

16 December 2025,

Invitation for Bids

IFB Title: Mini-tender for selected Medicines 2026-2028

Tender Number: MOH/PMES/001/2026-28

1. The Ministry of Health (MOH) has available funds from the Government of Samoa and it intends to apply part of the proceeds of this funding to payments under the contracts for supply and delivery of selected Medicines.
2. Bidding will be conducted through Open Tender procedure specified in the Government of Samoa Tenders Board Guidelines for Procurement and Contracting: Goods, Works and General Service (GWGS) January 2013 and the Procurement Operating Manual 2020. Tender participation is open generally to eligible tenders from World Trade Organization member countries apart from specific exclusions stated in Section V - of the Tender Document.
3. Interested eligible bidders may obtain further information and inspect the bidding documents from the MOH Pharmaceutical, Medical Equipment and Supplies Division's Procurement Unit from Monday to Friday from 9.00 am to 4.00 pm local time.
4. Qualification requirements include:
 - I. Brief company profile (not more than two (2) pages) detailing years of experience in pharmaceutical business and documentary evidence that your pharmaceuticals comply to Good Manufacturing Practice (GMP) requirements;
 - II. Provide Statement of audited accounts (just the summary- not more than two (2) pages) for the past two (2) years;
 - III. Two (2) business references issued within the past twenty four (24) months; and
 - IV. Documentary evidence of a list of major similar contracts (by value, quantity and specification) conducted within the last three (3) years. This may be in the form of a statement from the purchaser/customer or a copy of a signed delivery note.

Additional details are provided in the Bidding Documents.

5. A complete set of Tender documents in English may be obtained by interested Tenderers through the Government of Samoa e-Procurement Portal (https://www.tenderlink.com/mof_samoa).
6. Bids can be submitted either by:
 - i. Uploading through the e-Procurement Portal; (https://www.tenderlink.com/mof_samoa); OR

- ii. **Designated Tender Box** for “**Mini-tender for selected Medicines, Tender Number: MOH/PMES/001/2024-2026**” located at the Ministry of Finance Office, Level 4, Central Bank building.

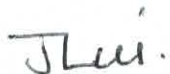
All submissions must be received or submitted on/by **Monday 16th February, 2026**, at or before 11.00 am Samoa local time and be clearly marked “**Mini-tender for selected Medicines, Tender Number: MOH/PMES/001/2026-28**”.

All bids must be accompanied by a signed **Tender Securing Declaration** using the form included in the bidding document.

7. Bids will be closed by the Tenders Board on **Monday 16th February, 2026 at 11:00am** at the venue indicated in (6)(ii) above in the presence of the Bidders or Bidders' representatives who choose to attend.
8. Late bids will be rejected.

For more information please contact our ACEO Pharmaceutical, Medical Equipment and Supplies Warehouse- Lupematasila Santoria Utufua-Leavai on email santoriaU@health.gov.ws; and Principal Procurement Officer, PMES Warehouse- Dean Faafetai on email DeanF@health.gov.ws; copy Principal Pharmacist, PMES Warehouse- Brenda Sefo on email BrendaS@health.gov.ws;

Kindest regards,



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