



**Governing Board Meeting
Wednesday, March 11 - 10:00 am
Resource Training & Solutions
137 23rd St S, Sartell, MN 56377**

***Zoom Meeting ID:**

<https://zoom.us/j/99403466454?pwd=1qzg25PRaMFMPq4bo4U9QlZjAscgQg.1>

Meeting ID: 994 0346 6454 Passcode: 802208

MINUTES

1. Call to Order and Roll Call: Chair Rachel Howell called the meeting to order at 10:02am.
Board members in person: Holly Lammers, Rachel Howell, Shelly Ash, Dorothy Kersten, Tarryl Clark
Rhonda Huisman joined at 10:05am
Board members via Zoom: Brendon Duffy, Karen Lee
CMLE Staff Representatives: Mark Schmitz, Jen Nord, Shari Bishop, Kaelan Nelson & Vicky Molitor
2. Petitions to the Chair: There were no petitions to the chair
3. Visitors Acknowledged: Brandi Canter, Executive Director at Great River Regional Library, joined the meeting via Zoom
4. Agenda for March 11, 2026 Board Meeting
A motion was made by Karen Lee, seconded by Shelly Ash, to approve the agenda for the Board of Directors' meeting for March 11, 2026. Motion carried unanimously after a roll call vote
5. Minutes from December 10, 2025 Board Meeting
A motion was made by Holly Lammers, seconded by Dorothy Kersten, to approve the Board of Directors' meeting minutes from December 10, 2025. Motion carried unanimously after a roll call vote
6. Financial Report
 - 6.1. Operational Costs for December 2025-February 2026
A motion was made by Brendon Duffy, seconded by Tarryl Clark, to approve the operational costs as presented. Motion carried unanimously after a roll call vote.
7. Reports/Presentations
 - 7.1. President's Report - Chair Rachel Howell provided information on key legislative updates including legislation surrounding the cost of e-books for libraries. This legislative request would push vendors to do away with NDAs for libraries. There is also a legislative request for an increase to funding for Minitex
 - 7.2. Director's Report - Mark Schmitz provided an overview of Wilder Research reports on gaps in information literacy knowledge and skills among postsecondary students and how it ties to a need for investment in school library media specialists.

*One or more board members may participate remotely.



- 7.3. Shari Bishop - Provided an update on Grants/Scholarships and work that's being done to communicate availability of funds.
 - 7.3.1. A Grant/Scholarship Highlight was shared from a grant issued to Onamia Elementary School
- 7.4. Strategic Plan Update - Kaelan Nelson and Shari Bishop provided a dashboard showing details of tasks, ownership, and timelines for achieving the goals associated with the Strategic Plan.
- 8. New Business
There was no new business.
- 9. Meeting Dates and Times:
 - 9.1. June 10, 2026 - 10:00am at Resource Training & Solutions
- 10. Meeting was adjourned at 11:04am