on an item listed on the agenda, a **sign-up sheet** is provided for you to sign in and provide your address. You will be called on when the Agenda item of interest is under discussion by the Council.*

E. Special Reports or Presentations

Proclamation

F. Old Business

G. New Business

1. Special Event-Wellsville 1st Annual RZR/Ranger Run
2. Douglas County Emergency Management Board Appointment
3. KMGa Board Appointment
4. Common Consumption Special Event

H. Council Committee Reports

1. Budget and Finance - Scott Lauridsen/Peter Wentz
2. Community Development - Cory Venable/Peter Wentz

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-
3. Public Safety -Jay King/Cory Venable
 4. Public Works and Utilities - Julie Constantinescu/Jay King
 5. Strategic Planning - Scott Lauridsen/Julie Constantinescu
 6. Lake Advisory Committee-Jay King/Julie Constantinescu

I. City Administrator and Staff comments

J. Council and Mayor comments

K. Executive Session

L. Adjourn

City Council meets every first and third Tuesday of each month at 7:00 p.m. at the Baldwin Community Center. Council work sessions are held the last Tuesday of each month at 7:00 p.m. at the Baldwin Community Center.

City of Baldwin City
Minutes
Tuesday, August 4th, 2026
Regular Council Meeting

A. Call to Order

The Baldwin City Council was called to Regular Session at 7:00 p.m. at the Baldwin City Community Center, 712 Chapel Street, with Mayor Gerald Cullumber presiding.

Present were Council Members: Jay King, Peter Wentz, Cory Venable, Scott Lauridsen and Julie Constantinescu.

Also, attending: Russ Harding-City Administrator; Amara Packard-City Clerk; City Attorney-Jessica Wortham; Kevin Watts-Assistant Public Works Director; Chief Baker-Fire Department; and Chief Patrick-Police Department.

B. Approval of Agenda

Cory Venable moved and Peter Wentz seconded to approve the agenda as presented. Motion passes 5-0.

C. Consent Agenda

Peter Wentz moved and Julie Constantinescu seconded to approve the consent agenda as presented. Motion passes 5-0.

1. Minutes 7.21.2026
2. Scheduled Claims List
3. Special Event-Baker University-Street Closure

D. Public Comment

E. Special Reports or Presentations

F. Old Business

G. New Business

H. Committee Reports

1. Budget and Finance - Scott Lauridsen/Peter Wentz
Next meeting 8/21/2026 at 9:00am, second floor of City Hall
2. Community Development - Cory Venable/Peter Wentz

- Pat Toth told the committee all of the things he has been working on.
 - Beginning steps to working on grants
 - Interest in small development of 3 acre lot east of town
 - Interest in Pizza Hut location, and other possible uses for that area
 - Discussed ordinances on Baldwin City development and subdivision policies
 - Had discussion on future of Baldwin City and residential development

Next meeting 8/24/2026 at 4:00pm, second floor of City Hall

3. Public Safety - Jay King/Cory Venable

- Concerns over e-scooters and e-bikes, working on an ordinance

Next meeting will be 8/20/2026 at 9:00am, second floor of City Hall

4. Public Works and Utilities - Julie Constantinescu/Jay King

Next meeting 8/13/2026 at 8:30am, Public Works Conference Room

5. Strategic Planning-Scott Lauridsen/Julie Constantinescu

Next meeting TBD at 10:00am, second floor of City Hall

6. Lake Advisory Committee-Jay King/Julie Constantinescu

Next meeting 8/18/2026 at 6:00pm, Executive Room at the Community Center

I. City Administrator and Staff Comments

J. Council & Mayor Comments

City Attorney Jessica said that there will be a couple of articles with changes on e-scooters and e-bikes. She has article 13 ready to go, and she just finished article 14, so they will be sent out to the council soon.

K. Executive Session

Julie Constantinescu moved and Jay King seconded to recess into executive session with the mayor, city administrator, and city attorney to discuss a privileged and confidential legal matter of the city. The open meeting will resume in this room 15 minutes, at 7:25. Motion passes 5-0.

The Mayor called the meeting back to order at 7:25.

Mayor Cullumber nominated Casey Simoneau to be the interim judge pursuant to 1-313 of Baldwin City code.

Cory Venable moved and Scott Lauridsen seconded to approve Casey Simoneau as interim judge pursuant to 1-313 of Baldwin City code. Motion passes 5-0.

L. Adjourn

Julie Constantinescu moved and Cory Venable seconded to adjourn the regular meeting. Motion passes 5-0. Time: 7:26 p.m.

Attest:

Amara M. Packard
City Clerk

8/18/2026 THRU 8/18/2026

INVOICE NUMBER	VENDOR NAME	GL ACCOUNT #	AMOUNT	PAYMENT	CHECK #	CHECK DATE
	REFERENCE			AMOUNT		
13732646	ALTEC INDUSTRIES HOSE	11.25.2530		2,008.99		
					2,008.99	69585 8/18/26
1131-N7GG-GJ7T	AMAZON CAPITAL SERVICES LIGHT BULBS	11.24.2530		32.74		
					32.74	41483081 8/18/26
11YJ-QKKF-GY6D	SANDBAGS	18.23.2530		81.57		
					81.57	41483081 8/18/26
13GV-13HV-7933	PAPER	18.22.2520		12.99		
	FAN	18.22.2520		28.47		
	FAN	18.22.2520		69.99		
					111.45	41483081 8/18/26
1441-QXKJ-FP3J	ANNUAL AMAZON MEMBERSHIP FEE	01.01.2720		349.00		
					349.00	41483081 8/18/26
14N4-YPKJ-6QGQ	VALVE STEMS TR501	01.02.2530		19.99		
	COFFEE	01.02.3800		67.48		
	AIR FRESHENER	01.02.3800		7.99		
					95.46	41483081 8/18/26
173N-3GDW-DWT6	12 PACK SPONGES	01.01.3680		12.34		
	30 PACK TOILET WAND REFILLS	01.01.3680		13.53		
	22 PACK MOP PAD REFILLS	01.01.3680		30.36		
	360 COUNT PLASTIC KNIVES	01.01.3110		29.98		
	12 PACK TRIPLE PAPER TOWELS	01.01.3110		42.99		
	500 COUNT FOAM CUPS	01.01.3110		48.27		
	10 REAMS OF COPY PAPER FOR FD	01.04.3110		48.99		
	2 PACK FRIDGE LIGHTBULB	01.01.2520		11.98		
	500 COUNT 13 GAL TRASH BAGS	01.01.3680		50.49		
	FLOOR MAT FOR CITY HALL	01.01.3110		56.69		
					345.62	41483081 8/18/26
179P-KM9H-W491	SELF INKING STAMP	01.01.3110		18.23		
					18.23	41483081 8/18/26
191F-H9P3-JRKD	PADLOCKS	18.23.2530		19.99		
	REPLACEMENT DEWALT BATTERY	18.23.2530		78.99		
					98.98	41483081 8/18/26
19R6-XJCR-TQXF	FLEX HONE - 240 GRIT	11.24.3355		123.30		
	ENGINE CYLINDER HONE FLEX TOOL	11.24.3355		35.99		
	ENGINE LUBE	11.24.3355		8.55		
	PISTON RING INSTALLER	11.24.3355		9.99		
	SALES TAX	11.24.3355		14.48		
					192.31	41483081 8/18/26
1F7G-9WLG-WCDL	PVC SAW WITH BLADE	18.23.3800		11.99		
	EXTENDABLE BACKWATER VALVE	18.23.3800		195.68		
	PVC CLEANOUT PLUG CAP MALE	18.23.3800		20.99		
	PIPE 6" DWV FEMALE ADAPTOR	18.23.3800		24.03		
	PVC CLEANOUT PLUG CAP FEMALE	18.23.3800		25.99		
	CORDLESS RECIPROCATING SAW	18.23.3800		35.99		
					314.67	41483081 8/18/26
1J41-9QJL-GJC4	HEADLIGHT	01.04.2540		30.00		
					30.00	41483081 8/18/26
1JL6-1FXJ-J11Q	PRESSURE GAUGE 4.0"	18.22.2530		116.07		
	PRESSURE GAUGE 2.5"	18.22.2530		28.37		
					144.44	41483081 8/18/26
1PYP-6MY1-XXDL	SUPPLIES	01.02.3350		21.03		

8/18/2026 THRU 8/18/2026

INVOICE NUMBER	VENDOR NAME		AMOUNT	PAYMENT		CHECK #	CHECK DATE
	REFERENCE	GL ACCOUNT #		AMOUNT			
	AMAZON CAPITAL SERVICES						
	SUPPLIES	01.05.3350		21.03			
	SUPPLIES	01.04.3350		21.03			
	SUPPLIES	11.24.3350		21.04			
	SUPPLIES	01.03.3350		21.04			
	SULFURIC ACID	01.06.3800		46.30			
					151.47	41483081	8/18/26
1PYP-6MY1-XXDL-REF	RETURN - PART FOR TIRE MACHINE	01.02.3350		21.03-			
	RETURN - PART FOR TIRE MACHINE	01.05.3350		21.03-			
	RETURN - PART FOR TIRE MACHINE	01.04.3350		21.03-			
	RETURN - PART FOR TIRE MACHINE	11.24.3350		21.04-			
	RETURN - PART FOR TIRE MACHINE	01.03.3350		21.04-			
					105.17-	41483081	8/18/26
1VV7-HPYP-HLJW	CHARGING CABLES AND BLOCK	03.01.4011		39.48			
					39.48	41483081	8/18/26
1YYJ-11XV-R917	PENS	01.05.3110		4.73			
	AAA BATTERIES	01.05.3110		27.96			
	AA BATTERIES	01.05.3110		39.90			
	RADIO BATTERIES, X3	01.05.4810		407.40			
	CARIBEENERS	01.05.3110		5.56			
	COOLER BAGS, X5	01.05.3110		114.00			
					599.55	41483081	8/18/26
6745622-01	ANIXTER INC						
	POLE BAND FOUR WAY SECTIONS	40.24.2204.1120		2,536.65			
					2,536.65	69586	8/18/26
6863561-00	CLEVIS,WIRE,TAPE,CLAMPS,ETC	11.25.4131		7,166.63			
					7,166.63	69586	8/18/26
6863561-01	ESTEX HOOK 3"	11.25.4131		291.83			
					291.83	69586	8/18/26
6863561-02	WIRE	11.25.4131		2,260.38			
					2,260.38	69586	8/18/26
17457	ARLAN COMPANY I						
	POOL CHEMICALS	01.06.3550		2,870.35			
					2,870.35	69587	8/18/26
ACCT#146_JUL2026	ARROWHEAD - 146						
	LEAF BLOWER	03.01.4810		239.99			
	FILTER, ROPE RATCHET,SCREWS	03.01.7999		61.64			
					301.63	69588	8/18/26
ACCT#3261_JUL2026	ARROWHEAD - 3261						
	PELLETS FOR GRILL	11.26.2450		48.05			
	MOTOMIX	11.25.3530		40.41			
					88.46	69589	8/18/26
ACCT #6822 JUL 2026	ARROWHEAD - 6822						
	20# PROPANE REFILL	01.04.7999		37.98			
	8 PK AA BATTERIES	01.04.3800		12.99			
	4 WIPER BLADES	01.04.3310		69.96			
					120.93	69590	8/18/26
ACCT#6871_JUL2026	ARROWHEAD - 6871						
	COUPLERS,PIPE,CONNECTORS	18.22.2520		164.09			
	WASHERS	18.22.2520		1.49			
	WASHERS	18.22.2520		1.49			
	CLAMP,FASTENERS	18.22.2530		36.15			
	WEED KILLER	18.22.3550		204.95			

8/18/2026 THRU 8/18/2026

INVOICE NUMBER	VENDOR NAME		GL ACCOUNT #	AMOUNT	PAYMENT		CHECK #	CHECK DATE
	REFERENCE				AMOUNT			
	ARROWHEAD - 6871							
	TUBE, INSECT DUST	18.23.2530			47.98			
	GASKET	18.22.2530			1.69			
	PRESSURE GAUGE	18.22.2530			11.99			
	AIR CONDITIONER	18.22.2520			279.99			
	FILTERS, TAPE	18.22.2520			75.45			
	COTTON MOP	18.22.2520			5.99			
	FASTENERS	18.22.2520			1.16			
	ELBOWS, COUPLERS	18.23.2530			18.65			
						851.07	69591	8/18/26
ACCT#6907_JULY2026	ARROWHEAD - 6907							
	LEAF BLOWER	01.02.3355			329.99			
	LETTERS/NUMBERS	01.02.3800			9.29			
	MAILBOX/LETTERS/NUMBERS	01.02.3800			54.28			
	COUPLINGS/PUSH BROOMS	01.02.3800			70.47			
	BLEACH	12.12.3355			15.98			
	SPLASHLESS BLEACH	12.12.3800			17.98			
	WEED/GRASS KILLER	01.03.3550			129.99			
	SHOP TOWELS	01.02.3800			17.99			
	FILTER/FUEL ADDITIVE/GAS CAN	01.02.2530			47.27			
	SAWZALL BLADE	01.02.3800			21.99			
	HANDLE MOLDING/IGNITION MODULE	01.02.2530			137.98			
	IGNITION LEAD WIRE/PLUG BOOT	01.02.2530			20.98			
	FUEL TANK REPAIR	01.02.3800			9.99			
	WEED/GRASS KILLER	12.12.3800			39.98			
	AIR MOVER/BALL VALVE	01.06.3800			239.98			
	BI-METAL BLADES	12.12.3800			3.99			
	TANK SPRAYER/ODOR ELIM	01.03.3800			25.98			
	STRAPS	01.02.3800			26.98			
	ANTI-SIEZE LUBRICANT	01.02.3800			6.29			
	WALL MOUNT/SHOWER SET	01.06.3800			43.37			
	CITY HALL REPAIRS	01.01.2520			65.22			
						1,317.39	69593	8/18/26
ACCT #8 8/2/2026	BALDWIN CITY MARKET							
	FOOD FROM BALDWIN CITY MARKET	01.04.2170			90.89			
						90.89	69594	8/18/26
0029	BENNETT BEAM CONSULTING							
	IT SERVICES 7/11/26-8/10/26	01.10.4012			10,305.00			
	IT SERVICES 7/11/26-8/10/26	11.26.4012			1,126.67			
	IT SERVICES 7/11/26-8/10/26	12.11.4012			1,126.67			
	IT SERVICES 7/11/26-8/10/26	18.21.4012			1,126.66			
	IT SERVICES 7/11/26-8/10/26	01.04.4012			65.00			
	IT SERVICES 7/11/26-8/10/26	01.05.4012			5,135.00			
	IT SERVICES 7/11/26-8/10/26	01.10.4010			694.10			
						19,579.10	69595	8/18/26
25-11	IT SERVICES 07/11/26-08/10/26	01.01.2850			320.00			
	IT SERVICES 07/11/26-08/10/26	01.02.2850			65.00			
	IT SERVICES 07/11/26-08/10/26	01.05.2850			65.00			
						450.00	69595	8/18/26
22-1404#2	BG CONSULTANTS INC							
	MAPLE LEAF TRAIL PHASE 2 DESIG	29.01.2850.0135			17,000.00			
						17,000.00	69596	8/18/26
26-1084#2026-06	FLAGGING US-56 PROPERTY CORNER	29.01.2999			703.50			
						703.50	69596	8/18/26

8/18/2026 THRU 8/18/2026

INVOICE NUMBER	VENDOR NAME	GL ACCOUNT #	AMOUNT	PAYMENT	CHECK #	CHECK DATE
	REFERENCE			AMOUNT		
FOCS261223	BOB ALLEN FORD-OTTAWA UNIT 52-THROTTLE&GASKET	01.05.2540		1,064.01		
					1,064.01	69597 8/18/26
FUEL REIMBURSEMENT	BROWN, AARON R FUEL FOR F150	01.05.3530		40.03		
					40.03	69598 8/18/26
20776-00	C&B EQUIPMENT MIDWEST INC POOL PUMP REPAIR	01.06.2530		4,893.47		
					4,893.47	69599 8/18/26
20861-00	POOL PUMP REPAIR	01.06.2999		3,751.67		
					3,751.67	69599 8/18/26
STM_JUL226_12345043	CINTAS CORP *NON-ELECTRC* JULY 2026 UNIFORMS JULY 2026 TOWELS/MATS	01.02.3610 01.02.2999		273.24 159.44		
					432.68	41483101 8/18/26
CITY HALL JUL 2026	CINTAS CORP - MATS MAT SERVICE	01.01.2999		97.86		
					97.86	41483075 8/18/26
JULY 2026	MAT SERVICE	01.05.2209		59.30		
					59.30	41483107 8/18/26
JUL2026 CORRECTION	CINTAS CORP:*ELECTRC ONLY JUL2026 CORRECTION JUL2026 CORRECTION	11.25.3610 11.24.2999		.48 .04		
					.52	41483082 8/18/26
STM_JUL2026_12358637	JUL 2026 UNIFORMS JUL 2026 TOWELS/MATS	11.25.3610 11.24.2999		482.92 237.88		
					720.80	41483082 8/18/26
L94B3A	CITY ELECTRIC SUPPLY LATE FEE	11.25.7999		6.36		
					6.36	69600 8/18/26
LWR/006763	SUPPLIES	11.25.4131		212.52		
					212.52	69600 8/18/26
205298	COMPANION ANIMAL HOSPITAL MJUL/AUG 2026 SVS CONTRACT	01.05.3891		800.00		
					800.00	69601 8/18/26
SOLARPOWER_JUL2026	EVERGY - SOLAR SOLAR POWER JUL 2026	11.27.2791		7,360.84		
					7,360.84	69602 8/18/26
17006R-2393	FAMILY LIFEWORCS LITTE PEOPLE BOOKS	01.05.3900		133.67		
					133.67	69603 8/18/26
REIMB_AUG2026	JEFF WINKLER USED CYCLONE BLAST CABINET	11.24.3355		700.00		
					700.00	69604 8/18/26
6070153	KANSAS ONE-CALL SYS, INC JULY 2026 LOCATES JULY 2026 LOCATES	11.25.2999 12.11.2999		111.72 111.72		
					223.44	69605 8/18/26
0000226142	KILLOUGH CONSTRUCTION INC PLANT MIX ASPHALT	01.02.3340		313.20		
					313.20	69606 8/18/26
104704767	KIMBALL MIDWEST - EXEMPT REPAIRS	11.24.2530		580.09		
					580.09	69607 8/18/26

8/18/2026 THRU 8/18/2026

INVOICE NUMBER	VENDOR NAME		GL ACCOUNT #	AMOUNT	PAYMENT		
	REFERENCE				AMOUNT	CHECK #	CHECK DATE
2949-7-26	KMEA TROUBLESHOOT ISSUE W/BUS PT'S	11.25.2519		2,647.00		2,647.00	69608 8/18/26
58404852	LINDE GAS-0365: EXEMPT MONTHLY RENTAL FEE	01.02.3320		128.52		128.52	69609 8/18/26
INV-42866	LUCET EAP SVCS: AUG-OCT 2026 EAP SVCS: AUG-OCT 2026 EAP SVCS: AUG-OCT 2026	01.01.2999 11.26.2999 12.11.2999		184.36 184.36 184.42		553.14	69610 8/18/26
884333	MCDANIELS TRUCKING GRAVEL - 1" AB-3	18.23.3800		1,277.43		1,277.43	69611 8/18/26
KC-41005182	MICRO PRECISION CALIBRATI BAC-FLO CALIBRATION	18.22.2999		215.00		215.00	69612 8/18/26
913346	MID WEST EXTERMINATORS OF PEST SERVICE AT CITY HALL	01.01.2999		50.00		50.00	69613 8/18/26
NAPA_JULY2026_PUB	NAPA-ALL LOCAL LOCATIONS WASHER FLUID WASHER FLUID WASHER FLUID SNAP TERMINAL BRKT CAL/CORE DEPOSIT CORE CREDIT INV#148843 BRAKE FLUID HYDRAULIC OIL DEF BK ADAPTER BELT BATT CABLE TERMINAL/BATTERY DR/RIVET BLWR MTR ASSY/RESISTOR-FLWR TK ROCKER LED BLK/AMB ANTI FREEZE SYN PTFE 3OZ TUBE HALOGEN LIGHTS - F550 MIRROR - KUBOTA BRAKE FLUID SHIMS/LOCKNUTS BRAKE FLUID RAIN X/FILTERS GUMOUT OIL FILTER OIL 2024 DURANGO BK ADAPTER	01.02.3310 01.05.3310 12.12.3310 01.02.2540 01.03.2540 01.03.2540 01.02.2540 12.12.3530 01.02.3530 01.03.3800 01.05.2540 18.22.3350 18.22.3350 01.03.2540 01.02.2530 01.02.3530 03.01.2530 01.02.2540 01.03.2530 01.03.3530 18.22.2530 01.02.2540 18.22.2540 18.22.2540 01.05.2540 01.05.3530 01.03.3800		9.38 9.38 9.38 4.83 138.88 67.00- 8.95 123.34 35.50 15.05 20.46 195.94 8.44 172.02 12.23 31.28 11.36 21.10 28.37 8.95 20.60 8.95 70.76 6.62 5.45 28.68 15.05		953.95	41483080 8/18/26
89462	NORRIS EQUIPMENT CO LLC BLOWER REPAIR	03.01.2530		39.60		39.60	69614 8/18/26
	O'REILLY AUTO PARTS						

8/18/2026 THRU 8/18/2026

INVOICE NUMBER	VENDOR NAME		GL ACCOUNT #	AMOUNT	PAYMENT		
	REFERENCE				AMOUNT	CHECK #	CHECK DATE
STMT_JUL2026_PUB	O'REILLY AUTO PARTS						
	TESLA WIPER BLADES	01.05.2540		45.88			
	BATTERY/CORE CHG	01.02.3350		148.90			
	BATTERY/CORE CHG	01.05.3350		249.99			
	PRORATED BATT/CORE RET	01.05.2540		238.99-			
	BATTERY/CORE CHG	01.05.3350		223.99			
	FUSE - 2013 EXPLORER	01.04.2540		64.30			
	WARRANTY RET/BATT/CORE RET	01.05.2540		370.04-			
	BATTERY	01.05.3350		193.99			
	BATTERY	01.02.3350		193.99			
	OIL FILTERS	01.02.3530		10.00			
	OIL FILTERS	01.05.3530		10.00			
	OIL FILTERS	11.25.3530		9.99			
	OIL FILTERS	01.02.3530		7.50			
	OIL FILTERS	12.12.3530		7.50			
	OIL FILTERS	01.03.3530		7.50			
	OIL FILTERS	11.25.3530		7.49			
399961						571.99	41483083 8/18/26
	OTTAWA SANITATION SERVICE						
	JUL2026 BILLING:TRASH&RECYCLG	24.01.2491		38,276.75			
399962	JUL2026 BILLING:TRASH&RECYCLG	24.01.2492		4,504.40			
						42,781.15	69615 8/18/26
	JUL2026 BILLING:TRASH&RECYCLG	01.01.2495		371.91			
	JUL2026 BILLING:TRASH&RECYCLG	01.02.2495		185.87			
	JUL2026 BILLING:TRASH&RECYCLG	01.03.2495		226.72			
	JUL2026 BILLING:TRASH&RECYCLG	01.04.2495		76.93			
	JUL2026 BILLING:TRASH&RECYCLG	01.05.2495		38.91			
	JUL2026 BILLING:TRASH&RECYCLG	01.06.2495		25.47			
	JUL2026 BILLING:TRASH&RECYCLG	03.01.2495		22.28			
	JUL2026 BILLING:TRASH&RECYCLG	11.24.2495		278.89			
	JUL2026 BILLING:TRASH&RECYCLG	12.11.2495		278.89			
	JUL2026 BILLING:TRASH&RECYCLG	18.22.2495		185.87			
2660251328	JUL2026 BILLING:TRASH&RECYCLG	27.01.2495		76.74			
						1,768.48	69615 8/18/26
	PACE ANALYTICAL SERVICES,						
37533	MONTHLY TESTING FEES	18.22.2202		277.00			
						277.00	41483103 8/18/26
2026-0811	PENNY'S AGGREGATES, INC						
	AB-3 1/2" GRAVEL	01.02.3340		116.51			
	AB-3 1/2" GRAVEL	01.02.3340		95.76			
808073414						212.27	69616 8/18/26
	POSTMASTER						
	POSTAGE-PERMIT #15 (UB)	11.26.2150		750.00			
22664	POSTAGE-PERMIT #15 (UB)	12.11.2150		750.00			
						1,500.00	69617 8/18/26
808073414	PREMIER TRUCK GROUP OF KC						
	DUMP TRUCK	01.02.2530		157.67			
22664						157.67	69618 8/18/26
	REDAX						
	BI-MONTHLY SHREDDING	01.01.2850		19.33			
22664	BI-MONTHLY SHREDDING	01.02.2850		9.67			
						29.00	41483108 8/18/26
22664	ROYAL CLEANERS						

8/18/2026 THRU 8/18/2026

VENDOR NAME			PAYMENT			
INVOICE NUMBER	REFERENCE	GL ACCOUNT #	AMOUNT	AMOUNT	CHECK #	CHECK DATE
JULY2026	ROYAL CLEANERS JULY DRY CLEANING	01.05.3630	60.69		60.69	69619 8/18/26
723038	RUESCHOFF COMMUNICATIONS JULY 2026 ANSWER SVC CALLS JULY 2026 ANSWER SVC CALLS	11.25.2500 12.11.2500	105.50 105.50		211.00	69620 8/18/26
5225421-202607-1	TRANSUNION RISK & ALTERNA JULY 2026 - TLO	01.05.2850	153.50		153.50	69621 8/18/26
JUL 2026 AP0681	UMB-CARD SERVICES SHIPPING ON IT HARDWARE SHIPPING ON IT HARDWARE ADOBE SOFTWARE MONTHLY FEE	01.10.4011 01.10.4011 01.10.4010	39.00 39.00 29.99		107.99	41483076 8/18/26
JUL 2026 RH0699	MONTHLY MAPLE PARTNERSHIP LJWORLD NOTICE 7/12/26 MEET & GREET W/ GOV OFFICIALS LJWORLD NOTICE 7/26/26 LJWORLD NOTICE 7/26/26 LJWORLD NOTICE 7/26/26	01.01.2330 01.01.2330 01.01.3900 01.01.2330 01.01.2330 01.01.2330	500.00 83.25 12.53 150.57 144.10 699.52		1,589.97	41483076 8/18/26
JUL 2026 TB0459	FOOD FROM HYVEE	01.04.2170	103.49		103.49	41483076 8/18/26
UMB_JUL2026_JW0574	OIL,FILTER EL PATRON WALMART-PLATES,CUTLERY PRICE CHOPPER-CAKE,ICE CREAM GLOVES,WRENCH,SCRAPER,BRUSH BCMARKET-WATER TONER	11.24.2540 11.24.2170 11.24.3800 11.24.2170 11.24.3355 11.24.3800 11.24.3110	34.95 53.64 23.45 88.80 295.78 14.17 100.71		611.50	41483076 8/18/26
UMB_JUL2026_KW0525	ROBS RETIREMENT	01.02.2450	326.67		326.67	41483076 8/18/26
UMB_JUL2026_PM0715	ROB RETIREMENT PARTY HOSE ASSY GLASS OPTICAL PROBE	11.26.2450 11.25.2530 11.25.2540 11.25.4235	81.10 664.14 412.08 614.44		1,771.76	41483076 8/18/26
UMB_JUL2026_SD1836	ADOBE EXPRESS ADOBE POOL TOILET REPAIR SHIP CORE TO VANDER HAAGS	01.02.3110 01.02.3110 01.06.2520 18.22.2150	9.99 19.99 42.45 28.89		101.32	41483076 8/18/26
UMB_JUL2026_SG0673	TAPE THE PAD - FOOD THE PAD - FOOD VACUUM BREAKER WALL SUPPLY ELBOW FOR SHOWER WATER HEATER GOOGLE STORAGE	18.22.2520 18.21.2170 18.21.2170 18.22.2520 18.22.2520 18.22.2520 18.21.3110	17.43 11.35 38.12 22.03 28.86 751.00 37.99		906.78	41483076 8/18/26
UMB JUL2026 SY0723	CERTIFIED LETTER	01.35.2150	11.26			

8/18/2026 THRU 8/18/2026

INVOICE NUMBER	VENDOR NAME		GL ACCOUNT #	AMOUNT	PAYMENT		
	REFERENCE				AMOUNT	CHECK #	CHECK DATE
	UMB-CARD SERVICES						
	CERTIFIED LETTER		01.35.2150		11.26		
	CERTIFIED LETTERS		01.35.2150		23.68		
						46.20	41483076 8/18/26
UMB_JUL2026_TA0582	TIRES		01.02.3350		526.67		
	TIRES		12.12.3350		526.67		
	TIRES		18.22.3350		526.66		
	MOUNT/BALANCE		01.02.3350		129.60		
	MOUNT/BALANCE		18.22.3350		129.60		
	FR CO TRANSFER STATION		01.02.3350		18.06		
	FR CO TRANSFER STATION		12.12.3350		18.07		
	FR CO TRANSFER STATION		11.25.3350		18.07		
						1,893.40	41483076 8/18/26
UMB_JULY20026_MP9197	FBINAA FALL RETRAINER		01.05.2140		300.00		
						300.00	41483076 8/18/26
UMB_JULY2026_BO0343	BILLYS SIMS BBQ-MEALS		01.05.2170		34.84		
	LASER LAB		01.05.4810		198.00		
						232.84	41483076 8/18/26
UMB_JULY2026_MR1483	BC SELF STORAGE-JULY2026		01.05.2999		110.00		
	SIRCHIE-TEST KITS		01.05.4810		112.60		
	WAL-MART- POP&WATER		01.05.7999		60.58		
	DECKED-DRAWER SYSTEM FOR TRUCK		01.05.4810		1,529.99		
	SIRCHIE-DNA SWABS		01.05.4810		34.12		
	SIRCHIE-TEST KITS		01.05.4810		112.60		
						1,959.89	41483076 8/18/26
UMB_JULY2026_WB0707	CSLEEDS REGISTRATION		01.05.2140		600.00		
						600.00	41483076 8/18/26
INV0018358001	US AUTOFORCE						
	TIRES - KEVINS TRUCK		01.02.3350		995.24		
						995.24	41483102 8/18/26
INV0018389372	NEW FD F350 TRUCK TIRES		01.04.4810		1,185.04		
						1,185.04	41483102 8/18/26
26-FKS-271-23 R	WIN PUBLISHING COMPANY						
	BHS SPORTS POSTERS		01.05.3900		494.00		
						494.00	69622 8/18/26
67	WORTHAM, JESSICA						
	CITY ATTORNEY 7/14/26-8/11/26		01.01.2851		750.00		
	CITY ATTORNEY 7/14/26-8/11/26		01.07.2851		700.00		
	CITY ATTORNEY 7/14/26-8/11/26		01.35.2851		1,700.00		
						3,150.00	69623 8/18/26
						=====	
	REPORT TOTAL					151,491.54	

Beta-Tau of Kappa Sigma Resolution From the City of Baldwin City, Kansas

WHEREAS, on August 29, 1976, Baldwin City experienced the tragic Beta-Tau Kappa Sigma fraternity house fire; and

WHEREAS, the City Council, on behalf of all residents, extends its deepest condolences to the families, friends, and loved ones affected; and

WHEREAS, the City honors the courage, compassion, and bravery of the first responders, medical personnel, and community members who helped that day; and

WHEREAS, the City reaffirms its commitment to a safe, supportive, and united community; and

WHEREAS, the City of Baldwin City, Kansas, honors and remembers the loss suffered by the Beta-Tau Chapter of Kappa Sigma Fraternity on Sunday, August 29, 1976, when the fraternity and community lost five friends and brothers: Mark Morris, Stephen Hoge, David Sloop, Stuart McCoy, and Theodore "Ted" Bailey; and

WHEREAS, the City recognizes the lasting impact of this tragedy on Baldwin City, the State of Kansas, and communities across the United States; and

WHEREAS, many individuals acted heroically that night to help save fraternity members, and the Baldwin City Fire Department provided an outstanding emergency response; and

WHEREAS, the City also recognizes the dedication of the fraternity's alumni board, national alumni, and many supporters whose generosity helped rebuild the fraternity house and dedicate the new building in May 1978, less than two years later; and

WHEREAS, the Beta-Tau Chapter of Kappa Sigma Fraternity has been part of the Baldwin City community since February 1903 and has been located at 1215 Eighth Street since 1921; and

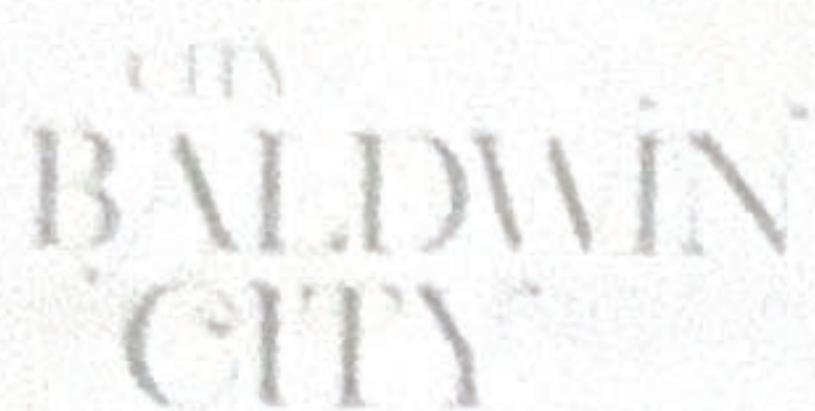
WHEREAS, the fraternity has been a valued part of the Baker University community, initiating more than 1,750 men and maintaining more than 900 living alumni whose contributions continue to benefit communities worldwide;

NOW, THEREFORE, BE IT RESOLVED that the City Council of Baldwin City:

Extends heartfelt condolences to all affected by the tragic house fire of August 29, 1976, and honors the alumni who have preserved the names and spirit of their five friends and brothers.

Recognizes that on Saturday, August 29, 2026, the fraternity, alumni board, and alumni will hold a Remembrance and Celebration of Life on the Baker University campus, including a welcome reception at Collins House and a memorial service at Rice Auditorium.

Mayor Gerald Cullumber



SPECIAL EVENTS APPLICATION

Submitted 7/27/26

Date: 10/3/26 - Event date

Name of contact person Mystic Mastin

Phone 785.633.5642

Email Mystic.Wilson19@gmail.com

Name of Sponsoring Business or Organization (if different than above)

Host: Lilly Pop Baking Co

Address or location of event Please see Attached Event Proposal

Describe the type of event proposed RZR/Ranger Run

Date(s) of proposed event: 10/3/26

Hours of operation: Please see Attached

Please describe the **details** of your event in the space provided below. Attach additional sheets if necessary

Attendance: Total anticipated attendance: Persons _____ Vehicles _____ - TBD

Electrical - does your event require electricity? ☒ No ☐ Yes (if yes, show location(s) on map)

Barricades - does your event require street closure? ☒ No ☐ Yes (if yes, show location(s) on map)

Trash: How will trash be managed? ☒ Provide Own Trash Receptacles

☐ Request City Services (show location(s) on map)

Restrooms: Number of Portable Restrooms NA

Company to place/remove NA

Company contact info NA

Structures: Are temporary buildings, site improvements or alterations, grills, tents, canopies, inflatable structures, or live music proposed with this request? ☒ No ☐ Yes

If yes, please describe:

Signs: Are signs or attention attracting devices proposed with this event? ☒ No ☐ Yes (if yes, show on map)

Publicizing Event: Will the proposed event be advertised to the public?

☐ No ☒ Yes – Flyers ☐ Yes – Newspapers ☐ Yes – Radio/TV (Please attach copy)

• Social media

REQUIRED DOCUMENTS CHECK LIST:

☐ **Completed Application**

☐ **Map** - Attach a map showing street(s) and location of the event as described above.

☐ **Insurance coverage** – Applications for all events *held on public property and/or assisted by the City of Baldwin City* must be accompanied by a Certificate of Insurance identifying the City as "Additional Insured." Proof of liability and bodily injury insurance coverage at a minimum amount of \$500,000.00 combined single limit per occurrence with a minimum aggregate limit of \$1,000,000 is required. Insurance certificates must reference the event to be held and be dated within 30 days of the event. Contact City Clerk Packard at apackard@baldwincity.gov or call 785.594.6427 to confirm if applicable to your event.

☒ **Non-Profit:** Fee's may be waived by the City Administrator if a letter showing non-profit status is included with application.

Application fees: \$100.00

☐ **Utility fees:** If electric service is requested, a fee of \$25.00 plus the cost of electricity used will be assessed.

☐ Applicants must complete a utility card in advance and include with the application.

Alcohol: If alcohol is to be served or sold a copy of the *approved KSDR Form ABC-830*

☐ **Temporary Permit Application and Agreement** on file with the City Clerk.

I certify that the information contained in and attached to this application is correct, and I agree to abide by the terms of the Code of the City of Baldwin City, Kansas, which regulate special events, and by the specific terms and stipulations of this permit.

By signing this application, the applicants for a Special Event Permit agree to hold the City of Baldwin City and its employees harmless for any and all claims, lawsuits, or liability including attorney fees, costs allegedly arising out of loss, damages, or injury to person or person's property occurring during the course of or pertaining to the Special Event caused by the conduct of employees or agents of applicants.

Applicants Signature: Mj Stie me

Event Proposal:

CATEGORY	DETAILS
Organizer	Lilly Pop Baking Co LLC
Date of Proposal	10.03.2026
Contact Person	Mystic Mastin
Attendees	Open to the public (Based out of Wellsville)
Phone	785.633.5642

Dear City Council,

We are excited to present this event proposal for your consideration. The Wellsville 1st Annual RZR/Ranger Run hopes to be an engaging and impactful experience that will bring the community together to support local needs year over year. Each year we will work with City and School officials to review where funds raised should be applied to best benefit our community.

For 2026: This event will aim to raise money for Wellsville USD-289 negative school lunch balances. This ONLY applies to families and children that need financial assistance with school lunch.

We are confident that this event will be a memorable experience for all participants, While also generating sales for our community + communities along our route.

In this proposal, we will outline the route (with estimated times of arrival):

- **Event would start in Wellsville at 12:00 P.M. (Noon) Leaving Main Street at 12:45 P.M.**
- **1st stop: Baldwin (The Bullpen) Arrive around 1:00 P.M. & Leaving at 2:00 P.M.**
- **2nd stop: Eudora (Barbwire BBQ) Arrive around 2:30 P.M. & Leave at 3:45 P.M. (to allow for early dinner if desired)**
- **3rd stop: Edgerton (Full Draw) Arrive around 4:15 P.M. & leave at 5:30 P.M. Extra time to allow for dinner if desired)**
- **Final stop: Back to Wellsville (Chili Jacks) Arriving By 6:00 P.M. at the latest**

Thank you for considering our proposal. We look forward to the possibility of working together to create a successful and impactful event that leaves a lasting impression on all participants.

****Disclaimer: Please be responsible, as all participants will be held accountable for their own actions. The organizer is not liable/responsible for any damages, accidents or injuries to any individual or machine.**

City officials on our route have also requested ALL UTVs are up to date on registration.

Sincerely,

Mystic Mastin



DOUGLAS COUNTY EMERGENCY MANAGEMENT

3605 East 25th Street
Lawrence, KS 66046

Office: (785) 832-5259

Fax: (785) 832-5101

July 15, 2026

Baldwin City Council
803 Eighth St
Baldwin City, KS 66006

Subject: Appointment to the Douglas County Emergency Management Board

Dear Council:

The bylaws of the Douglas County Emergency Management Board, as established by the Joint Cities-County Resolution, specify that the membership shall include a "member from each of the governing bodies of Baldwin City, Eudora, Lawrence and Lecompton or such individual's designee, as appointed by each such body, each for a term of one year."

Mike Pattrick was appointed by the Baldwin City Council as their representative to the Board. We appreciate his contributions to this vital group.

The current term expires July 1, 2026. The bylaws allow Chief Pattrick to be reappointed for another one-year term, or for the Council to appoint another member or designee to serve until July 1, 2027. Should you need some assistance in identifying another interested person, I would be glad to suggest some nominees.

Please consider their reappointment to this Emergency Management Board position.

Sincerely,

Robert Bieniecki
Director

EXCERPT OF AMENDED AND RESTATED BYLAWS OF KANSAS MUNICIPAL GAS AGENCY

**ARTICLE V
BOARD OF DIRECTORS**

Section 5.1. Selection of Directors. The property and business of the Agency shall be managed by the Board of Directors. The Board of Directors shall consist of one (1) Director for each Member, provided that there shall be not less than three (3) Directors. The Directors shall be selected by the governing bodies of the Members. In the event that the number of Members is less than three (3), each Member shall be represented by the number of Directors that constitutes a Board of Directors of not less than three (3) Directors, provided that each Member shall select the same number of Directors. No Director may represent more than one Member. Each Member may designate an Alternate for any Director selected by certifying same in writing to the Agency prior to the participation of such Alternate at any meeting of the Board.

The term of each Director shall be for a period of two (2) years except that the initial term of a number equal to one half of the Directors shall be selected to a term of one (1) year. The Directors selected to the initial one (1) year term shall be those Directors representing the Members selected at the first Board meeting in a random drawing from a complete list of Members. Any Director selected by a Member may be removed at any time by the Member selecting the Director. Written evidence of selection or removal shall be forwarded by the Clerk or other authorized official of the Member to the principal office of the Agency in writing prior to any meeting of the Agency or the Board of Directors. Each Director shall continue in office until a successor is selected in accordance with this Article.

Section 5.2. Voting Powers. Each Member shall be entitled to one vote which shall be equal to the vote of every other Member. Such vote shall be cast on behalf of the Member by its Director or, if such Director is not present, by its duly authorized Alternate. All actions of the Board of shall be made upon affirmative vote of a majority of the Directors voting on such action, unless otherwise provided in the Agreement or these Bylaws.

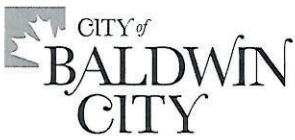
Section 5.3. Compensation. Except as may be specifically authorized by the Board of Directors, no Director shall receive payment for any time spent in attending meetings of the Board of Directors or otherwise conducting business of the Agency. The Board of Directors, the Executive Committee, or the General Manager may authorize payment of expenses for travel in connection with the business of the Agency.

Section 5.4. Vacancies. In the event of a vacancy on the Board of Directors the appropriate Member shall select an individual to fill such vacancy for the remainder of the term in accordance with the same procedure used to select the original Director. Written evidence of selection shall be provided to the Agency before voting privileges will take effect.

Section 5.5. Removal or Resignation. A Director may be removed only by the governing body of the Member selecting such Director. Any Director may resign by providing notice to the governing body of the Member the Director represents. The governing body shall certify to the Agency such removal or resignation of a Director.

Section 5.6. Successor Director. Upon removal or resignation of a Director, a successor Director will be selected by the governing body in the same manner as the original Director was selected, and the successor Director will be certified by the governing body to the Agency in the same manner as the original Director was certified. The successor Director shall serve for the remainder of the unexpired term of the original Director, subject to the rights of the governing body and such successor Director under **Section 5.5** of these Bylaws.

Section 5.7. Alternates. In the event a Director is unable to attend a meeting, the corresponding Alternate may substitute at the meeting of the Board of Directors for such Director. The Member shall provide the Agency with written notification of the selection of its Alternate. This Alternate shall be entitled to participate in any discussion of matters before the Board of Directors, and shall be entitled to vote for the Director represented unless such Alternate is specifically prohibited from voting by action taken by the Member.



SPECIAL EVENTS APPLICATION

Submit completed application to City Clerk Office thirty (30) days prior to event

Date: July 3, 2026

Name of contact person Jeannette Blackmar

Phone 785-594-3186

Email director@lumberyardartscenter.org

Name of Sponsoring Business or Organization *(if different than above)*

Address or location of event 718 High Street and High Street between 8th and 7th Streets

Describe the **type of event** proposed BC Fashion Show Fundraiser

Date(s) of proposed event: September 12, 2026

Hours of operation: 12 pm - 10 pm

Please describe the **details** of your event in the space provided below. Attach additional sheets if necessary

Attendance: Total anticipated attendance: Persons 250 Vehicles 125

Electrical - does your event require electricity? ☒ No ☒ Yes (if yes, show location(s) on map)

Barricades - does your event require street closure? ☒ No ☒ Yes (if yes, show location(s) on map)

Trash: How will trash be managed? ☐ Provide Own Trash Receptacles

☒ Request City Services (show location(s) on map)

Restrooms: Number of Portable Restrooms ⁰ _____

Company to place/remove _____

Company contact info _____

Structures: Are temporary buildings, site improvements or alterations, grills, tents, canopies, inflatable structures, or live music proposed with this request? ☐ No ☒ Yes

If yes, please describe:

We will have a DJ playing music. We will have 10x10 tents over tables.

Signs: Are signs or attention attracting devices proposed with this event? ☒ No ☐ Yes (if yes, show on map)

Publicizing Event: Will the proposed event be advertised to the public?

☐ No ☒ Yes – Flyers ☒ Yes – Newspapers ☐ Yes – Radio/TV (*Please attach copy*)

REQUIRED DOCUMENTS CHECK LIST:

- ☒ **Completed Application**
- ☒ **Map** - Attach a map showing street(s) and location of the event as described above.
- ☒ **Insurance coverage** – Applications for all events *held on public property and/or assisted by the City of Baldwin City must* be accompanied by a Certificate of Insurance identifying the City as "Additional Insured." Proof of liability and bodily injury insurance coverage at a minimum amount of \$500,000.00 combined single limit per occurrence with a minimum aggregate limit of \$1,000,000 is required. Insurance certificates must reference the event to be held and be dated within 30 days of the event. Contact City Clerk Packard at apackard@baldwincity.gov or call 785.594.6427 to confirm if applicable to your event.
- ☒ **Non-Profit:** Fee's may be waived by the City Administrator if a letter showing non-profit status is included with application.
- ☐ **Application fees:** \$100.00
- ☐ **Utility fees:** If electric service is requested, a fee of \$25.00 plus the cost of electricity used will be assessed.
- ☒ Applicants must complete a utility card in advance and include with the application. *Ask to Belwaind*
- ☒ **Alcohol:** If alcohol is to be served or sold a copy of the *approved KSDR Form ABC-830*
- ☒ **Temporary Permit Application and Agreement** on file with the City Clerk.

I certify that the information contained in and attached to this application is correct, and I agree to abide by the terms of the Code of the City of Baldwin City, Kansas, which regulate special events, and by the specific terms and stipulations of this permit.

By signing this application, the applicants for a Special Event Permit agree to hold the City of Baldwin City and its employees harmless for any and all claims, lawsuits, or liability including attorney fees, costs allegedly arising out of loss, damages, or injury to person or person's property occurring during the course of or pertaining to the Special Event caused by the conduct of employees or agents of applicants.

Applicants Signature: _____

[Handwritten Signature]

Applications for a special event filed after thirty (30) days prior to the event may not be considered

EVENT DESCRIPTION

The Lumberyard Arts Center is having a fashion show in downtown Baldwin City on September 12, 2026! It's The "BC Fashion Show " in the theme of *We the People* to celebrate America 250 through fashion. Before the fashion show is a Fashion Vendor Market followed by the Fashion Show and concluding with more Vendor Market. This is a ticketed, family friendly event to raise money for the Lumberyard Arts Center, a 501 c (3) nonprofit. Tickets go on sale in July.

Event Details

- 12:00 pm: Street closing on High between 7th-8th
- A significant portion of show occurs on High Street with set up beginning at 12:00 pm.
- 4:30 pm: Public Entry Start Time
- 4:30 pm – 5:15 pm: Fashion Vendor Market on the High Street Bricks between 7th and 8th streets
- 6:30 pm: Be entertained from 6:30 pm - 7:30 pm during the BC Fashion Show that highlights local area boutiques and apparel designers. The Fashion Show occurs in the Lumberyard Arts Center with a new twist of moving it outside on the brick streets.
- 7:30 pm – 9:00 pm: Following the Fashion Show, enjoy more shopping on the bricks.
- 9:00 pm: Clean up
- 10:00 pm: remove barricades

BC Fashion Show

9/12/26

12 pm - 10 pm



Barricade



LUMBERYARD ARTS CENTER INC

If you distribute funds to individuals, you should keep case histories showing the recipient's name and address; the purpose of the award; the manner of selection; and the relationship of the recipient to any of your officers, directors, trustees, members, or major contributors.

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c)(3)
Statute Extension

Letter 1045 (DO/CG)

Alcoholic Beverage Control
109 SW 9th Street, 5th Floor
PO Box 3506
Topeka KS 66601-3506



Phone: 785-296-7015
Fax: 785-296-7185
kdor_abc.licensing@ks.gov
www.ksrevenue.gov/abc.html

REQUEST TO PARTICIPATE IN COMMON CONSUMPTION AREA

WHO IS REQUIRED TO COMPLETE THIS FORM?

On-Premise licensees and temporary permit holders immediately adjacent to or located within a permitted Common Consumption Area who wish to participate in the Common Consumption Area.

INSTRUCTIONS TO COMPLETE THE REQUEST TO PARTICIPATE IN COMMON CONSUMPTION AREA (ABC-838):

Complete this form and return to the address or fax number above or e-mail to KDOR_ABC.Licensing@ks.gov. Once approved, the licensee may allow patrons to remove alcoholic liquor purchased from the licensee into the premise described by ordinance or resolution for the Common Consumption Area.

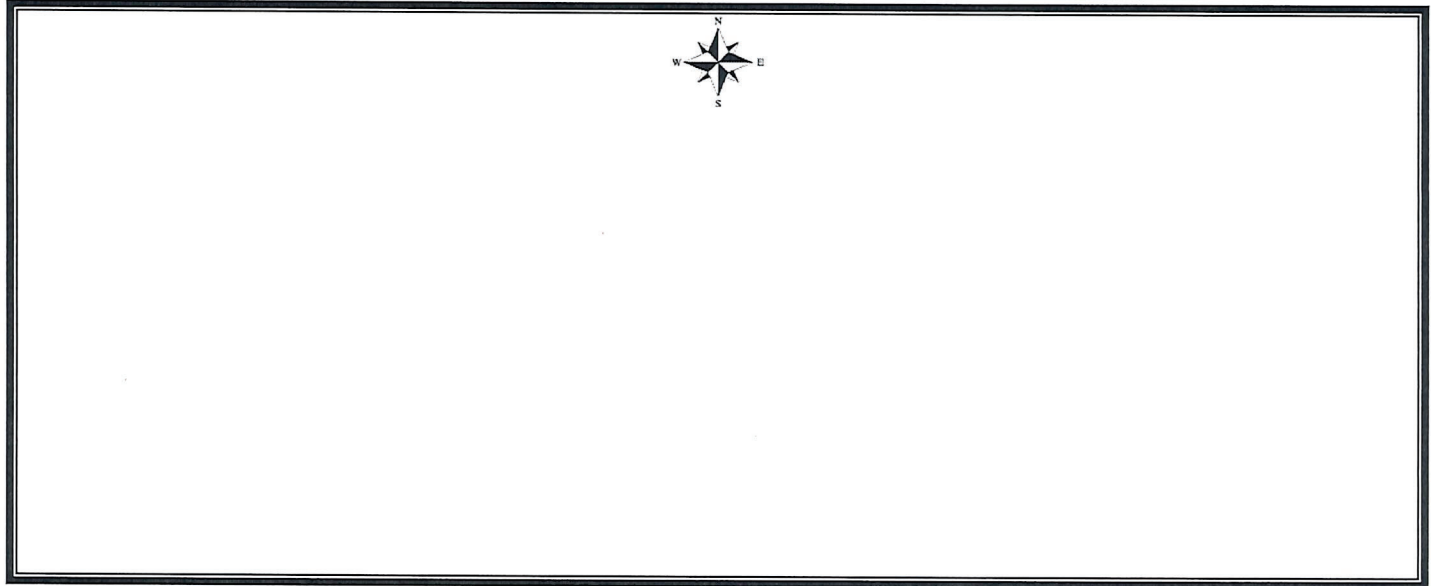
SECTION 1 – LICENSEE INFORMATION:

Licensee DBA Name Lumberyard Arts Center	License Number 14848	Common Consumption Area Permit Number 19987
Requestor Name Jeannette blackmar	E-mail Address director@lumberyardartscenter.org	
Business Phone Number 785-594-3186	Cell Phone Number 785-766-7069	

SECTION 2 – DIAGRAM:

In the space below, in ink, draw a sketch of the licensed premise and the Common Consumption Area being requested to participate in or attach your drawing, provided it is not larger than 8½" X 11". The diagram must include the boundaries of the Common Consumption Area. **Architectural drawings are not accepted.**

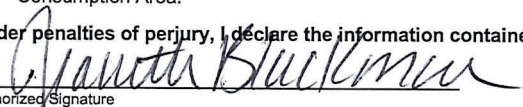
Check one: ☐ Diagram drawn ☒ 8½" X 11" drawing attached



The above named licensee, does hereby request to participate in a Common Consumption Area. In making this request, the above licensee understands that:

- They will comply with the ordinance or resolution established for the Common Consumption Area.
- All alcoholic beverages removed from the licensee's licensed premise must be in a container that displays the licensee's trade name, logo or other identifying mark that is unique to the licensee.
- They are liable for violations of all liquor laws governing the sale and consumption of alcoholic liquor that occur on the licensee's licensed premise.
- If they choose to cancel their participation in a Common Consumption Area, they must submit a request in writing to the ABC to withdraw their participation.
- They will keep the approved copy of this form (ABC-838) on the licensed premise.
- They will ensure the Common Consumption Area Permit is active prior to allowing patrons to remove alcoholic liquor from the licensed premise into the Common Consumption Area.

Under penalties of perjury, I declare the information contained in this document a true, accurate and complete disclosure of information.



Authorized Signature
Jeannette Blackmar

Printed Name

August 3, 2026

Date

Executive Director

Printed Title

☒ Request Approved
☐ Request Denied
Reason Denied:

Signature of ABC Official

Agent N. Grey #127

Date

08/10/2026



BC Fashion Show

9/12/26

12 pm - 4:30 set up

4:30 - 10 pm

Vendor Market

Fashion Show



Barricade



Event activities

Lumberyard

Sullivan Square

Brick Streets and Sidewalks on
High St. between 8th & 7th