

CityServeX Care Champion Instructions

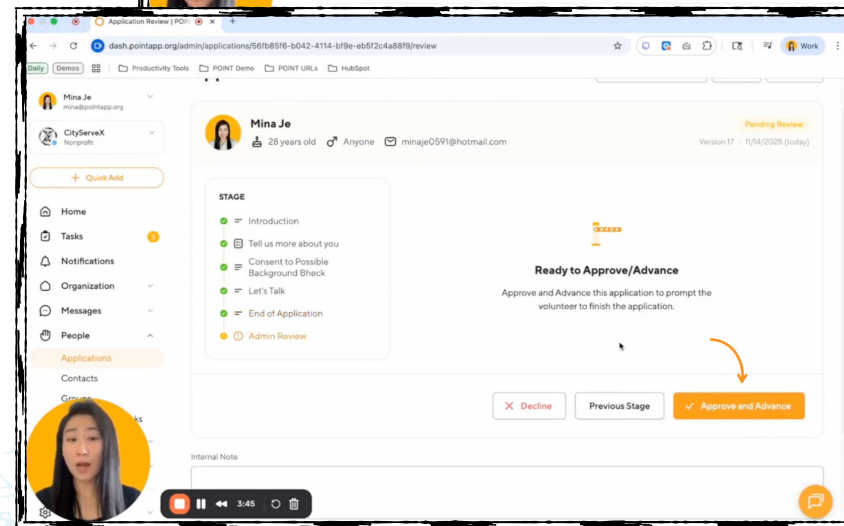
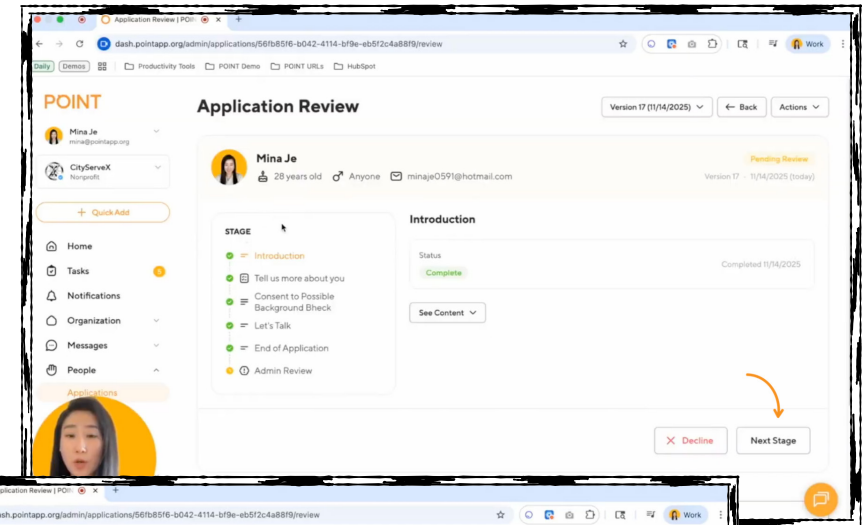
Step 6

Review and Approve Applications

To Review an Application:

1. Click Review next to the applicant.
2. Move through each stage using Next Stage.
3. View all responses submitted by the volunteer.
4. At the "Admin Review" stage, select Approve or Decline.

Once approved, the volunteer receives an email prompting them to begin registering for Resource Coordination shifts.



Here's more info on how to review an application.