



FOR INQUIRIES CALL: METRO CENTRE OFFICE
(202) 347-6638

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THE LINKS INC
COLUMBIA MARYLAND CHAPTER
6259 HEATHER GLEN WAY
CLARKSVILLE MD 21029-1178

ACCOUNT TYPE	
M&T ADVANCED BUSINESS CHECKING	
ACCOUNT NUMBER	STATEMENT PERIOD
6891645	12/01/20 - 12/31/20
BEGINNING BALANCE	\$58,376.91
DEPOSITS & CREDITS	0.00
LESS CHECKS & DEBITS	1,524.67
LESS SERVICE CHARGES	6.00
ENDING BALANCE	\$56,846.24

ACCOUNT ACTIVITY

POSTING DATE	TRANSACTION DESCRIPTION	DEPOSITS & OTHER CREDITS (+)	WITHDRAWALS & OTHER DEBITS (-)	DAILY BALANCE
12/01/2020	BEGINNING BALANCE			\$58,376.91
12/01/2020	CHECK NUMBER 2822		\$483.00	57,893.91
12/08/2020	SERVICE CHARGE FOR ACCOUNT 000000006891645		6.00	57,887.91
12/16/2020	CHECK NUMBER 2826		235.00	57,652.91
12/21/2020	CHECK NUMBER 2825		66.68	57,586.23
12/29/2020	CHECK NUMBER 2827		239.99	57,346.24
12/31/2020	CHECK NUMBER 2824		500.00	56,846.24
	NUMBER OF DEPOSITS/CHECKS PAID	0	5	

CHECKS PAID SUMMARY

CHECK NO.	DATE	AMOUNT	CHECK NO.	DATE	AMOUNT	CHECK NO.	DATE	AMOUNT
2822	12/01/20	483.00	2825	12/21/20	66.68	2827	12/29/20	239.99
2824*	12/31/20	500.00	2826	12/16/20	235.00			
* - GAP IN CHECK SEQUENCE								
R - CHECK RETURNED								
NUMBER OF CHECKS PAID			5					
AMOUNT OF CHECKS PAID			\$1,524.67					

HOW TO BALANCE YOUR M&T BANK ACCOUNT

TO BALANCE YOUR ACCOUNT WITH THIS STATEMENT COMPLETE STEPS 1,2, & 3.

STEP 1 Place a checkmark (✓) beside each item listed on this statement which has a corresponding entry in your register.
Also place a checkmark next to the item in your register.

STEP 2 Add to your register:
(a) Any deposits and other credits shown on this statement which you have not already entered.
(b) Any interest this statement shows credited to your account.

STEP 3 Subtract from your register:
(a) Any checks or other withdrawals shown on this statement which you did not enter into your register.
(b) Any automatic loan payments or ATM or other electronic debits shown on this statement which you have not already subtracted.
(c) Any service charges shown on this statement which you have not already subtracted.

TO DETERMINE THE CURRENT BALANCE IN YOUR ACCOUNT:

STEP 4 List any outstanding checks or debits written in your register, but not yet appearing on your statement.

OUTSTANDING CHECKS AND OTHER DEBITS		
NUMBER	AMOUNT	
1	\$	
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
SUBTOTAL OF COLUMN 1	\$	

OUTSTANDING CHECKS AND OTHER DEBITS		
NUMBER	AMOUNT	
13	\$	
14		
15		
16		
17		
18		
19		
20		
21		
22		
SUBTOTAL OF COLUMN 2		
SUBTOTAL OF COLUMN 1 +		
TOTAL OUTSTANDING CHECKS AND DEBITS	\$	

STEP 5 Enter on this line the Ending Balance shown in the summary on the front of this statement.

\$	
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STEP 6 Enter the total of any deposits or other credits shown on your register which are not shown on this statement.

\$	
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STEP 7 Enter the total of STEPS 5 & 6.

\$	
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STEP 8 Enter TOTAL OUTSTANDING CHECKS & DEBITS (from STEP 4).

\$	
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STEP 9 Subtract STEP 8 from STEP 7 and enter the difference here.

\$	
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This amount should be your current account balance.

If you have questions, think your statement is incorrect, or for information regarding Treasury Management Services, please contact your M&T Relationship Manager or the Commercial Service Team at 1-800-724-2240, Monday through Friday, 8am - 6pm ET.

M&TBank