

Meeting Minutes: Pre-Bid Meeting for ESSAP-W-02 CCTV System Apia Port

Date:	Tuesday, 21 October 2025
Time:	10:00 am (Samoan time)
Location:	Samoa Ports Authority, Beach Road Matautu, and online via MS Teams

Attendees:

Name	Company	Contact Details
Tristan Bailey (Business Director)	Vision Systems	tristan@visionsystems.co.nz
Will Lynton (Estimator)	Vision Systems	will@visionsystems.co.nz
Campbell Church	Chubb New Zealand	campbell.church@chubbfs.com (ph:+64 272 443 649)
Colin Smith	Spectrum	csmith@spectrum-group.net (ph:+44 7754 605 841)
Kurt	Comptech	kurt@comptechsamo.com
Ricky	Comptech	tech@comptechsamo.com
Filimoni P	Top Tech Samoa	filimonip@toptechsamo.com
Alex Ah Tong	CHO Tech	alexahchong@gmail.com
Vaiinupo Papalii	Nova Tech Ltd	vai@novatechsamo.com
Tuala R Silva	Nova Tech Ltd	tuala@novatechsamo.com
John Youdale	Beca	john.youdale@beca.com
Kyle Roe	Beca	kyle.roe@beca.com
Leasi Galuvao	SPA PMU	leasi.pmu@spasamo.ws
Lute Mundia	Beca/SPA	lute@spasamo.ws

1. Introduction

- Beca introduced themselves as the designers of the CCTV specifications and drawings for this ADB-funded project, implanted for the Samoa Ports Authority (SPA)
- The scope of work is outlined in the bidding documentation. In summary, the contract involves the full supply and installation of CCTV systems across Apia Port, as per the drawings and specifications in the bidding package.
- Laying of the communications ducts for the system is being completed by a separate SPA civil works contractor; the majority have been installed, and the remaining are expected to be completed before the award of this contract.
- The supplier of this contract is required to engage a local registered electrician to carry out the electrical installation components.
- Training for port staff is part of the scope following installation and commissioning, along with a maintenance period.
- Purpose of this meeting is to provide an opportunity for prospective bidders to raise queries.

2. Queries & Responses

Query	Response
Local Electrician Contact Details: A request was made for contact information of local electricians such as those who have worked with SPA.	A list of licensed electricians will be shared.
LV Duct Layout: A bidder queried the LV duct layout, noting that it does not appear to extend towards the control tower.	The communication duct layout for the civil work being installed will be shared. An updated version may be provided later when the complete layout has been finalised (as-builts). It was noted that the gatehouse and control tower buildings are upcoming construction works; duct layout is being completed as part of SPA's separate civil works contract.
Communications Cabinet: Is the bidder responsible for supplying the communications cabinet?	Yes, the communications cabinets are to be supplied by the bidder. It is expected that everything from where the cable ducts terminate will be covered by the CCTV supplier as per drawings (including supplying and installing the cables).
Training Requirements: A query was raised about the training requirements, whether they are intended to be ongoing and if they can be conducted remotely.	Training specifications are detailed in the bidding documents. Training should be provided after installation and commissioning, alongside a maintenance period. Further specifics are outlined in the bidding specifications.
Tender Communications: Bidders were reminded that all communication regarding the tender must be conducted via TenderLink, as per the bidding documents.	Notifications and updates will be issued through TenderLink.

3. Other

- Bidders were reminded that all communication regarding the tender must be via TenderLink, as per the bidding documents. Notifications and updates will also be uploaded through TenderLink.
- The meeting concluded with a site visit for local bidders present in Samoa to review the project area and ducting works already completed.

Date Issued: 22/10/2025

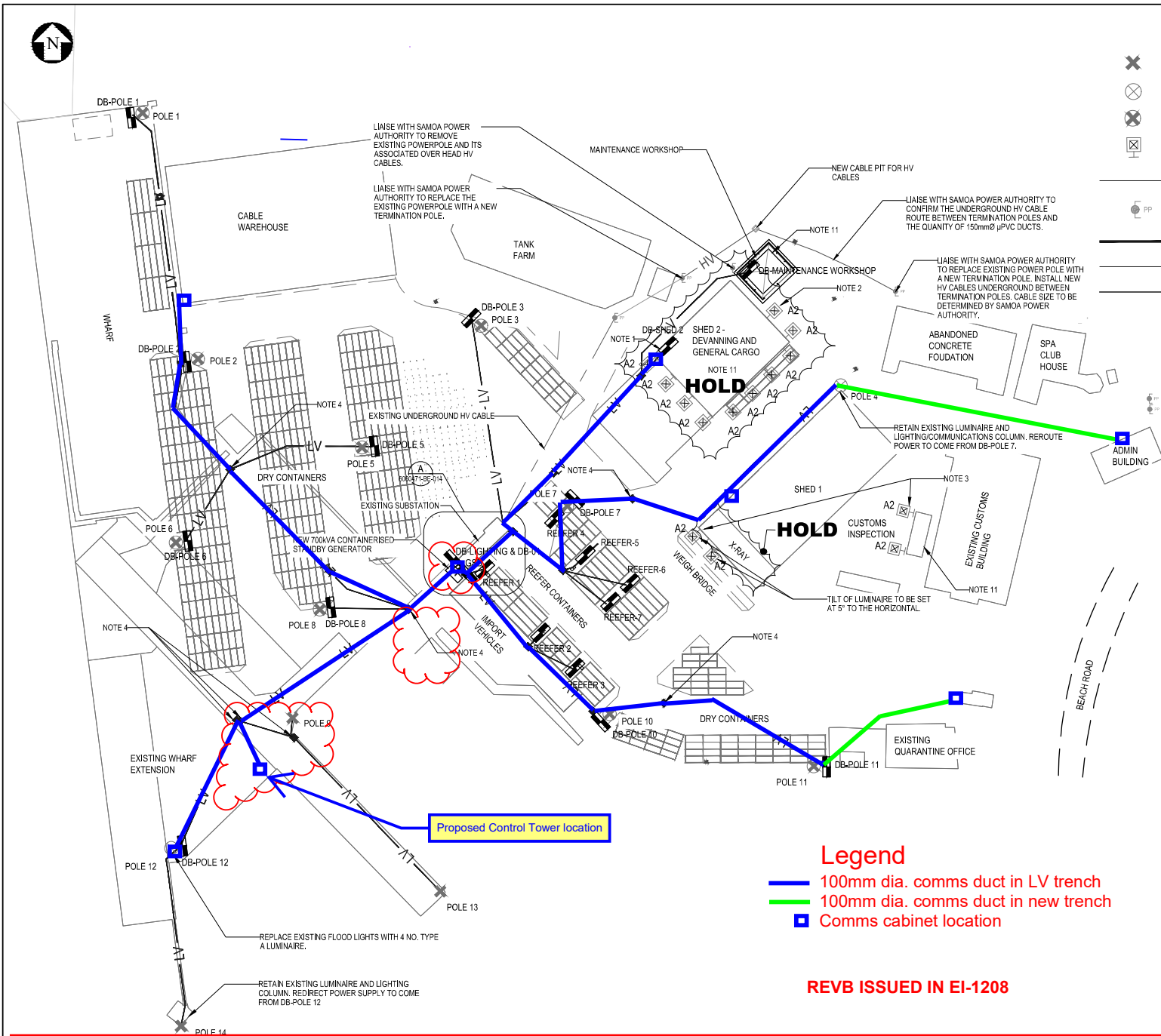


List of License Electricians

Full-Name	Village	Mobile#	ID	Email Address
GRADE A				
Afamasaga Victor Afamasaga	Saleimoa	7770563	143	afamasaga_v@epc.ws
Afereti Uili	Vaitele	7581301	2	
Alan Thompson	Motootua	7742056	4	manager.tes@hotmail.com
Anetema Elisaia	Vaitele fou	7714932	3	
Antonio Mamea	Saleimoa	7250096	1	
Asiata Tavu'I Tiafau Tafu Salevao	Vaitele/Satupa'itea	7701930	159	salevaot@epc.ws
Barry Feu'u	Malololelei	7790425	6	barry@pacificelectrix.com
David McLean	Mulifanua	7201230	7	mclean.nz.samoa@outlook.com
Diansong Ma	Tuanaimato	33774	30	
Edward Gabriel	Lepea	7673722	129	
Edward Orange	Vaimea		8	
Fa'aolo Opeteia	Vailoa Faleata	7637870	82	
Falaniko Junior Tominiko	Siusega	7790147	132	niko.bcelectricalsamoa@gamil.com
Faumui Iese Toimoana	Vaitele	7774348	9	
Fiu Moeona Leo	Vaitoomuli	7709032	88	leom@epc.ws
Fonoti Likisone Leilua	Siusega	7770610	96	
Fu'e Pe'epe'e Va'a	Saoluafata	7590484	98	
Fui Tupa'I Mau Simanu	To'omatagi	7730596	125	simanum@epc.ws
Galuvao Salati Tiatia	Avao	7673673	91	tiatias@epc.ws
George Young	Vaiusu	7768440/7579643	10	gyelectrical@live.com
Greg Taylor	Saleufi	7770120	11	gtsamoa@gmail.com
Ili Setefano Ta'ateo	Nofoalii	7744619/7602808	16	
Iose Gray	Tanugamanono	7260583	84	grayi@epc.ws
Joel Grant	Apia		115	
Lafaitale Johnny Pereira	Lotofaga Aleipata	7723834	14	johnnypereira@samoaaonline.ws
Latu Frank Tumama	Aai o Niue	7508258	85	
Tupa'I Latu Posi	Toamua uta	7666706	86	posil@epc.ws
Laulu Fa'afetai Mulitalo	Leusoalii	7242059	127	lauluf@epc.ws
Leaupepe Howard Schwalger	Palisi	7713205/7507226	50	howard.schwalger54@gmail.com
Leota Tavau Tuimauga	Moamoa	7615764	92	tuimaugat@epc.ws
Leugamata Sione Leiloa Mateo	Falefa	7590425/7787037	97	mateos@epc.ws
Lupematasila Galumalemana Togia Tologata Tile Leia	Vaivase tai/Falelatai	7567601	146	leiat@epc.ws
Misa Esoto Ioane	Vaitele	7514283	20	
Muaaasa Joseph Walter	Tulaele	7518077	111	joseph.walter.777@gmail.com
Nuulopa Hill	Vaoala	7682475	100	
Masuisui Peni Peni	Salepoua'e Saleimoa	7565614	87	penip@epc.ws
Mulipola Tamaalevea Mika	Vaitele	7504620	79	
Papalii Jovesa Ah Kuoi	Siusega	7226537	154	ahkuoij@epc.ws
Pelesasa Tauiliili	Fasito'o uta	7259972	65	
Peter Young	Alafua		102	
Philip Ah Kau	Alamagoto		89	

Potoae Ropati	Vailele	7770888	12	
Poutoa Lafaele	Faleasiu	7703673	90	
Seiuli Vilo Hansell	Malololelei	7772374	15	
Si'a Alec Latu	Moamoa	7518915	149	aleclatu63@gmail.com
Siaosi Peseta	Siusega	7771754	49	
Siu Fanolua	Siusega	7777684	153	fanoluas@epc.ws
Steve Gover	Malololelei	7571447	18	
Suimai Jim Tui	Laulii	7515697	17	
Tolefoa Toni Atilua	Vailele uta	7565602	117	ta.solutions@tasolutions.org
Ualeni Amosa	Siusega	7645436	134	amosa.electrical@gmail.com
Vagana Stephanie Lomitusi	Vaitele	7511656	19	selvagana01@gmail.com
Vaifou Lealaimanua	Nuu fou	7504638/7703675	103	lealamanuav@epc.ws
GRADE B				
Aiono Aipovi	Fasitoo uta		23	
Aiono Sam Aiono	Fasitoo uta	7522216	112	
Alaulani Matoka	Vaimoso	7262593	24	
Aloiai Poufa Mataafa	Vailoa Palauli	7673676	158	mataafap@epc.ws
Amanono Tiavolo	Toamua	7245030	22	
Amitesh Prasaad	Vaimoso		26	
Amofale Falaniko	Vaisigano	7510414	25	
Apelu Viki	Vaitele	7239441	123	apeluviki2016@gmail.com
Aperaamo Auvae	Afega	7280612	27	
Aufai Sale Mataia	Vaivase uta	7511674	113	
Aukuso Ainuu	Mulifanua	7590890	94	aukuso.ainuu@gmail.com
Chris Mareko Selemaia	Vaiusu	7583884	156	
Dafi Pitone Aluni	Tauese	7503637	29	
Elvis Brown	Vaoala		31	
Faafetai Tilo	Falelauniu	7225659	32	
Faapaia Pesili Tialavea	Iva	7229701	151	FaapaiaPesili@swa.gov.ws
Falefa'aivivi Junior Lava	Vaivase uta	7683895	140	
Fealofani Reupena	Mulivai Safata	7724479	124	fanireupena@yahoo.com
Fesilafai Fualau	Saanapu	7728737	34	
Fiavaai Fiavaai	Laulii		83	
Filiga Lagaiti	Vaivase uta	7293966	38	
Filipo Aumua	Vaiusu	777761	155	aumuaaf@epc.ws
Filipo Farani	Magiagi	7598444	39	
Foleni Vaovasa	Vaipuna	7286104	36	
Fonoia Galugalu	Salelologa		40	
Fouvale Pula	Sataoa	7677874	35	
Frank Apineru	Mulifanua	7204338	37	frankapineru03@gmail.com
George Esoto	Siusega		142	gjesoto@gmail.com
Ioane Tufuga	Samatau	7500284	139	tufu.john@gmail.com
Iosefa Ryan Sione	Ululoloa	7723221	51	
Iosefa Talouli	Salelavalu	7673675	122	taloului@epc.ws
Jason Hansell	Vaoala	7521146	52	hanselljason@hotmail.com
JJ Sione Ofoia	Lalovaea	7592219	144	sean.asdvt13@gmail.com
Kiliri Lafi	Vaimea	7503784/7284341	53	kilirilafit@gmail.com
Lafi Leafa	Moataa	7231539	106	
Laufou Niko Lilomaiaava	Vailoa Palauli		114	
Laulelei Numia	Moataa	7234712	60	

Lavea Malagamalii F Levi	Maluafou	7770573	126	
Leao Akeripa To'alepaialii	Vaimoso	7500577	116	
Leilani Matavao	Salelavalu		58	
Lelefu Tupa'i	Lano	7224403	59	lefuirvui@gmail.com
Liligi Pili Sinapati	Avao	7733571	147	
Liuaana Sani	Falelauniu	7516491	57	
Lotumaalii Sefo Pilitati Iosefa	Leufisa	7745224	118	
Lua Seufale	Moamoa	7514030	55	
Luaao Peni	Saanapu	7628555	121	lpfereti@gmail.com
Lui Taeu	Gagaifo Lefaga	7756835	56	
Maletino Maiai	Moamoa	7255353	61	
Manupule Teueli	Lotopa	7774258	62	
Mavaega Mupo	Faleasiu	7708844	63	
Michael Solialofi Oti	Mulinu'u	7281544	138	
Mulivai Lauano	Vaitele fou	7742796	110	mulivai.lauano@gmail.com
Nikolao Stowers	Vaiusu	7737397	137	marietastowers7@gmail.com
Oliva Leavasa	Safune	7680469	131	
Palesoo Lui Palesoo	Vailele	7272979	64	
Pese Muavae	Falefa	7744223	66	
Rev Luteru Loli Fealoai	Faleula	7230905	130	
Rev Tolutasi Paiaaia	Safotu	7637206/7204319	74	
Rokeni Peresipi	Vaitele uta	7771366	69	
Ropati Vaepule	Vaitele fou	7735029	67	
Ropeti Solo	Fagamalo	7596325	148	
Royce Tualapini	Sinamoga	7627780	68	
Sanele Lotu	Vaitoloa	7514384/7754009	45	
Sasagi Sasagi	Vaitele uta	7250219	135	sasagi@gmail.com
Sefo Mamea	Sinamoga	7789739	48	mameaschuster@gmail.com
Selau Asiata	Faleula		47	
Seigfried Ula	Lotopa	7623822	46	siegfried@ssccsamoa.com
Soifuā Apolosio Alalatoa	Moamoa	7589003/7221120	28	
Solomua Siaosi	Vaitoloa	7756387	145	
Tanielu Aloni	Fusi Saoluafata	7275540	119	License suspended
Teueli Akeripa	Nuu fou	7791012	99	teuelia@nhs.gov.ws
Tiumalualii Falana'i	Taufusi	7221748	71	
Tuaoimali'i Semaia Emau	Vailoa Faleata	7265597	42	
Tuioalele Isara	Moataa	7225710/7518338	73	
Tuova Iosefa	Vaitele fou	7714228	141	anzaciosefa777@gmail.com
Tupito Samuelu	Nuu fou	7277971	75	
Uale Misifosa	Faleula	7514729	76	
Ui Mataipule	Magiagi/Vailele	7790617	108	
Uili Golovale	Tuanai	7759500/7559500	109	ugolovale@saa.ws
Vao Foti	Toomatagi/Vaitele	7770187	77	
Viliamu Fualau	Vaigaga	7202550	78	
GRADE C				
Aletaseta Tolai	Tufulele	7623324	81	
Esau Roberts	Tafatafa	7769260	128	
Suiga Tuiavii	Uafato Fagaloa	7202550	80	
Talalelei Tovia	Sogi	7732777	79	



LEGEND:

- RETAIN EXISTING 6m LIGHTING COLUMN AND REPLACE EXISTING LUMINAIRES WITH NEW TYPE B LUMINAIRE. REFER LUMINAIRE SCHEDULE FOR DETAILS.
- RETAIN EXISTING LIGHTING COLUMN. REFER NOTES ON DRAWING FOR DETAILS.
- 30m FLOOD LIGHTING COLUMN WITH A RISING AND LOWERING HEAD FRAME CW 4 - 12 NO. TYPE A1 LUMINAIRE. REFER DRAWING 6060471-BE-012 AND LUMINAIRE SCHEDULE FOR DETAILS.
- NEW WALL MOUNTED TYPE A2 LUMINAIRE. MOUNTING HEIGHT OF 6m AT THE LEAN-TO SHED AND 7m AT SHED 2 AND X-RAY BUILDING. REFER LUMINAIRE SCHEDULE FOR DETAILS.
- PROPOSED LV CABLE DUCT ROUTE
- EXISTING POWER POLE
- PROPOSED UNDERGROUND HV CABLE ROUTE
- OVERHEAD HV CABLE ROUTE
- EXISTING UNDERGROUND HV CABLE ROUTE

NOTES:

- CONTRACTOR TO CONFIRM LOCATION OF EXISTING SHED 2 DISTRIBUTION BOARD (DB) AND RELOCATE IF THE CURRENT DB IS LOCATED WITHIN THE PORTION OF SHED 2 TO BE DEMOLISHED. REPLACE, REROUTE AND REDIRECT ALL EXISTING CIRCUITS TO NEW DB LOCATION AND REMOVE REDUNDANT CIRCUITS. REMOVE AND REPLACE EXISTING SUBMAIN CABLE FROM THE MSB TO DB-SHED 2 WITH A NEW CABLE (REFER DRAWING 6060471-BE-002 FOR CABLE SIZE). NEW LOCATION SHOWN IS INDICATIVE ONLY. CONTRACTOR TO CONFIRM NEW LOCATION ON SITE AND LENGTH OF NEW CABLE RUN PRIOR TO CONSTRUCTION.
- PROVIDE TWO NEW 10A MCB TO SUPPLY THE WALL MOUNTED FLOOD LIGHTS ON SHED 2 FROM THE LOCAL SHED 2 DB. THERE SHALL BE NO MORE THAN 6 FLOOD LIGHTS ON ANY ONE LIGHTING CIRCUIT. CABLE SIZE SHALL BE A MINIMUM OF 1x 2.5mm² 2C+E TPS (BASED OFF A MAXIMUM CABLE LENGTH OF 95m). CONTRACTOR TO CONFIRM AND MEASURE CABLE ROUTE, WHERE THE CABLE LENGTH EXCEEDS 95m NOTIFY THE ENGINEER PRIOR TO INSTALLATION FOR FURTHER INSTRUCTION. EXTEND LOCAL DB WHERE REQUIRED.
- POWER TO THE WALL MOUNTED FLOOD LIGHTS ON THE CUSTOMS INSPECTION LEAN-TO SHED AND NEW X-RAY BUILDING SHALL COME FROM THEIR RESPECTIVE LOCAL BUILDING DISTRIBUTION BOARD. PROVIDE A NEW 10A MCB FOR EACH LIGHTING CIRCUIT AND THERE SHALL BE NO MORE THAN 2 FLOOD LIGHTS ON ANY ONE LIGHTING CIRCUIT. CABLE SIZE SHALL BE A MINIMUM OF 1x 2.5mm² 2C+E TPS (BASED OFF A CABLE LENGTH OF 100m). CONTRACTOR TO CONFIRM AND MEASURE CABLE ROUTE, WHERE THE CABLE LENGTH EXCEEDS 100m NOTIFY THE ENGINEER PRIOR TO INSTALLATION FOR FURTHER INSTRUCTION. EXTEND LOCAL DB WHERE REQUIRED.
- REUSE EXISTING LV PIT. WHERE THE EXISTING LV PIT IS UNDERSIZED FOR THE NEW PROPOSED CABLES, ALLOW TO REMOVE THE EXISTING AND INSTALL A NEW LV PIT SIZED ADEQUATELY SIZED FOR THE NEW CABLES.
- REEFER OUTLET ENCLOSURES (REEFER 1 TO 7) SHALL COME C/W LED LUMINAIRE MOUNTED ONTO THE REEFER OUTLET ENCLOSURE. REFER DRAWING 6060471-BE-013 FOR DETAILS.
- REMOVE EXISTING WHARF LIGHTING CABLES FROM DUCTS, ALLOW TO REUSE EXISTING CABLE DUCTING WHERE POSSIBLE BEFORE INSTALLING NEW DUCTING.
- DUCTING ROUTES AND NEW LV PIT LOCATIONS SHOWN ARE INDICATIVE ONLY. FINAL DUCTING ROUTE AND NEW LV PIT LOCATIONS SHALL BE CONFIRMED ON SITE PRIOR TO CONSTRUCTION.
- REFER DRAWING 6060471-CE-801 AND 802 FOR LV PIT AND TRENCHING DETAILS.
- ELECTRICAL AND LIGHTING SYMBOLS SHOWN ARE NOT TO SCALE.
- REFER DRAWING 6060471-CE-801 FOR LV PIT SIZES.
- THE INTERIOR LIGHTING DESIGN OF SHED 2, THE NEW LEAN-TO SHED AND MAINTENANCE WORKSHOP IS A CONTRACTOR DESIGN ELEMENT. REFER TO THE ELECTRICAL SPECIFICATION FOR THE DESIGN CRITERIA.
- THE SPECIFIED LUMINAIRE SHALL BE PROVIDED. ALTERNATIVES WILL REQUIRE FURTHER REVIEW AT THE COST OF THE CONTRACTOR.

Legend

- 100mm dia. comms duct in LV trench
- 100mm dia. comms duct in new trench
- Comms cabinet location

REVB ISSUED IN EI-1208

ORIGINAL DRAWING
IN COLOUR

FOR CONSTRUCTION

Rev	Description	By	Chk	Appr	Date
1	FOR CONSTRUCTION	NO	KS	CA	18.06.20



Drawing Originator	Design	JAU	27.08.19	Approved For Construction	J. YOUNG
Reviewed	Design Checker	GLWILLIAMS	27.08.19	Checked	D. HOUSTON
Scale (A3)	1:1500			Date	18.06.20



SAMOA PORTS AUTHORITY

Project: ENHANCING SAFETY, SECURITY AND SUSTAINABILITY OF APIA PORT CIVIL WORKS

Title: PROPOSED LIGHTING AND POWER LAYOUT

Discipline	ELECTRICAL SERVICES
Drawing No.	6060471-BE-010
Rev.	1

