



**Government of the Independent State of
Samoa**

INVITATION TO QUOTE FOR WORKS

PURCHASER:	LAND TRANSPORT AUTHORITY
PROJECT:	Samoa Climate Resilient Transport Project- SC RTP
PROJECT ID:	P165782
CONTRACT NAME:	Minor Works for Allocated Sections of West Coast Road, to enhance Climate Resilience Infrastructure in Samoa. <ul style="list-style-type: none">• Lot 1B Resealing of ALL driveways (Double Chip Seal)• Construction of Additional Driveway at Afege
CONTRACT REFERENCE:	WS-LTA-504911-CW-RFQ
PROCUREMENT METHOD:	REQUEST FOR QUOTATIONS

November 2025



GOVERNMENT OF SAMOA | MALO TUTOATASI O SAMOA
LAND TRANSPORT AUTHORITY | PULEGA O FELAUAIGA I LE LAUELEELE

INVITATION TO QUOTE (ITQ)

Date of Issue of Invitation: _____

Project Title: Samoa Climate Resilient Transport Project- SC RTP

Source of Funding (loan/credit/grant no.): P165782

Contract Name: Minor works for Allocated Sections of West Coast Road to enhance Climate Resilience Infrastructure in Samoa

Contract Ref: WS-LTA-504911-CW-RFQ

To: **Bidders**

Dear Bidder,

1. **The Land Transport Authority** (Employer) hereby invites you to submit a quotation for the following works:

Minor works for Allocated Sections of the West Coast Road, to enhance Climate Resilience Infrastructure in Samoa -

- **LOT 1B – Resealing of Driveways (Double Chip)**
- **Additional Driveway at Afega**

2. To assist you in the preparation of your price quotation we enclose the necessary Specifications, and Form of Contract.

3. You may submit the signed Form of Quotation (including the priced BOQ) by hand delivery, post, and facsimile or electronically at the following address:

📍 Upolu : Vaitele Headquarters
Savaii: Salelologa

☎ +685 26740 | Vaitele, Upolu
+685 51508 | Salelologa

🌐 www.lta.gov.ws

✉ Post Office Private Bag, Apia

@ Enquiries@lta.gov.ws

f Land Transport Authority – Samoa

Please address all correspondence to the Chief Executive Officer

Name: Sagauga Leilani Galuvao

Chief Executive Officer

Land Transport Authority

Phone: +685-24542

Email: leilani.galuvao@lta.gov.ws

4. You must have experience as a contractor/service provider in the provision of similar works of at least one assignment of the nature and complexity equivalent to the scope included in this Invitation over the last three years, and provide evidence of financial resources to successfully complete the scope of this contract.

5. Each bidder shall submit only one quotation, inclusive of all the works highlighted in the RFQ. All quotations submitted in violation of this rule shall be rejected.

6. In evaluating the quotations, the Employer will determine for each quotation the evaluated price by adjusting the price quotation by making any correction for any arithmetical errors as follows:

(a) where there is a discrepancy between amounts in figures and in words, the amount in words will govern;

(b) For Quotations with BOQ: where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern;

(c) if a Bidder refuses to accept the correction, his quotation will be rejected.

7. Your quotation shall be valid for a period of one hundred and twenty days (120) days from **18th November 2025** (deadline for submission of the quotation).

8. For Quotations with BOQ: Your quotation in **English** language shall be for the whole works and based on the unit rates specified in the Bill of Quantities for a fixed unit rate contract. Currency of quoted prices and payment shall be in **(Samoa Tala WST \$)**. The quotation shall include all duties, local taxes and other levies payable by the contractor in accordance with the local laws.

9. The Employer will award the contract to the Bidder whose quotation has been determined to be substantially responsive to this invitation to quote, has offered the lowest evaluated price quotation and is qualified to do the Works.

10. The terms and conditions of contract are attached to this invitation.
11. Your quotation should be submitted by **15th December 2025 11am Local Time** (date and time).
12. Further information can be obtained from:

Mr. Muliagatele Tiumalu Malcolm Esera -
Manager - Project Management Division
E-mail: malcolm.esera@lta.gov.ws

Sincerely,



Sagauga Leilani Galuvao
Chief Executive Officer

NOTIFICATION OF AWARD

[Date]

To: [name and address of the Winning Bidder]

Project Title: Samoa Climate Resilient Transport Project (SCRTP)

Source of Funding (loan/credit/grant no.): P165782

Contract Name: Minor works for Allocated Sections of the West Coast Road, to enhance Climate Resilience Infrastructure in Samoa

Contract Ref: WS-LTA-504911-CW-RFQ

Notification of Award

This is to notify you that your Quotation dated **[Insert date]** for execution of the **Minor works for Allocated Sections of the West Coast Road, to enhance Climate Resilience Infrastructure in Samoa**. Is hereby accepted for the Contract Amount of **[Insert amount in numbers and words and name of currency]**, as corrected and modified in accordance with the Invitation to Quote.

You are requested to counter-sign the attached Contract Agreement, and return it to the Employer at the following address:

Land Transport Authority

Vaitele Main Office

Private Mail Bag

Country: Independent State of Samoa

Before (Date).....

Sincerely,

Sagauga Leilani Galuvao
Chief Executive Officer

FORM OF CONTRACT: SHOPPING FOR WORKS

Project Title: Samoa Climate Resilient Transport Project- SC RTP

Source of Funding (loan/credit/grant no.): P165782

Contract Name: Minor works for Allocated Sections of the West Coast Road, to enhance Climate Resilience Infrastructure in Samoa

Contract Ref: WS-LTA-504911-CW-RFQ

This Contract is made this _____ day of (insert month in words) _____ (insert year) _____ between (insert the legal name of the Employer) _____ on the one part (hereinafter called "the Employer") and _ (insert the legal name of the bidder) _____ (hereinafter called "the Contractor") on the other part.

Whereas the Employer has called for quotations for **Minor works for Allocated Sections of the West Coast Road, to enhance Climate Resilience Infrastructure in Samoa**. ("the Works") and the Contractor has submitted a quotation for the Works and the Employer has accepted the Contractor's Quotation dated (*Day/Month/ Year* _____) for the execution and completion of the Works and the remedying of any defects therein.

Now this Contract witnesses as follows:

1. The Contractor hereby covenants to execute the Works fully detailed in the drawings, technical specifications and Bill of Quantities (BOQ) included in the Contractor's Quotation (Annex 1) which constitute an integral part of this Contract in a professional and workmanship like manner in accordance with the following Conditions of Contract:
 - (A) Remedy all defects within 7 working days of notification by the Engineer in charge _____ (name), during the period of execution of the contract and thereafter for defects notified within the defect liability period.
 - (B) The Employer reserves the right to terminate the contract due to unsatisfactory performance 10 days after giving a written notice.
 - (C) All material and construction equipment on site, temporary works, and the Works shall be deemed to be the property of the Employer if the contract is terminated due to fault by the Contractor.

(D) The Contractor will in all cases abide by the directions of the Engineer in charge.

(E) The Contractor shall submit to the Engineer in charge, a program within 2 days after signing the contract describing general methods and schedule to complete the Works.

(F) The Contract completion period shall be **120** (calendar days) after signing of the Contract.

(G) For BOQ based contracts: In case of changes to the quantities in BOQ, the unit rates under the contract will be used to calculate the payment. For variations, the unit rates in the BOQ shall be used for similar items under variation. New items of work performed, under variation as ordered by the Engineer in charge, will be paid at mutually agreed rate/s and, in case of any disagreement between the Contractor and the Engineer in charge, the latter will fix the unit rates that will be binding on the Contractor.

(H) The Law governing the contract shall be the applicable laws of **Independent State of Samoa**

(I) The Contractor shall be responsible for the safety of all the activities on the Site.

(J) During execution of the Works the Engineer in charge will carry out inspection of the Works at site to verify that the Works are executed by the Contractor in accordance with the specifications and required quality as per specifications. The Engineer in charge will reject works not performed to the required specifications and the Contractor shall take immediate actions to rectify all defects in accordance with subparagraph (a) above.

(K) Either party may terminate the Contract by giving a 14 days' notice to the other for unforeseen events such as wars and acts of God such as earthquake, floods, fires etc. In such case the payments will be made for the completed works to the date of termination of contract.

(L) The Contractor is responsible for all taxes, duties, levies, customs duties, etc. in accordance with the laws of **(Independent State of Samoa)** which are already included in the unit rates or prices in the BOQ except VAT.

(M) Any disputes between the Employer and the Contractor arising under or in connection with the Contract shall be resolved amicably. In the event the

dispute remains unresolved, either party may refer the dispute to arbitration in accordance with (Independent State of Samoa Laws.

2. In consideration thereof the Employer covenants to pay the Contractor the Contract Price of _____ (in words and figures) in the following manner and instalments:

For BOQ based contracts:

- (A) An advance payment of 15 percent of the Contract Price will be paid upon the submission of an Advance Payment Bank Guarantee in the same amount and currency. As an alternative to the Bank Guarantee the payment of 15 percent of the Contract Price will be paid upon the Contractor bringing to the work site the following items and the Engineer in charge certifying it: 1/ at least one half of all materials to be incorporated in the Works or all materials to be consumed within three months, whichever is less, and 2/ all equipment required for the construction works.
- (B) Subsequent payments will be made based on monthly statements submitted by the Contractor, of the estimated value of the work executed less the cumulative amount certified previously. The value of work executed shall be based on the unit rates specified in the BOQ and the actual quantity completed for each item of BOQ, and shall include the valuation of Variations if any. All Payments will be made in Samoan Tala (WST) to the Contractor's nominated local bank account. The Engineer in charge may exclude any item certified in a previous certificate or reduce the proportion of any item previously certified in any certificate in the light of later information. For each payment, 20% of the value of payment will be deducted for repayment of any advance payment until the total of advance payment is paid off, and 10% of the value will be retained as retention money until the total of retention money reaches 5% of the accepted contract price. Each interim payment will be due for payment within 21 days of submission of invoice and supporting documents for the completed quantities, if the quantities are correct as verified by the Engineer in charge.
- (C) One-half of the 5% retention money will be paid to the Contractor on certification by the Engineer in charge of substantial completion of the Works, and the balance half of the retention money will be paid at the end of the defects liability period. The Advance Payment Bank Guarantee shall be released when the advance payment is paid back in total.
- (D) Final contract value will be based on the actual quantities completed.

- (E) The defects liability period will be 12 months after taking over of completed works

3. Inspections and Audits

- (A) The Contractor shall carry out all instructions of the Engineer in charge which comply with the applicable laws where the Site is located.
- (B) The Contractor shall permit, and shall cause its Sub-Contractors to permit, the World Bank ("the Bank") and/or persons or auditors appointed by the Bank to inspect and/or audit its accounts and records and other documents relating to the submission of the Quotation to carry out the Works and performance of the Contract. Any failure to comply with this obligation may constitute a prohibited practice subject to contract termination and/or the imposition of sanctions by the Bank (including without limitation s determination of ineligibility) in accordance with prevailing Bank's sanctions procedures.

4. Termination.

The Employer may terminate this Contract with at least ten (10) working days prior written notice to the Contractor after the occurrence of any of the events specified in paragraphs (a) through (d) of this Clause:

- (A) If the Contractor does not remedy a failure in the performance of its obligations under the Contract within seven (7) working days after being notified, or within any further period as the Engineer in charge may have subsequently approved in writing;
- (B) If the Contractor becomes insolvent or bankrupt;
- (C) If the Contractor, in the judgment of the Employer or the Bank, has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices (as defined in the prevailing Bank's sanctions procedures) in competing for or in performing the Contract.
- (D) If the Employer, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.

5. Fraud and Corruption

If the Employer determines that the Contractor and/or any of its personnel, or its agents, or its Subcontractors, consultants, service providers, suppliers and/or their employees has engaged in corrupt, fraudulent, collusive, coercive or obstructive practices (as defined in the prevailing Bank's sanctions procedures), in competing for or in executing the Contract, then the Employer may, after giving 14 days' notice to the Contractor, terminate the Contractor's employment under the Contract and cancel the contract, and the provisions of Clause 4 shall apply as if such expulsion had been made under Sub-Clause 4(a).

In witness whereof the parties thereto have caused this Agreement to be executed in accordance with the laws of Independent State of Samoa the day, month and year specified above.

In the presence of:

.....

(Witness Name and Signature)

.....

(Witness Designation)

AFFIXED hereto is the **COMMON SEAL** of)
CONTRACTOR)
(*"the Contractor"*)

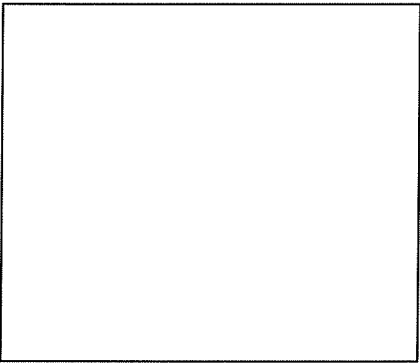
Managing Director

In the presence of:

.....

(Witness Name & Signature)

.....



ANNEX 1: SPECIFICATIONS

(Technical specifications should be incorporated in this annex)

- **SAMOA STANDARD SPECIFICATIONS ROAD CONSTRUCTION AND ROAD MAINTENANCE**

Project Title: Samoa Climate Resilient Transport Project- SC RTP

Source of funding (loan/credit/grant no.): P165782

Contract Name: Minor works for Allocated Sections of the West Coast Road, to enhance Climate Resilience Infrastructure in Samoa

Contract Ref: WS-LTA-504911-CW-RFQ

1. BRIEF BACKGROUND

- **LOT 1B – RESEALING OF ALL DRIVEWAYS (DOUBLE CHIP)**

Upgrades under the **SC RTP Package 2 Lot 1A and 1B** were completed in July 2024, rehabilitating 11.20 kilometers of road to enhance climate resilience. Due to budget constraints and the need to complete works ahead of the 2024 Commonwealth Heads of Government Meeting (CHOGM), driveway sealing along the WCR was excluded from the original project scope.

The AF-I funds will now cover the double chip sealing of all driveways within SC RTP Package 2, Lot 1B (Vailuutai – West CIR KM 3+500 to KM 4+700), ensuring the upgraded road is not adversely affected.

- **CONSTRUCTION OF ADDITIONAL DRIVEWAY AT AFE GA.**

During the implementation of the SC RTP Package 2, Lots 1A and 1B, several requests were received for the construction of additional driveways. One of these requests pertained to a location within the already completed works at Afe ga. Consequently, the Authority, in consultation with PLT—the supervising consultant at the time—agreed that this request would be accommodated following the completion of the project works at the time which was the construction of the SC RTP Package 2 Lot 1A and 1B. Accordingly, the construction of this additional driveway at Afe ga has now been included under the AF-I scope of works.

2. DESCRIPTION AND LOCATION OF WORKS:



Figure 1: One of the driveways situated within Lot 1B proposed to be resealed

3. STANDARDS AND SPECIFICATIONS

The standards will be in line with LTA Specifications for Road Works

ANNEX 2: BILL OF QUANTITIES *[To be completed, signed and submitted by the Bidder as an attachment to the signed Form of Quotation]*

Project Title: Samoa Climate Resilient Transport Project- SC RTP

Source of Funding (loan/credit/grant no.): P165782

Contract Name: Minor works for Allocated Sections of West Coast Road to enhance Climate Resilience Infrastructure in Samoa

Contract Ref: WS-LTA-504911-CW-RFQ

BOQ for Resealing of Driveways: Lot 1B – Vailuutai to West CIR (KM 3+500 to KM 4+700) and Additional Driveway at Afega

Contract No.	SCRTP Package 2 Lot 1B: Vailuutai - West CIR (km 3+500 to km 4+700)				
Contract Title	Enhancing the Icclimate Resilience of West Coast Road Project				
Resealing of Driveways					
Item	Description	Unit	Quantity	Rate (\$AT)	Amount (\$AT)
1	Preliminary and General				
1.1	Mobilization and Demobilization	LS	1		\$ -
1.2	Traffic Management - In accordance to LTA Specification MG 1.13 (e) to be approved by LTA	LS	1		\$ -
				Sub-Total	\$ -
2	PAVEMENT BASE AND SEALING - Refer to Specification R40, R42, R51		500		
2.1	Surfaces to be cleaned free of loose materials and debris in accordance to R51.7.3 and recompact existing Basecourse to 98% density in accordance to R40.8.3 or as approved by LTA	m³	5000		\$ -
2.2	Supply Primerbinder and Binder as per R40.7.5.3 - Supply and compact Chip seal - 14mm; 5m width. Application rate 1.0 - 1.4L/m².All in accordance to R40.7.5.4	m²	5000		\$ -
2.3	Supply Primerbinder and Binder as per R40.7.5.3 - Supply and compact Chip seal - 10mm; 5m width. Application rate 1.0 - 1.4L/m².All in accordance to R40.7.5.4	m²	5000		\$ -
				Sub-Total	\$ -
				Total	\$ -
3	Additional Driveway and Barrier at Afega to be included in the works				
3.1	Supply and Install Flex-Rail W Beam guard rail including all posts and foundations as shown on the drawings	m	3		\$ -
3.2	Delineators comprising corner cube retroreflectors in accordance with General Specification R57.5.6 at locations instructed by the Engineer	No.	6		\$ -
3.3	Supply and Install Flex-Rail W Beam Bullnose Terminals as shown on the drawings (13.1m long)	No.	2		\$ -
3.4	Earthworks includes excavation of existing material, removal from site and laying of bedding material.	m³	35		\$ -
3.5	Supply, lay & compact CRUSHED Subbase 2 layer (200mm thk Base Class A)	m³	24		\$ -
3.6	Supply, lay & compact CRUSHED Basecourse layer (150mm thk Base Class A) - 5m. Contractor MUST contact LTA for testing of basecourse layer before laying works	m³	3.75		\$ -
3.7	Supply and compact Chip seal - 14mm; 5m width. Application rate 1.4L/m².	m²	25		\$ -
3.8	Supply and compact Chip seal - 10mm; 5m width. Application rate 1.4L/m².	m²	25		\$ -
				Total	\$ -
			Total for both Works		\$ -
			Contingency		\$ -
			VAGST		\$ -
			Grand Total		\$ -

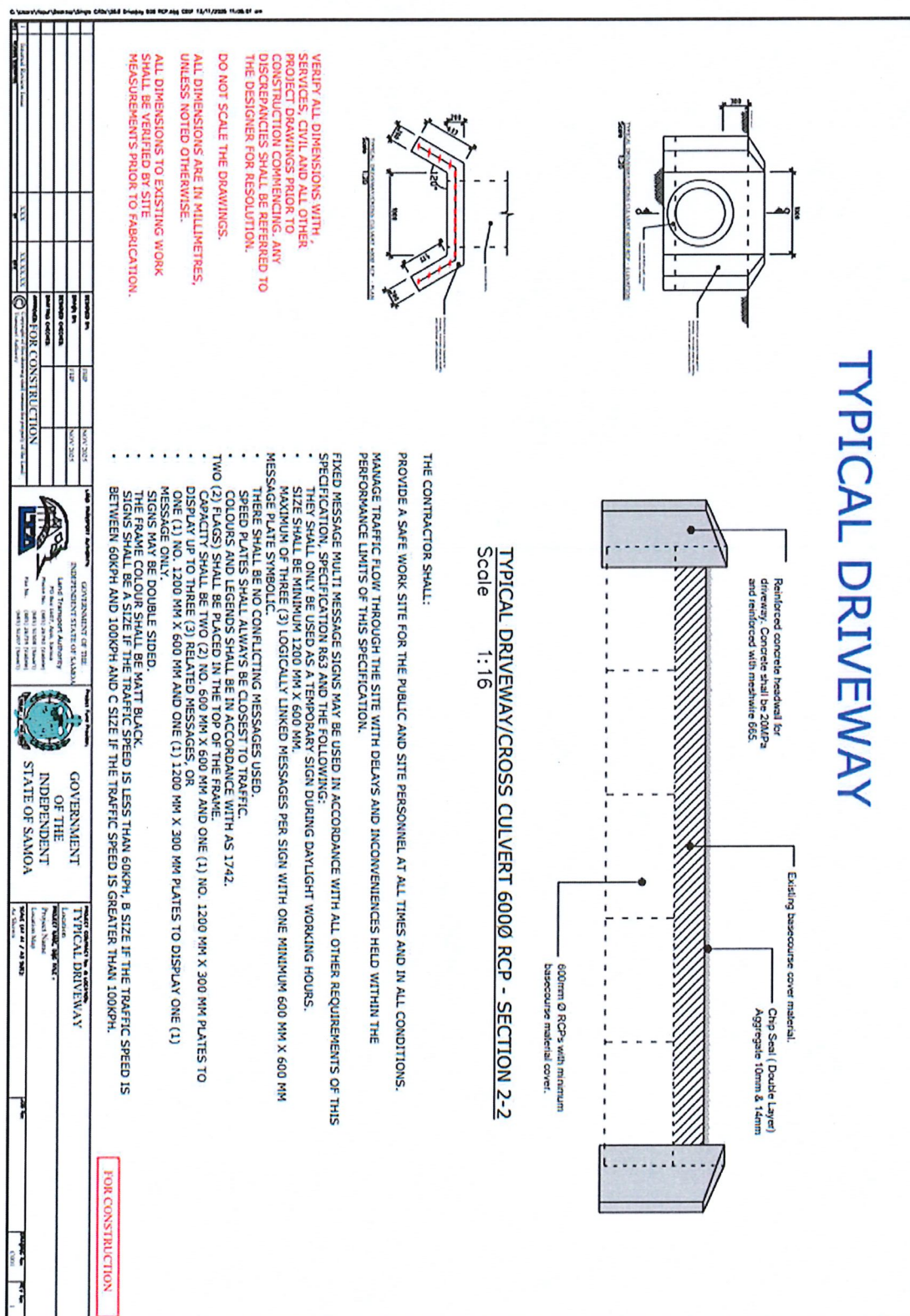
Authorized Signature:

Name and Title of Signatory

Name of Bidder:

The standard details for construction are as per attached drawings.

- **Resealing of Driveways:**



ANNEX 4: FORM OF QUOTATION-SHOPPING FOR WORKS

[To be completed, signed and submitted on Letterhead of Bidder]

Project Title: _____

Contract Name: _____

Contract Reference Number: _____

_____ (Date)

To: _____ (Employer's Name)

_____ (Employer's Address)

We offer to execute the _____ (name and number of Contract) in accordance with the Form of Contract and Specifications accompanying your Invitation to Quote for the Contract Price of _____ (amount in words and numbers) (_____) (name of currency) _____ excluding VAT. We propose to complete the Works described in the Contract within a period of [160 days] calendar days from the Date of Signing of the Contract.

This Quotation and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Quotation you receive.

We hereby confirm that this Quotation complies with the Validity of the Quotation required by the Invitation to Quote.

Authorized Signature: _____

Name and Title of Signatory _____

Name of Bidder: _____

Address: _____

Phone Number _____

Email address: _____

ATTACHMENT TO FORM OF QUOTATION

DETAILS OF BIDDER'S QUALIFICATIONS TO PERFORM THE CONTRACT

(refer paragraph 4 of the Invitation to Quote)

[To be completed, signed and submitted by the Bidder as an attachment to the signed Form of Quotation]

1. Experience as a works contractor (over the last three years):

Contract No. 1

Contract title:

Description of the Works (include the description, nature and complexity similar to the works of this ITQ):

Contract period:

Final Contract Value:

Any other details:

Contract No. 2

Contract title:

Description of the Works:

Contract period:

Final Contract Value:

Any other details:

Contract No. 3

Contract title:

Description of the Works:

Contract period:

Final Contract Value:

Any other details:

2. Availability of Financial Resources:

The winning bidder should have adequate sources of finance to meet the cash flow requirements for at least 25% of the value of the works, in addition to requirements for works currently in progress.

Source of financing	Currency and Amount
1.	
2.	
3.	
4.	

Authorized Signature: _____

Name and Title of Signatory _____

Name of Bidder: _____