



Government of Samoa

MINISTRY OF NATURAL RESOURCES AND ENVIRONMENT

Level 3, Tui Atua Tupua Tamasese Efi
Building (TATTE), Sogi, P.O Private Bag,
Apia, SAMOA.
Website: <http://www.mnre.gov.ws/>

Telephone: (+685) 67200
Email: environment@mnre.gov.ws

Please address all correspondence to the
Chief Executive Officer, Private Bag, Apia,
Samoa.

Faamolemole faatuatusi uma mai
fesootaiga i le Ofisa Sili.

File Ref:

INVITATION TO QUOTE (Advertisement) for the Emergency Stocks and Equipment -GOODS

INVITATION TO QUOTE

Project Title	Pacific Region Preparedness, Adaptation and Resilience (PREPARE-Samoa)
Source of Funding	World Bank
Contract Reference	WS-MNRE-578112-GO-RFQ
Date	20 October 2026

This project is financed by the World Bank through A.

- ☐ Loan
- ☐ Credit
- ☒ Grant

Ministry of Natural Resources and Environment invites sealed quotations from eligible bidders for the goods and service required¹:

Goods Description	Quantities	Location	Delivery Timing	Other Necessary Information
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¹ A brief description of the type(s) of Goods should be provided, including quantities, location of Project, delivery, and other information necessary to enable prospective bidders to decide whether or not to respond to the RFQ. The RFQ may require bidders to have specific experience or capabilities; such qualification requirements should also be included in this paragraph.

Lot 1 – Supply of Emergency stocks and equipment	Supply and delivery of up to 60 different types of emergency stocks and equipment, in the quantities specified in the RFQ	NEOC Building at Tuanaimato	Delivery to location must be between 9am – 5pm from Monday to Friday	DMO/NEOC officer on site to verify and receive items
Lot 2- Supply and Install of Air-Conditioning Units	Up to 20 sets of air conditioning to supply and install	NEOC Building at Tuanaimato	Delivery to location must be between 9am – 5pm from Monday to Friday	Installation of units must be conducted from Monday to Friday between 9am-5pm.DMO / NEOC officer on site during installation

2. A complete set of Request for Quotation (RFQ) documents in English will be provided to interested eligible bidders upon the submission of a written application to the address below.

Fesolai Faamanatu Molly Nielsen
Assistance Chief Executive Officer -
Telephone: +685 67200/20855
Email Address: molly.nielsen@mnre.gov.ws

3. Quotations must be delivered to the address below by no later than **11am, Monday 16th November 2026**. It may also be submitted electronically via the Ministry of Finance's Tender Link Portal: http://portal.tenderlink.com/mof_samoa/. **Late submissions will not be considered.**

Secretary of Tenders Board
Ministry of Finance
Central Bank of Samoa, Level 4
APIA
Tel: +685-34333



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REQUEST FOR QUOTATION (RFQ) for the Emergency Stocks and Equipment - GOODS

REQUEST FOR QUOTATION (RFQ)

Project Title	Pacific Region Preparedness, Adaptation and Resilience (PREPARE-Samoa)
Source of Funding	World Bank
Contract Reference	WS-MNRE-578112-GO-RFQ
Date	20 October 2026

Dear Supplier,

- You are invited to submit your price quotation(s) for the supply of the following items:

Item Name	Qty	Location of Delivery	Timing of Delivery	UNSC (if known)
Lot 1 – Supply of Emergency stocks and equipment				
Ratchet Strap Retract 1"x10 (120lb) Erickson	2	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Ladder Fiberglass 7 steps (8') 113kg Werner	2	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Makita Cutting Disc Stainless Steel 180x1.6x2 2.23mm (1/40pcs) #E-13758-40	4	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm

Supercraft Hammer Sledge Hickory Handle 10lbs #30170409	3	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Ozito 120A Inverter Arc Welder Kit IAW- 120 #0327848	2	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Makita Angle Grinder 230mm (9") #GA9060	1	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Makita Drill Cordless Hammer Driver Kit 13mm 18V 2.0AH #M8301D003	1	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Stihl Chainsaw Petrol 16" 31.8cc MS 172	1	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Stihl Chainsaw Petrol 14" 30.0cc MS 162-Z	1	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Stihl Chainsaw Petrol 20" 72.2cc MS 382	1	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Stihl Chainsaw Petrol 25" 91.1cc MS 651	1	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Stihl Brushcutter Petrol 30.2cc FS 120	2	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Stihl Brushcutter Petrol 40.2cc FS 250	2	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Stihl Water Blaster Petrol 2500psi RB 200	4	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Generator Diesel Silent 7.5KVA 1 Phase Coho	2	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Makita Angle Grinder 125mm (5") 720w #GA5030R	1	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Ozito 2000W Variable Temperature Heat Gun #6290265	1	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm

Weld Tech Inverter MIG/TIG/ARC Welding Machine 160A #WT160MP	1	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Makita Drill Hammer 2 Speed 720W 20mm (3/4") #HP2051H	2	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Ozito 40L 2.0HP Oil Free Air Compressor #0283491	2	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Generator Petrol 6.0KVA & Electric Key Start FG9250PE Ford	4	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Igloo Maxcold Cooler 156L (165Qt) White #805082	5	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Raven Platform Java Refill 760mm #8142	10	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Raven Platform Broom Hi-Viz W/Handle 405mm #8140	10	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Raven Mop Head W/Handle 1350mm x 25mm [24] #2526	10	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Mutberg Storage Container with Wheels PP Transparent 90L #GAN-WYH001	1	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Raven Upright Fold Away Dustpan & Broom Set #8150	10	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Golf Umbrella 72cm - UBL	60	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Igloo Latitude Cooler 49L (52Qt) Indigo Blue #802173	5	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Sheffield Hot Water Urn 10L #PLAWB10	5	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Garden Hose Fitted ½"x30m WETTA	2	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm

Foam Mattress Uncovered Single 4"	60	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Chinese Mat 4-Fold (2.7x3.6m) Assorted Colours	50	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Tramontina LED Reflector Flood Light 150W Daylight #58028/047	20	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
HPM General Purpose 4 Outlet Surge Protected Powerboard #D104PAWE	10	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
HPM Extension Cord Heavy Duty Yellow 25m 10A #R2825	10	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Lantern W/3D Batteries LED Camping	50	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Stonevantage Multipurpose Sash Cord 12mm (1/100) #SRMP12100	30	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Cable Galvanised 7x19(1/76.22m) 5mm 3/16" CAMPBELL	20	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Jackbird Steel Wire Rope 4mm (1/100) #RWSH40	20	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Farm Masta Metal Rake Fibreglass Handle #8020	10	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Tramontina Plastic Rake 26-Teeth Wooden Handle #77855/864	10	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Battery Alkaline D (4pcs/pack) Duracell	1 box	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Volteck Battery Alkaline AA (4pcs/pack) #T46315	1 box	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Battery Alkaline C (1pc/pack) Volteck	1 box	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm

Farm Masta Shovel Round Mouth Fibreglass Handle #9500	10	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Stonevantage Multipurpose Sash Cord 16mm [1/60] #SRMP16060	10	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
SWI Single Uncovered Foam Mattress 4"	50	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
SWI Pillow	50	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Assorted Bed Sheet Colour	50	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Umbrella	50	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Vonyx Megaphone 90W Matt Black	2	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Jumbo Roll Dispenser	20	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Hand Towel Dispenser	20	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Bale Toilet Paper Eva (6 pack x 10pcs)	20	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Jumbo Roll (12pcs)	20	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Multifold Tissue	10	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Box Air Freshener Spray	10	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm
Hand Sanitizers	1 box	NEOC Building Tuanaimato	Monday to Friday between 9am-5pm	To be confirm

20Ltr Sweet Sense	10	NEOC Building Tuanaimoto	Monday to Friday between 9am-5pm	To be confirm
240Ltr Roll Trash Bag (25 sheets)	10 boxes	NEOC Building Tuanaimoto	Monday to Friday between 9am-5pm	To be confirm
5Mtr Wash and Wax	10 boxes	NEOC Building Tuanaimoto	Monday to Friday between 9am-5pm	To be confirm
Cooler Cooler 330L Without Wheels	20	NEOC Building Tuanaimoto	Monday to Friday between 9am-5pm	To be confirm
Filing Cabinet XHDW- J02	20	NEOC Building Tuanaimoto	Monday to Friday between 9am-5pm	To be confirm
Heavy Duty Storage Tote Black & Yellow	50	NEOC Building Tuanaimoto	Monday to Friday between 9am-5pm	To be confirm
SWI Bonnel Single Bed Set	20 sets	NEOC Building Tuanaimoto	Monday to Friday between 9am-5pm	To be confirm
Twin/Single Printed Bedsheet	60 sets	NEOC Building Tuanaimoto	Monday to Friday between 9am-5pm	To be confirm
Lot 2- Supply and Install of Air Conditioning				
Air Condition units + installation	20 sets	NEOC Building Tuanaimoto	Monday to Friday between 9am-5pm	To be confirm

Further information on technical specifications and requirements are attached.

2. This RFQ invites you to quote for the option below which has been ticked.

☒ any one or more items under this RFQ. Each item shall be evaluated, and contract awarded separately to the supplier(s) offering the lowest evaluated price for each item, if substantially responsive to the technical specifications

or

☐ you must quote for all the items under this RFQ. Price quotations will be evaluated for all the items together and contract awarded to the supplier offering the lowest evaluated total price of all the items, if substantially responsive to the technical specifications.

3. Your price quotation in the forms attached (Annexes 1, 3 and 4) may be submitted by hand delivery or post at the following address:

Secretary of Tenders Board

***Ministry of Finance
Central Bank of Samoa, Level 4
APIA
Tel: +685-34333***

It may also be submitted electronically via the Ministry of Finance's Tender Link Portal: http://portal.tenderlink.com/mof_samoa/. Late submissions will not be considered.

4. The deadline for receipt of your quotation(s) by the Purchaser at the address indicated in above Paragraph 3 is: **16th November 2026 at 11am.**

5. Your quotation in English Click or tap here to enter text. language, should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information Click or tap here to enter text. language if available, otherwise in English) for each item quoted.

6. Your quotation(s) should be submitted as per the following instructions and in accordance with the attached Contract. The attached Terms and Conditions of Supply is an integral part of the Contract.

7. **PRICES²**

- (a) For Goods supplied domestically: The prices should be quoted in **(Samoan Tala)** for the total price of EX-WORKS (ex-factory, ex-warehouse, etc.) plus the price of delivery to the final destinations described in paragraph 2.
- (b) For Goods to be imported: The prices should be quoted in an acceptable currency for the total CIP price, to Samoa.

8. **EVALUATION OF QUOTATIONS**

- (c) For Goods supplied domestically: Offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of the total price at the final destination in accordance with Paragraph 2 above.
- (d) For Goods to be imported: Offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of the total CIP prices to the final destination, in accordance with Paragraph 2 above.

In evaluating the quotations, the Purchaser will determine for each quotation the evaluated price by adjusting the price quotation by making any correction for any arithmetical errors as follows:

- (a) where there is a discrepancy between amounts in figures and in words, the amount in words will govern;

² The Purchaser can also select DDP price if no problem is expected for the potential bidders to handle custom duty and other clearance issues.

(b) where there is a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern; and

(c) if a Supplier refuses to accept the correction, his quotation will be rejected.

9. **AWARD OF CONTRACT:** The award will be made to the bidder offering the lowest evaluated price and offering goods which are compliant with the technical specifications. The successful bidder will sign a Contract as per attached form of contract and terms and conditions of supply.

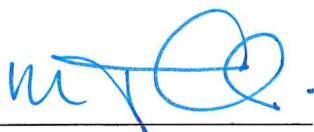
10. **VALIDITY OF THE OFFER:** Your quotation(s) should be valid for a period of sixty (60) days from the deadline for receipt of quotation(s) indicated in Paragraph 4 of this RFQ.

11. All requests for further information and clarification must be submitted by no later than **12:00pm, Friday 06th November 2026.**

Attention of:	
Name	Fesolai Faamanatu Molly Nielsen Assistant Chief Executive Officer – Disaster Management Office (DMO)
Telephone	+685 32759 ext.114 or 997
e-mail address	molly.nielsen@mnre.gov.ws

12. Please confirm by e-mail the receipt of this RFQ and whether or not you will submit the price quotation(s).

Sincerely,



Moafanua Tolusina Pouli

Acting Chief Executive Officer

Technical Environmental, Social, Health and Safety (ESHS) Specifications
Air Conditioning Units (*Supply and Installation*) and Generators (Supply Only)

1. General Requirements

The Supplier shall:

- Comply with all applicable laws and regulations of the Government of Samoa, including environmental, labour, occupational health and safety, and waste management requirements, as well as the Project's Environmental and Social (E&S) requirements.
- Conduct all activities in accordance with applicable requirements of the [World Bank Environmental and Social Framework](#) (ESF), particularly [World Bank ESS2](#) (Labour and Working Conditions), [World Bank ESS3](#) (Resource Efficiency and Pollution Prevention and Management), and [World Bank ESS4](#) (Community Health and Safety).
- Undertake all supply, delivery, installation, testing, and commissioning activities in a manner that protects workers, communities, property, and the environment from potential adverse impacts.
- Comply with the Project's Environmental and Social Management Framework (ESMF), Labour Management Procedures (LMP), Occupational Health and Safety (OHS) requirements, and Code of Conduct.
- Implement appropriate measures to prevent pollution, minimize waste generation, and manage any wastes arising from delivery, installation, maintenance, or commissioning activities.
- Minimize environmental and social impacts associated with transportation, handling, delivery, installation, and disposal of equipment and materials.
- Ensure workers use appropriate personal protective equipment (PPE) and safe work practices during installation and commissioning activities.
- Immediately report and respond to any incidents, accidents, spills, or environmental damage occurring during the performance of the contract.

2. Air conditioning Units (Supply and Installation)

2.1 Environmental Requirements

- Supply energy-efficient air-conditioning units as per [World Bank ESS3](#)
- Use refrigerants with low ozone depletion potential and low global warming potential where practicable
- Prevent refrigerant leakage during transportation, installation, testing and commissioning
- Collect and dispose of packaging materials appropriately
- Dispose of removed units, refrigerants, oils and wastes in accordance with the [Waste Management Act 2010](#)
- Drainage systems shall be properly installed to prevent water pooling, slippery surfaces, and damage to buildings or surrounding areas.
- Avoid unnecessary disturbance to surrounding infrastructure during installation
- Provide the energy efficiency rating or relevant manufacturer specifications for each unit to demonstrate compliance with the technical specifications.

2.2 Occupational Health and Safety Requirements

- Conduct a Risk Assessment prior to installation works
- Ensure workers are trained and provided with personal protective equipment (PPE) including safety boots, helmets, gloves, eye protection, high-visibility clothing
- Workers shall use appropriate equipment when working at heights, drilling, lifting or undertaking electrical work.
- Maintain first-aid kits and emergency response procedures
- Ensure all electrical connections comply with applicable safety standards
- Installation shall follow the manufacturer's instructions
- Ensure that drilling and installation activities do not damage concealed electrical wiring, water pipes or other building services.
- Installation shall not obstruct emergency exits, firefighting equipment or evacuation routes
- Ensure supplier and workers comply with applicable OSH standards and procedures in accordance with the [OSH Act 2002](#), [OSH Regulations 2017](#) and [World Bank ESS2](#) and [World Bank ESS4](#)

2.3 Social Requirements

- Coordinate installation activities with the Client to minimise disruption to building operations and ensure continued safe access to occupied areas.
- Any complaints or concerns raised by building occupants during installation shall be promptly reported to the Client and addressed.
- Restrict work to agreed working hours
- Ensure workers comply with a Code of Conduct in accordance with [World Bank ESS2](#)

2.4 Waste Management

- Segregate and safely store installation waste
- Remove all water materials from site upon completion and dispose of waste only at approved facilities
- Prevent release of refrigerants, oils and hazardous substances
- Where existing AC units are removed or refrigerants require recovery, appropriate arrangements shall be made for safe recovery, storage, recycling or disposal
- Comply with the [Waste Management Act 2010](#) and [World Bank ESS3](#)

2.5 Testing and Commissioning

- Following installation, the supplier shall test and commission each air-conditioning unit to confirm correct operation, electrical safety, refrigerant integrity, drainage, cooling performance and absence of abnormal noise or vibration
- Any defects, refrigerant leaks or electrical safety issues identified during testing shall be rectified before the units are handed over.

2.6 Documentation

- The supplier shall provide Operating and Maintenance Manuals, Warranty Information, Refrigerant Information and basic instructions to designated personnel on safe operation and routine maintenance of the units

3. Generators (Supply only)

3.1 Environmental Requirements

The supplier shall:

- Supply fuel-efficient generators designed to minimize fuel consumption and greenhouse gas emissions during operation as outlined in [World Bank ESS3](#)
- Ensure generators are free from leaks prior to delivery
- Generator engine shall comply with manufacturer's exhaust-emission and approved exhaust system
- Provide guidance on safe fuel storage, handling and spill prevention measures
- Provide procedures for the management and disposal of used oil, filter, batteries and other hazardous maintenance wastes in accordance with the [Waste Management Act 2010](#).

3.2 Occupational Health and Safety Requirements

- Ensure safe loading, transportation, lifting and unloading
- Implement measures to prevent injury during delivery operations
- Appropriate safety and warning labels shall be permanently displayed on the generator
- Delivery personnel shall use appropriate PPEs
- Supplier and delivery personnel shall comply with OSH requirements and procedures in accordance with [OSH Act 2002](#), [OSH Regulations 2017](#) and [World Bank ESS2](#)

3.3 Social Requirements

- Ensure delivery personnel adhere to site requirements
- Coordinate delivery schedules with the Client
- Noise from generator must not exceed an average of 75dB in the day period and 50dB in both the evening and night periods in accordance with the [Noise Policy 2011](#)

3.4 Documentation

- Each generator shall be supplied with Operation and Maintenance Manuals, Manufacturer's Technical Specifications, Warranty Documentations, Manufacturer's technical specifications, Fuel Specification and Safe Storage Guidance