

Responsible sourcing policy

Version	Date of last review	Next review date	Document owner
1.0	01/10/2025	01/10/2030	Sustainability Manager

1. Introduction

INEX is a leading New Zealand manufacturer of high-quality aluminium products with a commitment to sustainability. This policy outlines the ethical and operational standards we expect from our suppliers to ensure they follow responsible business practices. It highlights the importance of sustainability and ethical behaviour, in line with our environmental, social, and governance standards, in improving transparency and accountability.

2. Scope

This policy applies to all suppliers, including contractors and business partners, across all operations and locations.

3. Policy statement

We are committed to maintaining high standards of ethics and sustainability within our supply chain, expecting all suppliers to adhere to principles of integrity, responsibility, and continuous improvement in environmental and social practices.

4. Objectives and targets

- Ensure all suppliers follow high ethical standards and obey applicable laws.
- Reduce risks in the supply chain, especially with materials that impact the environment
- Measure key performance indicators such as compliance rates, audit results, and improvement metrics

5. Responsibilities

- Senior management to oversee policy implementation and compliance
- Suppliers to ensure their operations and contractors align with our policy
- Stakeholders, including employees and customers, to report violations and concerns through established channels

6. Implementation strategies

- Regular assessments of supplier practices
- Strategies for risk management and promoting continuous improvement among suppliers
- Actions for sustainable resource management including waste reduction, energy efficiency, and ethical sourcing

7. Monitoring and evaluation

- Regular monitoring of supplier compliance with environmental, social, and governance standards
- Internal and external assessments to assess and ensure adherence to policy requirements
- Reporting procedures to document performance and progress

8. Feedback and communication

- Supplier Code of Conduct to educate suppliers about our policy and responsibilities
- Initiatives to raise awareness of the importance of sustainability and ethical practices in the supply chain

9. Continuous improvement

- Regular review and update of the policy to reflect new insights and compliance requirements
- Mechanisms to incorporate feedback from both internal and external stakeholders to enhance policy effectiveness

10. Related documents

Document name	Description	Location	Type
Supplier Code of Conduct	INEX requirements for suppliers	INEX website	Guideline
INEX Code of Conduct	INEX requirements for employees	INEX website	Guideline
Supplier responsible sourcing procedure	INEX procedure for managing suppliers		Procedure
Fair Trading Act 1986	Government laws and legislation	Web link	Guideline
Consumer Guarantees Act 1993	Government laws and legislation	Web link	Guideline
Health and Safety at Work Act 2015	Government laws and legislation	Web link	Guideline
Resource Management Act 1991	Government laws and legislation	Web link	Guideline
Employment Relations Act 2000	Government laws and legislation	Web link	Guideline
Modern Slavery Act (Proposed)	Government laws and legislation	Web link	Guideline