

LST	LOCAL SERVICES TAX RETURN	Return This Section To Tax Office With Payment, Complete In Full	Retain This Stub For Your Records			
<p>Make Checks</p> <p style="text-align:center;">Borough of Punxsutawney</p> <p>Payable To:</p> <p style="text-align:center;">Tax Collector PO Box 82 590 Spruce Alley Punxsutawney, PA 15767</p>		TAX COMPUTATION		LST - TAX COMPUTATION - 20__		
		1. No. of Employers (or self-employed)		1. No. of Employers (or self employed)		
		2. No. of Employees		2. No. of Employees		
		Total of 1 & 2 x \$1.00 per week employed.		Total of 1 & 2 x \$1.00 per week employed.		
January 1 thru March 31 - DUE APRIL 30		Total Amount Enclosed	Total Amount Enclosed			
Year: 20__	Tax Rate: \$52.00 (\$1.00 per week)					
<p>Employer's Name & Address</p> <p>I declare under penalty of law that the information herein contained is true and correct. Signature X</p> <p>Phone _____ Date _____</p>		Receipt No:		Receipt No:		
		Check	Cash	Check	Cash	
		Validation For Office Use Only		Validation For Office Use Only		
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		Total of 1 & 2 x \$1.00 per week employed.		Total of 1 & 2 x \$1.00 per week employed.		
April 1 thru June 30 - DUE JULY 31		Total Amount Enclosed	Total Amount Enclosed			
Year: 20__	Tax Rate: \$52.00 (\$1.00 per week)					
<p>Employer's Name & Address</p> <p>I declare under penalty of law that the information herein contained is true and correct. Signature X</p> <p>Phone _____ Date _____</p>		Receipt No:		Receipt No:		
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		1. No. of Employers (or self-employed)		1. No. of Employers (or self employed)	
		2. No. of Employees		2. No. of Employees	
		Total of 1 & 2 x \$1.00 per week employed.		Total of 1 & 2 x \$1.00 per week employed.	
July 1 thru September 30 - DUE October 31		Total Amount Enclosed	Total Amount Enclosed		
Year: 20__	Tax Rate: \$52.00 (\$1.00 per week)				
<p>Employer's Name & Address</p> <p>I declare under penalty of law that the information herein contained is true and correct. Signature X</p> <p>Phone _____ Date _____</p>		Receipt No:		Receipt No:	
		Check	Cash	Check	Cash
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Make Checks	Borough of Punxsutawney Tax Collector 301 E. Mahoning Street, Suite 3 Punxsutawney, PA 15767	TAX COMPUTATION		LST - TAX COMPUTATION - 20__	
Payable To:		1. No. of Employers (or self-employed)		1. No. of Employers (or self-employed)	
		2. No. of Employees		2. No. of Employees	
		Total of 1 & 2 x \$1.00 per week employed.		Total of 1 & 2 x \$1.00 per week employed.	
October 1 thru December 31 - DUE January 31		Total Amount Enclosed		Total Amount Enclosed	
Year: 20__	Tax Rate: \$52.00 (\$1.00 per week)				
Employer's Name & Address I declare under penalty of law that the information herein contained is true and correct. Signature X Phone _____ Date _____	Receipt No:		Receipt No:		
	Check	Cash	Check	Cash	
	Validation For Office Use Only		Validation For Office Use Only		

INSTRUCTIONS

USE FORMS PROVIDED TO ENSURE PROPER CREDIT!

VERY IMPORTANT!

YOU MUST SUBMIT A LIST - ON 8 1/2 X 11 PAPER - OF EMPLOYEES FOR WHOM TAX IS BEING WITHHELD.

PAYMENT WILL BE RETURNED UNLESS SUBMITTED WITH FORM AND LIST OF EMPLOYEES!

In box number 1 & 2 put number of employers (or self-employed) and number of employees in the quarter.

Pay tax as \$1.00 per week per employer or employee.

Tax is due quarterly along with a completed LST tax return.

FOR EACH EMPLOYEE: LIST EMPLOYEE NAME, WEEKS WORKED AND TAX WITHHELD.

Remember to fill in EMPLOYER'S NAME AND ADDRESS on front of return. Send a self-addressed stamped envelope for a receipt.

ATTENTION

**IF YOU HAVE ANY QUESTIONS PLEASE CONTACT THE BOROUGH OF PUNXSUTAWNEY
(814) 938-4480**