



## **West Michigan Premier FC Fundraising Guide**

MP **Club** conducts fundraising events to support scholarships, to purchase equipment, and to offset player fees.

MP **Teams** may fundraise with Operations Committee and Board approval. To prevent teams holding the same type of fundraiser, the Team Manager or Coach must request approval utilizing [this form](#) and email it to [board@westmichiganpremierfc.com](mailto:board@westmichiganpremierfc.com).

- Ideas for team fundraising are: Can drives, Uccello's night, bowling night with auction, car wash, etc.
- Fundraised money may be used toward the purchase of team cameras, additional training equipment not provided by MP, team events, registration for non-season choice tournaments and travel related to club/team activities.
- If there is team turnover ie. a change in coach, dissolution of the team or a team split the funds will be transferred to the club account.
- The Operations Committee is responsible to control a calendar of fundraising events, ensuring they are spread out and there is no overlap.

### **Post Event Protocol**

Fundraising income must be given to MP Board of Directors to be deposited into the Choice One Bank and allocated to the proper team's sub account.

If a team already has a fund-raising account set up with the Board at Choice One Bank, a representative of the team is required to contact the Board to meet with a Board representative to deposit the funds raised.

The Board Treasure will provide monthly reports of use of funds and funds balance to the team representative.

If a team does not have a fund-raising account set up with the Board at Choice One Bank, a representative of the team is required to attend the next Board meeting to discuss the process and protocols of having a fund-raising account.

If fundraising income is being donated to a specific family or another organization, the funds raised will still need to be deposited into MP's account and then donated to the assigned organization on behalf of the team.