

Frazee Area Community Club - Monthly Board Meeting Agenda

Date: February 19, 2026 | Time: 0600_pm - 0742_pm

Meeting Chair: Tom Watson | **Timekeeper:** Jamie Crabtree

1. OPENING & ADMINISTRATIVE (10 minutes)

Attendance - Board present: Tom Watson, Jamie Crabtree, Danita Ketter, Brikker Ware, Dani Ketter, Madison Olson, Kendal Ware | **Guests:** Caitlin Breitenfeldt, Shelly Blauert, Mark Flemmer

Previous Meeting Minutes (January 15, 2025)

Motion: Brikker | Second: Danita | Vote: passed

Treasurer's Report: reviewed by board / some issues with Aplos, Dani working through with them.

Motion: Brikker | Second: Danita | Vote: passed

Pay the Bills:

Paying for UCI insurance as previously voted on. Solberg didn't get us a quote by time of Feb meeting.

Motion: Brikker | Second: Madison | Vote: passed

Open Forum (2 min):

Mark Flemmer @ meeting to discuss VFW wanting to bring an Ax throwing event to town for Turkey Days - Caitlin was at meeting and we all discussed making it work for the schedule on Saturday. They will work to get it into the schedule & have it near Main Ave to bring business to the VFW as the car show will be on the west end of Main until 130pm.

Reminder: Following up on city paying the LREC bill - Tom asked Jamie to send the last bill to Steph during meeting for the Frazee sign on Hwy 10

2. ACTIVE PROJECTS REVIEW (15 minutes) - 3 minutes each

A. Pickleball Update - Madison/Dani/**Shelly** provide update

Large asks out still - currently @ \$170,000 - on follow ups other ideas for final drive

Plans moving forward: later look at meal/indoor tournament to get the last \$110k

Talking with MMCDC on loan - need to send them couple more things to finalize

Talking to Colin (engineer) - if they can get back in to start in May, should be complete beg of July

Brikker will help with setting up pitch to Shriners in beg of May

B. 2026 Membership Drive -

- Plan - Reach out to local businesses/community to get new members for 2026 and new board members to replace those leaving
- Task assignments - Jamie send out 2024/2025 Membership list to board members while she is working on updating Frazee business list, then send that out as well. Email/Text Tom who each board member is contacting for membership.

D. Google Drive

- o Invite requires google emails to send the invite to - anyone with access to the Google Drive can invite a board member - need gmail to invite - please text your gmail to Jamie if you want access
 - Action item: _____

E. Cash Raffle update

- o Approved by city council - Tom sent in to state beg of Feb
- o Have quotes/examples for 300 printed tickets
 - Frazee Forum - \$45 B&W on color cardstock, \$80 color on white cardstock
 - Perham Printing - \$99.87 B&W (example has one color)
 - Action item: going with Frazee Forum, \$45 B&W - Jamie will contact to get process started for approving a draft of ticket

E. Yearly Insurance renewal

- o Status: Albert Doll is asking for UCI quote to be paid - previous vote was to go with lower price, UCI quote is expiring soon & no response from Solberg as of 2/18/2026.
 - UCI Quote is good for 60 days: \$1545.60.
 - from November 20, 2025 meeting: Motion to Spend up to \$2000 on insurance that best fits FACC - needs under review of three board members when quotes come in: First: Brikker | Second: Danita | Vote: passed

- Action item: Going with UCI quote, Solberg didn't get quote to us in time for meeting

F. Update on Chamber Checks option -

- Update: Dani looking into options
 - 2/17: People come to FACC or City office got Frazee Bucks recently asking for \$5s, \$10s & we are now out
 - Frazee Bucks are popular during Turkey Days
 - Action item: Waiting on quote from Ashley on Frazee Bucks. Tom & Dani will work out outside of meeting

G. Annual Meeting topics - meal?

- Topics to discuss at meeting:
 - Action item: Jay thinking about if she will coordinate a meal for annual meeting
 - Yearly review & Accomplished Highlights: Mural completion, Artist on Main, Turkey Days
 - Goals for 2026: Bike racks on/near Main Ave, Kiosks for maps, 100 for 100 donor name lists for mural, Turkey Days - New cash raffle, amazing events
 - Plan to recruit new board members: article in paper for memberships & board members

H. Mural Update:

- Status: From Albert @ UCI - entity that owns building that mural is affixed to is responsible for insuring the mural
 - City of Frazee owns the wall it is attached to
 - Tom has spoken to Steph & they will get it insured

I. Turkey Days 2026 Update:

- Plans - Committees - Updates
 - TD Chair update - Caitlin
 - 3 co-chairs: Dani Adams, Jena Seim, Jamie Praus.
 - Theme Hometown Hits - what makes Frazee unique?
 - FFA approached to do derby - Trescha Mitchell thinking on it

- Logo sent to Shelly for tshirt adjustment
- Fire Dept moving waterfights to Friday - Jamie will help 'get the word out' to help promote event
- Fireworks - poll said they go but wouldn't mind \$\$ going to something else. Thinking about finding something else to do this year that is family friendly instead of the fireworks
- Pickleball courts - if done, could use for something during Turkey Days
- TD Vendor Update - Jamie
 - Please refund Kimmy Swonger \$30 for signing up under Street vendor - wanted to do food vendor but already have returning 'soda' vendor signed up
 - <https://docs.google.com/spreadsheets/d/1sYttcmbCclN3Bh38pognK4-YvfrHCETD5SAJpPQcMmk/edit?usp=sharing>

3. NEW BUSINESS & STRATEGIC ITEMS (8 minutes)

A. FACC Code of Conduct - adding it to our Bylaws/Rules section

- Action item: Tom handed out Code of Conduct for board to review and go over at April board meeting

B. 2027 Turkey Days - change the date, do survey

- Action item: Tom suggested doing a poll now to see about moving the date of Turkey Days 2027 to the last weekend of June. Board agreed, no vote needed to just do a poll.
 - Tom stated he will ask Karen to assist in setting up the poll, board was ok with this.

C. Plan for when Dani is out on maternity leave

- Action item: Dani is due soon so discussed if anything is to change. She stated she will continue her duties as normal once the baby arrives.

D. \$52 ticket - removing dinner portion - just raffle

- Action item: Discussed the dinner portion of the \$52 ticket process. We are no longer going to have that at the same time. This was

previously discussed at a prior meeting. No vote was needed. Tom will talk to Diane.

4. DECISION ITEMS (15 minutes)

5. ACTION ITEMS & WRAP-UP (2 minutes)

Task	Assigned To	Due Date	Follow-up
_____	_____	_____	Email/Call
_____	_____	_____	Email/Call
_____	_____	_____	Email/Call

Next Meeting: March 19th | **Special items:** Annual Meeting

Meeting Evaluation: On time: Y/N

Decisions made:

Action items clear: Y/N

PARKING LOT

- _____
 - _____
-

MEETING SUCCESS GUIDELINES

Roles: Chair (focus/time limits) | Timekeeper (2-min warnings) | Secretary (decisions/actions only)

Ground Rules: 1) Stick to agenda - parking lot off-topic 2) Time limits firm 3) Decision-focused 4) Assign specific people/deadlines 5) Data-driven decisions

Pre-Meeting Prep: Review action items, financial reports, project updates, and advance materials

Post-Meeting (48 hours): Distribute minutes with highlighted action items, send reminders to assigned members, and calendar

Attachments to review

Last Month's Meeting Minutes - January 15, 2026

[20260115 Community Club Secretary's Report.docx.pdf](#)

Link to old 2015 Annual Flyer -

https://drive.google.com/file/d/0B2cXoT670mLJcXcyU0lxSEYtV2c/view?usp=sharing&resourcekey=0-MzR4FBTTXGXlby_AFUE-XA

Cash Raffle for Turkey Days - in Fundraising - Gambling folder

<https://drive.google.com/drive/folders/1-SmgetF-d5xpeIzafNpe3N9AvPLhylgp?usp=sharing>

Website for updates: <https://www.frazeecommunityclub.com/>