

# **Frazee Area Community Club - Monthly Board Meeting Agenda**

**Date:** January 15, 2026 | **Time:** 607 pm - 730 pm

**Meeting Chair:** Tom Watson | **Timekeeper:** Jamie Crabtree

## **1. OPENING & ADMINISTRATIVE (10 minutes)**

**Attendance - Board present:** Tom Watson, Rachael Johnson, Brikker Ware, Jamie Crabtree, Kendal Ware, Sharon Jons, Danita Ketter, Madison Olson. Non-Board Member: Albert Doll

### **Previous Meeting Minutes (January 15, 2025)**

Motion: Sharon Jons | Second: Danita Ketter | Vote: Passed

**Treasurer's Report:**  reviewed by board \_\_\_\_\_

Motion: Brikker Ware | Second: Sharon Jons | Vote: passed

### **Pay the Bills:**

Tom is going to talk to the mayor & city council about stopping the FACC paying the light bill on the West sign light bill

Motion: Brikker Ware | Second: Rachael Johnson | Vote: passed

### **Open Forum (2 min):**

#### **Cash Raffle**

- Discussed doing a cash raffle as an FACC fundraiser
- Voted to do Option 2 of 5 prize levels that was presented - get quote from Frazee Forum & Perham Printing for tickets.
- Work with Tom to get Gambling License submitted ASAP.
- Do drawing July 25th during Turkey Days Vendor Show times.

Motion: Brikker Ware | Second: Madison Olson | Vote: passed

**\$52 meal** - Tom looking into to make sure meal isn't happening anymore, just raffle

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## **2. ACTIVE PROJECTS REVIEW (15 minutes) - 3 minutes each**

### **A. Pickleball Update - Madison/Dani/Shelly provide update**

pay for printing of brochures \$20 - Tom said to pay | need W9 for CCC form | Wolf Pack meeting went very well & they gave a nice donation | group took a break during the holidays and are meeting up to regroup in January.

Plan moving forward: check in with Midco on the \$10,000 donation

**B. Gobble Quest Videos** - 6 videos completed & will be scheduled for monthly posting soon. Karen will now monitor remaining videos for completion & posting.

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### **C. 2026 Membership Drive -**

- Brikker/Tom has updated Membership form
  - updated paper form for 2026 form as a group during meeting with new logo, updated QR code
- Action item: - will send to Dani to update Aplos link & send to Kyle & Kyle to upload on website where needed. Also sending to Brikker for printing
  - Motion: Brikker | Second: Rachael | Vote: passed

### **D. Gambling SOP**

- o Jamie put the 'Occasional Fundraising SOP' in the Google Drive for future needs -
  - Fundraising-Gambling Info folder - Google Drive
    - [https://drive.google.com/drive/folders/16bsgLLuP-1dim3caZijOQLkydOIHiS5D?usp=drive\\_link](https://drive.google.com/drive/folders/16bsgLLuP-1dim3caZijOQLkydOIHiS5D?usp=drive_link)
  - Action item: Board asked to have link to Google Drive shared with them for future access - Jamie will provide

### **E. Yearly Insurance renewal**

- o Status: getting new quotes from UCI & Solberg per Tom
  - Albert Doll was in attendance to discuss the UCI quote - Through Scottsdale as before with all events. (Others he looked into were only pieces & more expensive.)
    - Quote only good for 30 days: \$1545.60.
    - Will get back to us on Mural quote info.

- Action item: waiting for response from Brad but have from November 20, 2025 meeting:
  - Motion to Spend up to \$2000 on insurance that best fits FACC - needs under review of three board members when quotes come in: First: Brikker | Second: Danita | Vote: passed

#### **F. Update on Chamber Checks option -**

- Update: Dani looking into options

#### **G. Annual Meeting topics - officer positions**

- Update: Need more board members. Tom suggested Sara Erickson, Heather Perrine, Cindy Larson

#### **H. Mural Update:**

- Status: artist sent check & paid in full per Dani
- Next steps: Shelly/Tom looking at options for the 100 for 100 names, next steps. Also checking back in with Mike Sharp on waypoint map.
  - Need to check with city on permit to get little foot prints from Little Tom to Big Tom in spring. Tom stated that he found out this is something we are able to do again.

### **3. NEW BUSINESS & STRATEGIC ITEMS (8 minutes)**

- Turkey Days 2026
  - Plans - Committees - Updates
    - Caitlin & Sammie connected for Friday VFW event. Advised to let Caitlin & Sammie discuss & to include city & Tyler to support if they want to do something. We can't deny, but to let them know why it was decided to only have one dance last year. Community decision, not FACC decision.

**4. DECISION ITEMS (15 minutes)**

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**5. ACTION ITEMS & WRAP-UP (2 minutes)**

Task	Assigned To	Due Date	Follow-up
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<hr/>	<hr/>	<hr/>	Email/Call

**Next Meeting:** February 19th | **Special items:**

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**Meeting Evaluation:** On time: Y/N

**Decisions made:**

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Action items clear: Y/N

**PARKING LOT**

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## **MEETING SUCCESS GUIDELINES**

**Roles:** Chair (focus/time limits) | Timekeeper (2-min warnings) | Secretary (decisions/actions only)

**Ground Rules:** 1) Stick to agenda - parking lot off-topic 2) Time limits firm 3) Decision-focused 4) Assign specific people/deadlines 5) Data-driven decisions

**Pre-Meeting Prep:** Review action items, financial reports, project updates, and advance materials

**Post-Meeting (48 hours):** Distribute minutes with highlighted action items, send reminders to assigned members, and calendar

### **Attachments to review**

Last Month's Meeting Minutes - December 2025