



KITCHEN LEAD
GBBC 2026

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LEADERSHIP LEVEL	Kitchen Team
SUPERVISOR	Food Services Manager
POSITION TYPE	Paid 8 weeks @ minimum wage

Position Overview

Under the direction of the Food Services Manager, the Kitchen Lead will work off of pre-set menus to cook meals that span across the day, assigning tasks and overseeing Kitchen Assistants, provide excellent customer service and a high quality food experience for campers and guests during our spring/summer season.

Responsibilities:

- Provides spiritual leadership to all campers and summer staff.
- Models a Christ-like life and servanthood in relationships and attitudes towards campers, staff and camp responsibilities.
- Under the direction of the Food Services Manager, cook and and serve meals for kids and family camps.
- Act as a leader while working with other Kitchen Leads and Kitchen Assistants, Stock Assistant and volunteers.
- Clearly communicate with the Kitchen Team daily tasks and goals.
- Communicate with the Food Services Manager during each shift any challenges, ideas or updates. Attend and participate in summer staff meetings.
- Attend and participate in weekly Team Kitchen meetings.
- Must attend staff training prior to the start of summer camps.

- Be familiar with and implement safety, fire, and first aid policies of Green Bay Bible Camp.
- Ensure the overall cleanliness of the Kitchen, Dining Hall and Patio prior to closing down each day.
- Participate in weekly campus clean up at the end of each camp session.
- Hold the vision and values of Green Bay Bible Camp High.
- Other tasks as assigned by the Food Services Manager.
- Responsible for receiving food orders and organizing up to 2-3 times per week, while working with the Food Services Manager to Train staff as Stock Assistant (Spring)
- Providing staff with expertise in the area of receiving and managing stock orders when requested (ongoing as needed)
- Be willing to jump in and assist as needed and called upon in Team Kitchen with a servant's heart.

Qualifications:

- Be graduated from High School.
- Must be a mature follower of Christ and actively pursuing a deepening relationship with God.
- Must exhibit a servant heart and positive attitude.
- Experience in a kitchen setting working with food and food related equipment.
- Either hold a Food Safe 1 Certificate or be willing to obtain one prior to your start date.
- Be able to work independently and exercise good judgment in a fluid environment. Be the 'first one in and the last one out' on the Team during a shift.
- Give the "extra 10%" in order to provide a high level of excellence while prepping, cooking, serving food and attending to kitchen cleaning.
- Work well with a team.
- Exemplify leadership skills.
- Be enthusiastic by nature.
- Have good communication skills.
- Have good interpersonal skills.
- Must be able to work for long periods of time on your feet, be able to sometimes lift heavy objects. Ability to sweep and mop floors in the kitchen, dining hall and patio and wash dishes.
- You will be responsible for prepping food, cooking food and cleaning up the kitchen, dining hall and patio, ensuring a checklist of tasks is completed each day.
- Must be a Self Starter and Problem Solver.

- Ability to be flexible in your scheduling and available both weekdays and weekends. Kitchen Leads will be scheduled to work on days where other staff at camp are off.
- Required to work every second Saturday throughout the summer
- Not plan on taking any time off during the months of June through August while camp is in session.
- Have strong organizational skills and the ability to model this to others.
- Understand and abide by the policies and procedures of Green Bay Bible Camp.
- Loves youth and kids and has a desire to see them grow in their relationship with God.

Staff Core Values

We value that we are part of God's work and there is a spiritual dimension to our job and responsibilities.

- a) We will commit to nurturing a personal relationship with the Lord.
- b) We will exemplify a positive and self-sacrificing attitude in fulfilling responsibilities.
- c) We will look for ways to be involved with promoting spiritual growth in fellow staff, volunteers and others using the camp.

We value that we are part of a team.

- a) We recognize that God has given each member different gifts and strengths. While each member has specific responsibilities, we look for ways to help each other and fill in the gaps where needed. Our goal is to help each other succeed.

We value an atmosphere where confidences are kept and there is a mutual respect for one another.

- a) We will value one another's opinions and perspectives even when there might be a disagreement.
- b) We will express ourselves even if one's view differs from that of other staff members and encourage and make it comfortable for others to do the same.
- c) We will refrain from talking about other staff members behind their backs.
- d) We will respect the confidentiality of information on sensitive issues.

NOTE: This job description is not intended to be all-inclusive. Employees may perform other related duties as negotiated to meet the ongoing needs of the organization.