

MINUTES OF A REGULAR MEETING OF THE FOREMOST VILLAGE COUNCIL HELD  
IN THE COUNCIL CHAMBERS ON TUESDAY, THE 21ST DAY OF JANUARY, A.D.,  
2025 AT 7:00 P.M.

---

**PRESENT:** Mayor Larry Robinson, Councillors Tyson Ormann, Bruce Hillis, Mel Karl and Blake Klatt

**ALSO PRESENT:** Marilyn Hirsche, CAO  
Trevor Ferguson, Foreman

**ACTION ITEMS:**

**A. CALL TO ORDER:**

The meeting was called to order by Mayor Larry Robinson at 7:00 p.m.

**B. AMENDMENTS TO AGENDA:**

- **Shortgrass Library System Memo**

**C. ACCEPTANCE OF AGENDA:**

01/25

Moved that the January 21, 2025 Regular Village of Foremost Council Meeting Agenda be approved, with the following amendment:

- Shortgrass Library System Memo  
...carried.

02/25

**D. MINUTES:**

The minutes of the December 17, 2024 Regular Meeting of Village Council were confirmed and ordered filed in the minute book on motion...Carried.

**E. ACCOUNTS APPROVED AND PASSED FOR PAYMENT:**

03/25

The accounts for the month of December 2024 as presented and comprised of Special Cheque No's: 20240765 to 20240789 and Regular Cheque No's: 20240790 to 20240794, in the amount of \$78,411.47, were approved and passed for payment on motion...Carried.

A list of the accounts is attached hereto and forms a part of these minutes.

**F. FINANCIAL STATEMENTS:**

04/25

- a) **Monthly Financial Statements:** The financial statements for the month of December, 2024, as presented were confirmed and ordered filed in the minute book on motion ... Carried.

05/25

- b) **Foremost Community Airport Revenue/Expenditures Report 2024:** The 2024 Foremost Community Airport Revenue/Expenditures Report, as presented was confirmed and ordered filed in the minute book on motion ...Carried.

06/25

- c) **Foremost Swimming Pool Revenue/Expenditure Report 2024:** The 2024 Foremost Swimming Pool Revenue/Expenditures Report, as presented was confirmed and ordered filed in the minute book on motion ...Carried.

07/25

- d) **Foremost Swimming Pool Upgrade Project Financial Report:** The Foremost Swimming Pool Upgrade Project Financial Report, as presented was confirmed and ordered filed in the minute book on motion ...Carried

08/25

- e) **Foremost Cemetery Revenue/Expenditure Report 2024:** The 2024 Foremost Cemetery Revenue/Expenditures Report, as presented was confirmed and ordered filed in the minute book on motion...Carried.

09/25

- f) **Foremost Medical Clinic Revenue/Expenditure Report 2024:** The 2024 Foremost Medical Clinic Revenue/Expenditures Report, as presented was confirmed and ordered filed in the minute book on motion ...Carried.

**G. LAND OFFER APPLICATIONS: No report**

**H. STAFF REPORTS:**

**10/25** Moved that Public Works Foreman, Trevor Ferguson’s report on the activities of the outside workers for the past month be accepted as presented ...Carried

**I. CANADA SUMMER JOBS:**

**11/25** Moved that the Village of Foremost apply for Canada Summer Jobs Funding, as follows:  
1 Chief Lifeguard  
2 Senior Lifeguards  
2 Junior Lifeguards  
1 Public Works Employee ...carried.

**J. COUNTY OF FORTY MILE NO.8:**

**12/25** **Foremost Cemetery:** Moved that the Village of Foremost request from the County of Forty Mile No. 8 financial support for the Foremost Cemetery in the amount of \$3,500.00...carried.

**13/25** **Foremost Community Airport:** Moved that the Village of Foremost request from the County of Forty Mile No. 8 financial support for the Foremost Community Airport in the amount of \$3,500.00...carried.

**K. FOREMOST COMMUNITY AIRPORT:**

**14/25** **Private Business Fees:**  
Moved that the Private Business Fee at the Foremost Community Airport be set as follows, effective January 1, 2025:  
\$778.41/year and minimum \$250.00/month or portion thereof, for a portion of the year (GST Exempt) ...carried.

**15/25** **Yearly Lease Rates:**  
Moved that the Yearly Lease Rates at the Foremost Community Airport be set as follows, effective January 1, 2025:  
\$210.00/year plus GST...carried.

**L. FOREMOST/FORTY MILE FIRE DEPARTMENT:**

**16/25** **Appointment of Membership:** Moved appointment of the following Foremost Fire Department Members:

DDC Nicoll Bill  
CP Beacome Miles  
CP Neufeld Franz  
FF Bodin Logan  
FF Buis Kerri  
FF Capner Brooke  
FF Cowie Jordy  
FF Granberg Boyd  
FF Muller Riekert  
FF Neufeld Eva  
FF Ogden Nathan  
FF Ormann MaKenna  
FF Vogel Daryl ...carried.

**M. 2025 IRRIGATION WATER RATES:**

- 17/25 Farm Water Consumers:** Moved that the 2025 rate applicable to the Farm Water consumers for water conveyance from the Village of Foremost Water Supply Pipeline be set as follows:  
\$4.00/4.55 cubic meters of water pumped  
Equivalent to \$4.00/1000 gallons...carried.
- 18/25 Prairie Rose Regional Division – Foremost School:** Moved that the 2025 rate applicable to the Prairie Rose Regional Division – Foremost School irrigation water consumption at Foremost School Track be set as follows:  
\$4.50/4.55 cubic meters of water pumped  
Equivalent to \$4.50/1000 gallons...carried.
- 19/25 Foremost Golf Association:** Moved the 2025 rate applicable to the Foremost Golf Association for water consumption from the Village of Foremost irrigation mainline be set as follows:  
\$3.25/4.55 cubic meters of water pumped  
Equivalent to \$3.25/1000 gallons...carried.
- 20/25 Irrigation Water from Campsite Standpipe – Agricultural Purposes:** Moved that the following be set for irrigation water delivered from the Wayside Campsite Irrigation Standpipe for the 2025 Season:  
\$7.75/1000 gallons (Agricultural Purposes) ...carried.
- 21/25 Irrigation Water from Campsite Standpipe – Industrial Purposes:** Moved that the following be set for irrigation water delivered from the Wayside Campsite Irrigation Standpipe for the 2025 Season:  
\$13.00/1000 gallons (Industrial Purposes) ...carried.

**N. MNP:**

- 22/25** Moved to approve that the firm MNP LLP, Lethbridge, Alberta be appointed as auditors for the Village of Foremost for the year 2025...Carried.
- Letter of Engagement** to complete audit for the fiscal year ended December 31, 2025

**O. FEBRUARY 18, 2025 REGULAR VILLAGE COUNCIL MEETING DATE:**

- 23/25** Moved that the February 18, 2025 Regular Village Council Meeting be re-scheduled to Monday, February 24, 2025 at 7:00 p.m., Village Council Chambers...carried.

**P. FOREMOST MUNICIPAL LIBRARY BOARD:**

- 24/25** Moved that the Village of Foremost allocate funding to the Foremost Municipal Library in the amount of \$3000 per year to assist with Library Operations, specifically for wage increases for the Library Manager...carried.

**Q. SOUTHEAST ALBERTA REGIONAL ECONOMIC DEVELOPMENT FRAMEWORK AND ACTION PLAN:**

- 25/25** Moved to formally adopt the Southeast Alberta Regional Economic Development Strategy as presented and authorize the Village of Foremost's participation in the implementation of priority initiatives, with administration directed to collaborate with partner municipalities and stakeholders to advance the strategy's objectives over the next two years...carried.

**R. FORTY MILE REGIONAL EMERGENCY MANAGEMENT AGENCY:**

- 727/25 By-Law No. 727:**  
A by-law of the Village of Foremost in the Province of Alberta to Authorize the Municipal Council of the Village of Foremost to Provide for Regional Emergency Management was read a first time on motion...carried.  
Read a second time on motion...carried.  
Authority to Proceed with third reading was moved on motion...carried.  
Read a third time and finally passed on motion ...carried.

26/25                    **Agreement and Terms of Reference:** Moved approval to enter into an agreement between the Village of Foremost, Town of Bow Island and the County of Forty Mile No. 8 providing for the formation of the Forty Mile Regional Emergency Management Partnership and that said agreement be signed and sealed by the Village of Foremost...carried.

S.     **2025 INSURANCE REDUCTIONS FOR ADDITIONAL NAMED INSURED:**

27/25                    Moved approval of a reduction in the following Additional Named Insured invoices, representing the increase in building insurance premiums from 2018 to 2025:

Foremost Community Hall	\$3525.21 (reduction)	
Foremost Lib/Sr Complex	<u>\$1698.48</u> (reduction)	
<b>Total Reductions:</b>	\$5223.69	...carried.

T.     **ITEMS ADDED TO AGENDA: No report**

**INFORMATION ITEMS:**

28/25                    Moved that the following correspondence be received as information:

1.   **DEVELOPMENT PERMITS:**
- |            |  |
|------------|--|
| No. 10/24: | Tanner Florchinger<br>Placement of 2 C-Cans<br>312 – 2 <sup>nd</sup> Street East<br>Approved by MPC                              |
| No. 01/25: | Darrell Hougen<br>Placement of C-Can<br>502A – 1 <sup>st</sup> Street East<br>Approved by MPC                                    |
| No. 02/25: | Agro Plus Inc. (New-build Construction)<br>Office Addition<br>199 – 1 <sup>st</sup> Ave. West<br>Approved by Development Officer |
2.   **SHORTGRASS LIBRARY SYSTEM:**  
    Memo, regarding 2025 Municipal Levy
3.   **FOREMOST & DISTRICT CHAMBER OF COMMERCE:**  
    Meeting Minutes
4.   **COMMITTEE REPORTS:**
- |    |  |
|----|--|
| a) | Foremost Economic Development Advisory Committee Meeting Minutes |
| b) | Foremost Emergency Advisory Committee Meeting Minutes            |

...carried.

29/25                    5.   **ADJOURNMENT:** The meeting adjourned at 8:15 p.m. on motion     ...Carried.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CAO