

Navigating Cybersuite X Modules

Announcements Module

The **Announcements** module in **Cybersuite X** keeps you informed about important building-wide notifications, maintenance updates, security alerts, and other announcements.

Steps to View and Manage Alerts

1. **Open the Cybersuite X App** and **tap** on the **"Announcements"** module.
2. You will see a list of alerts sent by property management.
3. **Tap Open Announcements** on an alert to view its details.
4. If the alert includes an **attachment**, you can:
 - **Open the attached document** to read it via the **"View Attachment"** button.
 - **Download the attachment** onto your device for future reference.
5. To view past alerts, use the **filter options** at the top of the screen:
 - **Change the month and year** to browse older alerts.

