



CITY OF GARY JOB DESCRIPTION

DEPARTMENT: Public Works

JOB TITLE: Traffic Maintenance Operator

NATURE OF WORK:

The traffic maintenance operator repairs, installs and maintains Traffic Control Signage and installs Traffic Control devices.

ESSENTIAL FUNCTIONS:

Physically install, repair and replace traffic signs and other signs such as stop signs, handicapped signs, speed limits, street markers and etc. Performs other related functions as directed by the Traffic Foreman.

SUPERVISION RECEIVED:

Works under the supervision and guidance of the Traffic Foreman.

SUPERVISION EXERCISE:

None

KNOWLEDGE ABILITIES AND SKILLS REQUIRED:

Ability to understand and follow moderately complex and written instructions. Ability to deal with the public tactfully and courteously, and to work harmoniously with other employees.

Ability to make minor decisions in accordance with Laws, Ordinances, Regulations and Departmental Policies and problems. Must have valid driver's license.

EDUCATION:

High School Graduate or equivalent

YEARS OF EXPERIENCE:

Two (2) years of experience in procedure and methods involved in installation, maintenance and repair used in the control of traffic.

WORKING CONDITIONS:


DEPARTMENT HEAD

HUMAN RESOURCES DIRECTOR

DATE February 17, 2023
JOB CATEGORY _____

DATE _____

DATE REVISED _____