

ACTIVITY

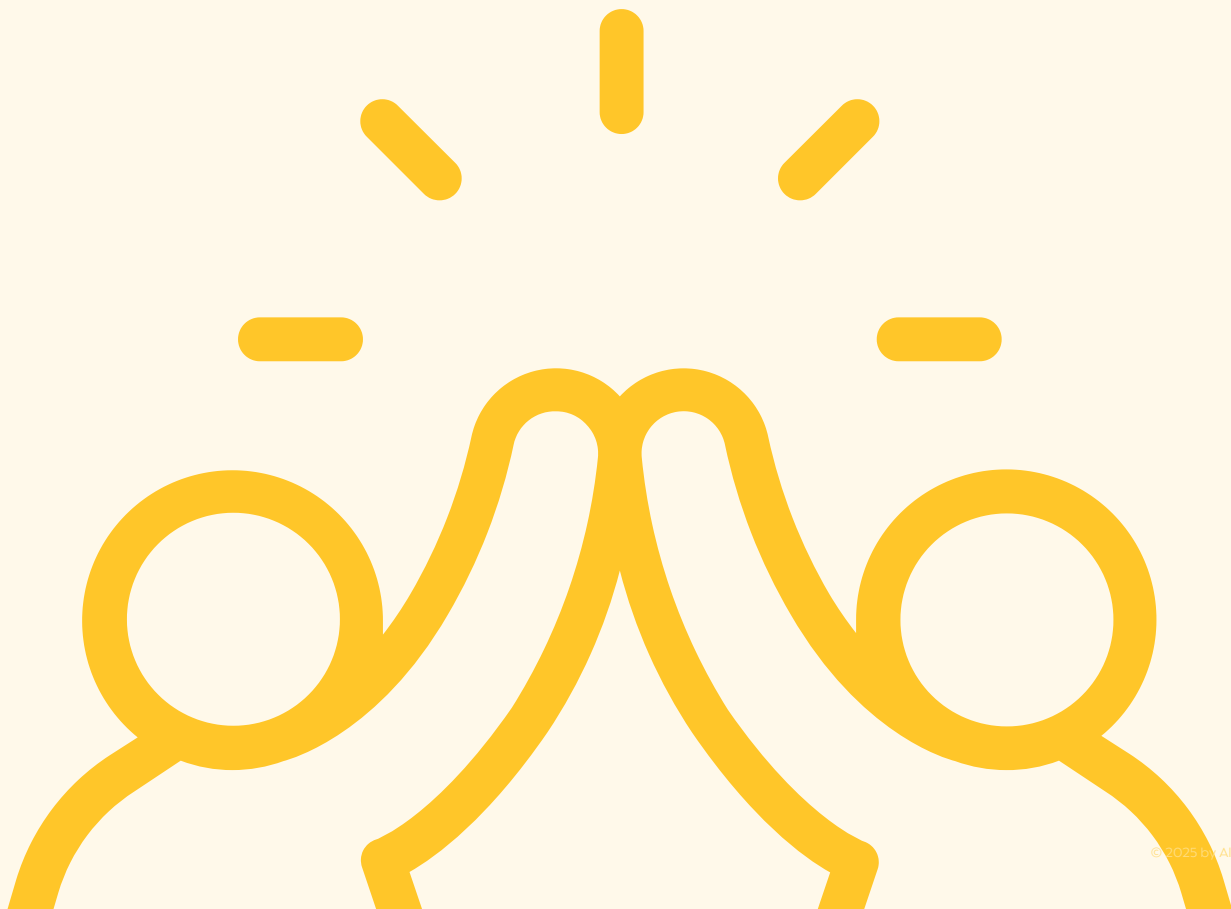
CELEBRATE YOUR TEAM: 10 EASY SHOUT-OUT IDEAS

**Simple ways to spark connection and
boost morale**

Recognition doesn't have to be complicated. These quick, meaningful ideas help you shine a light on your team, spread appreciation, and lift spirits across your school.

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THE RIPPLE EFFECT OF RECOGNITION

Shout-outs are a simple yet powerful way to boost morale, strengthen relationships, and remind your staff they're seen and valued. Whether during staff meetings or as part of your daily leadership routine, these small moments of recognition create ripples of positivity across your school.

Regularly celebrating big and small wins helps your team stay connected to their purpose and each other.



Alpaca Pro Tip: Mix up the style of your shout-outs often to keep it fresh. Rotate between serious gratitude and lighthearted fun to engage all personalities on your team.

LEADER-TO-STAFF SHOUT-OUTS

Find an idea (or two) to try with your team!

Spotlight Superstar

Description: Highlight one staff member each meeting with a 2-3 minute "spotlight" that shares their achievements, funny moments, or why they make the school better.

Tips:

- Ask teammates for input on what makes this person awesome.
- Share a photo or anecdote for extra impact.
- Keep a running list to ensure everyone gets a turn.

Three Cheers

Description: At the start or end of the meeting, give three quick verbal cheers for staff accomplishments—big or small.

Tips:

- Write down notable moments from the week to prepare.
- Encourage spontaneous cheers from others too.
- Use fun claps or call-and-response cheers to make it lively.

The Gratitude Grab

Description: Place staff names in a jar. Draw a few each meeting and share one thing you're grateful for about each person.

Tips:

- Prep ahead with a short list of specific shout-outs for each name.
- Invite staff to add their own gratitude slips about peers.
- Keep the jar visible as a reminder of ongoing appreciation.



Hall of Fame Moments

Description: Share a slide or bulletin board with photos and captions of staff doing great work or embodying school values.

Tips:

- Snap photos during the week and collect stories from students/families.
- Rotate the board weekly or monthly for fresh recognition.
- Pair it with a small token like a sticker or snack.




MVP of the Month

Description: Recognize a staff member each month for modeling positivity, teamwork, or innovation.

Tips:

- Let staff nominate peers for the MVP title.
- Announce it with a fun certificate, crown, or silly sash.
- Share a social media post or newsletter feature.



Alpaca Pro Tip: Be specific and sincere —shout-outs feel most meaningful when they highlight why someone made a difference. Prep a few notes ahead of time so you're ready to recognize the small wins that often go unnoticed.

STAFF-TO-STAFF SHOUT-OUT IDEAS

Find an idea (or two) to try with your team!

Wheel of Thanks

Description: Spin a digital wheel (Wheel of Names) with staff names. Whoever it lands on, others raise their hands to share compliments about that person.

Tips:

- Set a 1-minute timer for rapid-fire compliments.
- Keep it light and positive—small gestures count too!
- Use the wheel once per meeting or as a quick morale booster during the day.

Shout-Out Sticky Notes

Description: Set up a shout-out station in the lounge with colorful sticky notes and markers for peer-to-peer notes.

Tips:

- Provide prompts like "You made my day when..."
- Clear the board monthly and hand notes to recipients.
- Share a few aloud at staff meetings.

Compliment Chain

Description: Start a meeting by giving a compliment to one staff member. They then compliment another, and so on until everyone is included.

Tips:

- Encourage short, specific, and sincere shout-outs.
- Keep it moving with a 10-second limit per compliment.
- End with a group cheer for the whole team



Peer-to-Peer Postcards

Description: Provide blank postcards for staff to write quick appreciations to colleagues. Drop them in mailboxes or read a few aloud at meetings.

Tips:

- Print fun designs that match your school branding.
- Suggest a weekly theme like "teamwork" or "innovation."
- Reward the first few writers each month with a small treat.



High-Five Handoff

Description: Pass around a symbolic item (like a plush mascot or trophy) each week to a staff member who made a difference. They give it to the next person at the next meeting.

Tips:

- Let the giver share why they chose the recipient.
- Take a photo with each handoff for a slideshow at year's end.
- Add a journal for recipients to write their names and a short note.



Alpaca Pro Tip: Make it easy and accessible—set up low-pressure ways for staff to recognize each other, like sticky notes, postcards, or a shout-out board. The more visible and fun it is, the more likely it'll become a regular habit!

**YOU MADE MY
DAY WHEN...**



**YOU MADE MY
DAY WHEN...**



**YOU MADE MY
DAY WHEN...**



**YOU MADE MY
DAY WHEN...**



**YOU MADE MY
DAY WHEN...**



**YOU MADE MY
DAY WHEN...**



**YOU MADE MY
DAY WHEN...**



**YOU MADE MY
DAY WHEN...**



**BECAUSE OF YOU,
OUR SCHOOL IS MORE...**



~~~~~

**BECAUSE OF YOU,
OUR SCHOOL IS MORE...**



~~~~~

**BECAUSE OF YOU,
OUR SCHOOL IS MORE...**



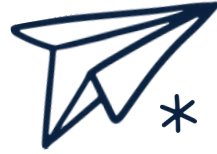
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**BECAUSE OF YOU,
OUR SCHOOL IS MORE...**

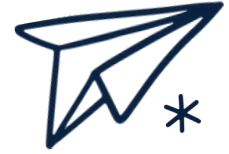


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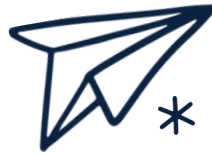
**YOU ARE
AMAZING AT...**



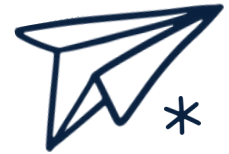
**YOU ARE
AMAZING AT...**



**YOU ARE
AMAZING AT...**



**YOU ARE
AMAZING AT...**



**THANKS FOR
ALWAYS...**



**THANKS FOR
ALWAYS...**



**THANKS FOR
ALWAYS...**



**THANKS FOR
ALWAYS...**



**Hey! You're
Awesome!**



**Hey! You're
Awesome!**



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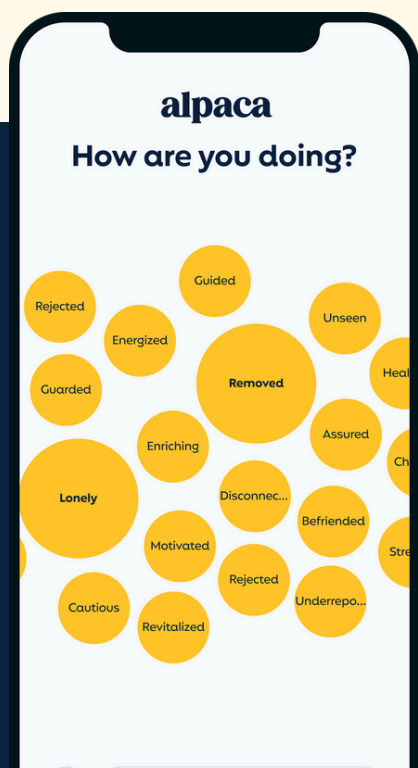
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