

How do I get the

VPK Certificate of Eligibility??

A Certificate of Eligibility is required for all students in the VPK program.

To obtain this certificate, follow these steps:

1. Go to www.elcpolk.org.
2. Hover over “Families” at the top of the page to see the drop down menu and select “Voluntary Pre-Kindergarten VPK - Free for 4 Year Olds”
3. Scroll down the page to the section “How to apply for VPK” and click “Register Now on the Family Portal”
4. At the top right of the page, click “Sign In” if you already have an account or “Sign Up” if you need to create an account.
5. Once you have created a login, go back and select “Sign In.” You are directed to the FDOE Single Sign-On site with a list of Florida counties. DO NOT click Polk County. Instead, select the first option “Hosted/Self-Registered Login.” There you will enter the username and password you set up.
6. You will be prompted to enter a verification code sent via text or email for two-factor authentication.
7. Once you are signed in, scroll down to the “VPK Applications” section and select “+ Create a New VPK Application.” Enter your information and supporting documents and submit.