



Membership Committee Report

Name of Facet/Committee: Membership Committee

Date/ Time/Location of Meeting: March 28, 2018
6328 Daring Prince Way, Columbia, MD. 21044

Members Present: Rosalynne Atterbeary, Roslyn Brock, Carolyn Brown-Jackson, Jules Dixon, Jo Emily Knox, Rochelle Michaux-Conway, Muriel Mitchell, Rhonda Ricks, Tanya Sellers-Hannibal, Grayce Simmons

Summary of Meeting:

Linkspiration: Link Jo Emily and Link Jules

Membership Updates-

- **Platinum Status** - Awaiting approvals (8)
- **Alumna Membership Request** – Awaiting approval for Link Leila Potts Campbell
- **Leave of Absence**
 - Link Candace Dodson Reed – Chapter approved for 2018-2019
 - Link Gretta Gardner approved for 2018-2019
- **Service Hours**
 - Submitted for all members
- **New Member Intake:**
 - Intake process
 - 3 Orientation Workshops – 9:00 am – 12 Noon
 - Session 1 – Completed (7 new members)
 - Session 2 – Completed (8 new members)
 - Session 3 – Link Cestaine’s home on April 7th
 - Presenters confirmed.

- New Member Induction – Saturday, May 5th The Hotel Arundel Preserve, 9:00 – 1:00 pm
 - Ticket price - \$85/ person due by April 14th
 - Committee agreed to keep same invitation and program format from 2016 Induction. Link Rochelle will work with Link Germaine week of April 2nd.
 - Gift – Madame President is ordering the Links Pin
 - Flowers – Link Jo Emily will secure and handle set up Induction Ceremony. Link Tanya will purchase hat pins for the flowers.
 - Photographer – Epic Photography will be doing Chapter Photos
 - Name Placards – Suggested that we have name placards on place setting similar to 2016. Link Rochelle will reach out to Link Linda Outlaw
 - the program and invitations to mirror Reviewed agenda and speakers.
 - New Member Induction: Saturday, May 5th. The Hotel at Arundel Preserve, 9 am – 1 pm. Ticket price will be \$85.
 - Contract signed and menu will be similar to previous Induction.
 - Next step will be to finalize agenda and invitations.
- **Calendar of Events**
 - Link Roz B to get with Link Cathy regarding March Madness Event and share update regarding event taking place or not.
 - Proposed April event is bowling at Mustang Alley in Baltimore. Link Roz to provide additional details which can be shared with Chapter.
- **New Chapter Directory**
 - Photos were taken on March 10th
 - Profile information was due to Link Germaine (March 23rd)

Strategic Plan

Goal (Specify if Short, Mid or Long Term)	Activity Progress with Completion date	Assumption/ Changes- Committee Effort	Progress on evaluation	Needs - Specify or Update on Resource Needs (Both Internal and External)	Action items/ Items (Please Specify If Chapter Vote Is Required)
Increase membership to enhance and sustain chapter program and fill skill gaps of current members by at least 10%.	-Received 10 Candidate For Membership Forms for 2017-2018 with 2 being Daughters of Links. -Identified eight members eligible for Platinum status-	-Review of orientation dates and Induction -Eligible Links include Link Zola Boone, Shirley Colvin, Alma Moss, Iola Smith, Beytte Fennell, Famebridge Payne, Constance Rotan, Sylvia Rotan, Sylvia Stanford.	-Proposed Induction date Sat. May 5th. -Proposed Orientation dates: Sat. March 3rd (COMPLETED) Sat. March 17 (COMPLETED) Sat. April 7th	-Determine which Alumnae would like to assist with New Member Intake Orientation -Applications have been submitted and acknowledged.	- Chapter voted 2 DOLs on November 10, 2017 and approved. - Chapter approved 7 candidates for membership on January 13, 2018

	-Links Resume			-Provide Links Resume Form to be completed by October Chapter Meeting. This will provide information regarding talent in the Chapter.	- Have Links complete electronic copy of resume
Create an environment that promotes enduring relationships among chapter members.	2017-2018 Calendar Events underway.	- November Friendship Event: Let's Mix and Mingle Party on Saturday, November 11th , 8:00- 11:00 pm -Holiday Event on December 9th at Season's 52 from 11:30 am – 1:30 pm - Peabody Concert	-Had approximately 100 attendees. Everyone had a great time. Julian Vaughn spent time mingling with the crowd. - Four Alumnae members attended the event. The Snowflake Swap was a hit. All attendees enjoyed the sisterhood and joy of celebrating the holidays together. -The Alumnae members supported the Peabody Concert and thoroughly enjoyed their afternoon		

Maintain Good Relationships with Alumna members	-Invite Alumnae members attended the 12 th Annual Jazz December Brunch Holiday Event and Peabody Concert. Along with New Member Orientation and Induction when taking place.	-Committee members provided assistance and guidance to alumnae for each event.	-Alumnae members enjoy the opportunity of being included with our activities and assisting as needed.	-Ensure alumnae members receive calendar of events, receive event invitations and are connected to the Chapter.	
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Signature of Facet/Committee Chair:

Rochelle A. Michaux-Conway

Date: April 3, 2018

Please Email to Chapter President, Chapter Vice President, Chapter Recording Secretary and Chapter Program Coordinator prior to Chapter Executive Committee Meeting