

## Business Services

PreLaw

Fixed-fee services, **no hourly rates**.

**No VAT** charged.

**Note:** Services marked with \* are subject to a £125 monthly rolling fee (retainer), beginning one month after instruction.

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## Business Transactions & Services

Service	Description	Fee (£)
<b>Commercial Lease Review &amp; Advice</b>	Review of lease terms with advice on how they affect your business and how to protect your best interests. Covers rent, service charges, break clauses, repairing obligations, and other key risks.	£300
<b>Commercial Lease Review &amp; Negotiation</b>	As above, plus negotiation of terms with the landlord or their solicitor to secure more favourable outcomes and safeguard your position. May also include correspondence with third parties and suggested amendments.	£500 *
<b>Business Acquisition (SPA)</b>	Full support with business acquisitions, including drafting or reviewing the Sale & Purchase Agreement, warranties, indemnities, and completion terms. This service also covers correspondence with third parties, negotiating terms on your behalf, advising on risks and protections, and ensuring the agreement reflects your commercial objectives.	From £2,250
<b>Share Purchase Agreement Review</b>	This service includes reviewing share transfer agreements, identifying key risks and obligations, and advising on warranties, indemnities, and restrictive covenants. It may also cover correspondence with third parties and negotiation guidance where required.	From £350

<b>Franchise Agreement Review</b>	Detailed review of franchise agreements with tailored advice on protecting your best interests. This includes assessing fee structures, obligations, restrictions, renewal rights, and termination clauses.	From £350
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## Agreements

Contract / Agreement	Description	Fee (£)
<b>Shareholder Agreement (Simple)</b>	Basic structure, rights, and responsibilities of shareholders. Reduces risk of disputes.	£350
<b>Shareholder Agreement (Complex)</b>	Detailed provisions, dispute resolution clauses, and tailored terms for more intricate needs.	£400 - £700
<b>Loan Agreement</b>	Clear and enforceable terms outlining repayment, interest rates, and obligations.	£200-£350
<b>Non-Disclosure Agreement (NDA)</b>	Protects sensitive information from unauthorised use or disclosure.	£200-£300
<b>Partnership Agreement (Simple)</b>	Roles, responsibilities, profit-sharing, decision-making, and dispute resolution for straightforward partnerships.	£350
<b>Partnership Agreement (Complex)</b>	Detailed provisions, dispute resolution clauses, and tailored terms for more intricate partnerships.	£400 - £700
<b>Employment Contract</b>	Comprehensive terms covering employee duties, compensation, benefits, and other key employment clauses.	From £250
<b>Share Purchase Agreement</b>	Drafting clear terms for the transfer of shares, including warranties, indemnities, and completion mechanics.	From £600

## Other Agreements

We also draft a wide range of tailored agreements, including:

- Service Level Agreement (SLA)
- Freelancer/Contractor Agreement
- Supplier Agreement
- Data Processing Agreement (DPA)
- Joint Venture Agreement
- Distribution Agreement
- Franchise Agreement

**Prices:** Provided upon enquiry, based on complexity and specific requirements.

**Note:** Negotiations, complex amendments, or extensive ongoing correspondence may incur additional costs.

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## Intellectual Property (IP) Protection

### Trademark Services

Service	Description	Fee (£)
<b>Prior Rights Search</b> (Basic)	National database check for up to 5 classes to ensure no existing conflicts.	£175
<b>Prior Rights Search</b> (Comprehensive)	Everything in Basic, plus unregistered/common law searches, company name checks, and international database checks.	£225
<b>Trademark Registration</b>	Drafting and submitting the application; monitoring until registration completes.	£275 + £25 per class

**Note:**

- UK Intellectual Property Office (IPO) fees: £170 for one class (online) + £50 for each additional class.
  - Additional costs may apply if there are objections or oppositions.
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## Policies & Compliance

Policy / Document	Description	Fee (£)
<b>Privacy Policy</b>	Outlines how personal data is collected, used, and stored, ensuring compliance with the Data Protection Act 2018 and related UK laws.	From £175
<b>Terms and Conditions</b>	Sets out the general rules, obligations, and limitations of liability governing the relationship between your business and customers.	From £200
<b>GDPR Compliance</b>	Comprehensive documentation and processes to meet GDPR requirements, safeguarding personal data and upholding individuals' rights.	From £200
<b>Website Terms of Use</b>	Defines acceptable use, user rights, and legal disclaimers for visitors accessing your website.	From £125
<b>Complete Policies &amp; Compliance Bundle</b>	Includes all four key compliance documents: Privacy Policy, Terms & Conditions, GDPR Compliance, and Website Terms of Use, provided together at a fixed package price  (saving compared with purchasing individually).	£600

**Note:** All final fees are provided upon enquiry, based on the complexity and your specific requirements.