

MINUTES OF A REGULAR MEETING OF THE FOREMOST VILLAGE COUNCIL HELD
IN THE COUNCIL CHAMBERS ON TUESDAY, THE 19TH DAY OF AUGUST, A.D.,
2025 AT 7:00 P.M.

PRESENT: Mayor Larry Robinson, Councillors Bruce Hillis, Tyson Ormann and Mel Karl

Absent: Blake Klatt

ALSO PRESENT: Marilyn Hirsche, CAO
Trevor Ferguson, Public Works Foreman

ACTION ITEMS:

A. CALL TO ORDER:

The meeting was called to order by Mayor Larry Robinson at 7:00 p.m.

B. AMENDMENTS TO AGENDA:

- **UAS info from Steve Donovan:**
 - **Updated Range Rates**
 - **Meeting with Suffield Deputy Commander**

C. ACCEPTANCE OF AGENDA:

119/25 Moved that the August 19, 2025 Regular Village of Foremost Council Meeting Agenda be approved, with the following amendments:

- **UAS info from Steve Donovan:**
 - **Updated Range Rates**
 - **Meeting with Suffield Deputy Commander**...carried.

120/25 **D. MINUTES:** The minutes of the July 15, 2025 Regular Meeting of Village Council were confirmed and ordered filed in the minute book on motion... Carried

E. ACCOUNTS APPROVED AND PASSED FOR PAYMENT:

121/25 The accounts for the month of July, 2025 as presented and comprised of Special Accounts, Cheque No. 20250419 and Cheque No's. 20250450 to Cheque No. 20250451 and Cheque No. 20250472 and Regular Cheque No. 20250473 to Cheque No. 20250500, in the total amount of \$191,660.16, were approved and passed for payment on motion...Carried.

F. FINANCIAL STATEMENTS:

122/25 a) **Monthly Financial Statements:** The financial statements for the month of July, 2025, as presented were confirmed and ordered filed in the minute book on motion...Carried.

G. DELEGATIONS: No report

H. LAND OFFER APPLICATIONS:

I. STAFF REPORTS:

123/25 Moved that Public Works Foreman, Trevor Ferguson's report on the activities of the outside workers for the past month be accepted as presented...Carried

J. SEPTEMBER 2025 PUBLIC NOTICE:

124/25 Moved by Councillor Hillis approval to enclose the September Public Notice with the September Utility Bills...carried.

K. FOREMOST SCHOOL – GIRLS PROVINCIAL BASKETBALL TOURNAMENT:

A letter will be submitted to the Foremost School, advising that since we are responsible Public Funds, we will not be contributing to the Foremost School for the 1A Girls Provincial Basketball Tournament.

125/25 **L. CARDBOARD (BUSINESS) HAULING FEES:**

Moved by Councillor Hillis that no fee be charged, effective immediately and moving forward, for the service of Business Cardboard Hauling for Village of Foremost Business's utilizing this service...carried.

- 126/25

M. SERVICE FEES:

Moved by Councillor Ormann that the following Service Fees be approved:
Water Turn-on Fee (Except for emergencies/Repairs) \$50.00
Lot Line Marking \$35.00
...carried.
- 127/25

N. EMPLOYEE:

Moved by Councillor Hillis approval for the Village of Foremost to pay the balance owing in the amount of \$460.11, on an employee’s cellular phone in order that they can join the Village of Foremost phone plan, and that they make nine equal installments to repay this payoff assistance...carried.
- 128/25

O. JOINT HEALTH CARE COMMITTEE:

July 20, 2025 Committee Meeting Minutes:

Moved by Councillor Ormann Ratification of the July 20, 2025 Joint Health Care Committee Meeting Minutes
...carried.
- 129/25

New Physician Incentive Program - Letter for Prospective Doctors:

Moved by Councillor Ormann authority for Mel Karl to sign the New Physician Incentive Program - Letter for Prospective Doctors, on behalf of the Village of Foremost...carried.
- 130/25

P. UAS UPDATE:

Doug Hanna:

Project Briefing Note and Options Moving Forward:
Moved by Councillor Hillis approval to choose Option 2 of the options presented for the next steps in the operations of the Foremost UAS Test Range, as presented by Doug Hanna, UxS Consulting Ltd...carried.

2015 Thunderbolt Holiday Trailer:

Trailer sold for \$42,000

Nav Canada:

Approval of restricted airspace increasing from 10 months per year to year-round in the near future.
- 131/25

Updated Range Rates:

Moved by Councillor Karl approval of the following Foremost UAS Test Range Rates:

SERIAL	CY 2025 - FOREMOST UAS TEST RANGE - PRICING	FTE	COST
1	New <25KG RPAS SFOC Review and submittal to Transport Canada for approval		\$ 1,750
2	New >25KG RPAS SFOC Review and submittal to Transport Canada for approval		\$ 3,250
3	Annual RPAS SFOC Review (minor updates) and submittal to Transport Canada for approval		\$ 750
4	Flight Testing/Ground Run Ups on Apron/Taxiway Daily Rate, including hangar (up to 8 hours)	Day	\$ 2,800
5	Flight Testing/Ground Run Ups on Apron/Taxiway Daily Rate, including hangar (greater than 8 hours)	Day	\$ 3,200
6	Hangar Daily Rate, no flight testing conducted	Day	\$ 750
7	Pilot Clubhouse (secondary client team usage of building for their setup/work) Daily Rate	Day	\$ 400
8	Academia Daily Rate (up to 8 hours)	Day	\$ 1,000
9	Academia Daily Rate (greater than 8 hours)	Day	\$ 1,400
10	20' X 6' Pallet Storage in Hangar (each)	Week	\$ 400
11	20' Space for SeaCan inside 6' Security Fenced Locked Gravel Surface	Week	\$ 250
12	20' Space for SeaCan North Side Parking Lot - Asphalt Surface	Week	\$ 200
13	1 or 2, 40' Space for SeaCan inside 6' Security Fenced Locked Gravel Surface - cost for each	Month	\$ 1,500
14	3, 40' Space for SeaCan inside 6' Security Fenced Locked Gravel Surface - cost for all 3	Month	\$ 4,000

...carried.

Meeting with Suffield Deputy Commander: Steve and Doug met with the Suffield Deputy Commander, who clarified that only civilian operators get approval to operate on the Suffield test range that already have in place a military contract to operate for the military. The military is not looking at taking away business from local groups such as the Foremost UAS Test Range and in the future, for anyone querying about the prospect of operating at Suffield that don’t fit the criteria such as what he indicated above, Suffield will not approve and will also inform them to reach out to us to operate in Foremost.

- 132/25

Q. FOREMOST LIBRARY BOARD:

Moved by Councillor Ormann to provide a letter of support to the Foremost Library Board to apply for CFEP funding for their Flooring Upgrade Project...carried.
- R. TOWN OF BOW ISLAND:

Town of Bow Island Council Meeting Updates:

Council decisions pertaining to the MCC (Municipally Controlled Corporation) for Ownership of the Bow Island Clinic, Clinic Operations and Funding. Also, information updates on the 2026 Summer Games and the Town’s purchase of the Bow Island Provincial Building.

S . ITEMS ADDED TO THE AGENDA: No report
INFORMATION ITEMS:

133/25

Moved by Councillor Hillis that the following correspondence be received as Information:

1. DEVELOPMENT PERMITS:

No. 07/25:

Temporary Residential Usage (3 months)
613/615 Centre Street
Approved by Municipal Planning Commission

No. 08/25:

Move-in Garage(s) & Garden Shed
310 – 3rd Street West
Approved by Municipal Planning Commission

No. 09/25:

Blue Imp Playground Structure
401 – 1st Street East
Approved by Development Officer

2. RCMP:

A letter of introduction from the new CO of the Alberta RCMP.

**3. INTERMUNICIPAL SUBDIVISION REFERRAL – COUNTY OF FORTY MILE
AND VILLAGE OF FOREMOST:**

Notice of Application for Subdivision of Land Decision:

The Application has been approved with Conditions ...carried.

4. COMMITTEE REPORTS:

134/25

5. ADJOURNMENT: The meeting adjourned at 8:15 p.m. on motion of Councillor Karl...Carried.