

# **Frazee Area Community Club - Monthly Board Meeting Agenda**

**Date:** December 30, 2025 | **Time:** 6:04 - 7:37

**Meeting Chair:** Tom Watson | **Timekeeper:** Jennifer Winn

## **1. OPENING & ADMINISTRATIVE (10 minutes)**

**Attendance - Board present:** Tom Watson, Jennifer Winn, Brikker Ware, Danita Ketter, Jamie Crabtree (phone), Sharon Trieglaff-Jons, Dani Ketter.

**Members:** Teresa Newland & Cindy Larson

## **Previous Meeting Minutes (October 16, 2025)**

Motion: Dani | Second: Brikker | Vote: Passed

### **Treasurer's Report:**

Motion to move 5,000 from the \$52 Ticket account to the general account by Brikker, 2nd by Sharon, motion passed

Motion: Accept Treasurer's Report Brikker | Second: Sharon | Vote: passed

**Pay the Bills:** We are 2800.00 short to pay the mural artist. Tom will work on getting the remainder balance collected.

Motion: To pay monthly bills Jenn | Second: Danita | Vote: passed

### **Open Forum (2 min):**

Jamie Crabtree will be stepping down as secretary at the end of our year which is March. February 2026 will be her last meeting as secretary. We will need to find a replacement starting March 2026. We all thanked Jamie for her time and dedication.

Holiday Gala - Teresa/Cindy - this was a success. Total profit was about 6700.00. This will be deposited in the Holiday of Giving Gala fund to be distributed at a later date. Only possible expense remaining is the laundering of the table cloths but we have not heard from Jolene.

## **2. ACTIVE PROJECTS REVIEW (15 minutes) - 3 minutes each**

**A. Pickleball Update** - Madison/Dani/Shelly provide update

Per Tom there is about 167,000 with pledges. The committee members were not present.

Plan moving forward: \_\_\_\_\_

**B. Gobble Quest Videos** - 14 videos completed & sent to video editors. When completed, they will go into FB rotation. Jamie will monitor.

**C. Merry Frazee Christmas Planning -**

- Events went well but weren't as heavily attended as years past.
  - Weather? Advertising? **Tom made new burn barrels as the old ones were tossed.**
- \$109 donated for Hot Dish contest - paid for prizes — 5 entrants
  - continue next year? **If Andrea wants to continue with this, we are fine with that, we will leave that up to her.**
- Parade Judging/Judges - 1st - Anderson's 'present', 2nd - Mama's, 3rd - Mr & Mrs Clause driven by Amy Kilde & prize donated to Cornerstone
  - About 20 entrants — remember next year to ask Ken to lead & talk to Tyler week prior
- Adopt-A-Tree - All trees to be removed by Dec 31st (few left to still pay)  
**Suggestion for next year is to find out how much the trees will be ahead of time and then set the price so we can perhaps use this as a small fundraiser. There was some discussion on changing the trees to something like a metal tree. Discussion with Tom and Brikker.**

**D. Gambling SOP**

- o Put in place a Gambling Committee to review SOP
  - Jamie has one for board to review - **this was reviewed, and it looks good to the Board. Just need to know what Jamie needs for the next steps.**
- o Action item: \_\_\_\_\_
  - Motion: \_\_\_\_\_ | Second: \_\_\_\_\_ | Vote: \_\_\_\_\_

**E. Yearly Insurance renewal**

- o Status/which one did we go with? **Per Dani, we have lapsed. Tom will figure out what we are doing so we can get it paid and get ourselves current. He will talk with UCB Insurance.**

**F. New Fundraising (Outside of Turkey Days)** - Ideas for new FACC fundraisers to generate revenue for the FACC | New ideas: **Purse Bingo as a straight fundraiser. Maybe do a split with Jolene. Calendar Fundraiser.**

**3. NEW BUSINESS & STRATEGIC ITEMS (8 minutes)**

- Order \$5 and \$10 in Frazee Bucks - w/new logo - **Discussion on doing the Frazee Bucks as they are versus a check like DL Chamber does. Dani will talk with Danelle on what the best route would be. Also, will check on the price of Frazee Bucks vs. Checks.**
- Cabin Fever Days planning/budget/committee - **Tabled to Next Meeting**
  - The weekend we have done in the past is not available at the EC.
  - Do just an FACC fundraiser at different time of year
    - lots of planning involved for purse bingo
- Website plan/ideas/committee - **Add Mural to Website**
- 2026 Membership Drive plan - **Need to do a drive in January/February. Tom, Danita, and Brikker will review and have the membership form updated and bring to the next meeting.**
- Annual Meeting topics - officer positions - **Tabled to January Meeting**

**4. DECISION ITEMS (15 minutes)**

Tom discussed an idea of doing wooden barn quilts for businesses. Sharon showed what one was. No decision finalized.

**5. ACTION ITEMS & WRAP-UP (2 minutes)**

Task	Assigned To	Due Date	Follow-up
_____	_____	_____	Email/Call
_____	_____	_____	Email/Call
_____	_____	_____	Email/Call

**Next Meeting:** January 15, 2026 | **Special items:**

\_\_\_\_\_

**Meeting Evaluation:** On time: Y/N

**Decisions made:**

\_\_\_\_\_

Action items clear: Y/N

**PARKING LOT**

- \_\_\_\_\_
  - \_\_\_\_\_
- \_\_\_\_\_

## **MEETING SUCCESS GUIDELINES**

**Roles:** Chair (focus/time limits) | Timekeeper (2-min warnings) | Secretary (decisions/actions only)

**Ground Rules:** 1) Stick to agenda - parking lot off-topic 2) Time limits firm 3) Decision-focused 4) Assign specific people/deadlines 5) Data-driven decisions

**Pre-Meeting Prep:** Review action items, financial reports, project updates, and advance materials

**Post-Meeting (48 hours):** Distribute minutes with highlighted action items, send reminders to assigned members, and calendar

### **Attachments to review**

Last Month's Meeting Minutes - November 2025

[https://drive.google.com/drive/folders/1RMptD\\_gGQ\\_-4kjB9CMWAxeUQ8UEnEju6](https://drive.google.com/drive/folders/1RMptD_gGQ_-4kjB9CMWAxeUQ8UEnEju6)