

YOU'VE BEEN BOO'D... ALL YEAR LONG!

Spread kindness quietly & consistently!

A simple way to spread joy, spark kindness, and keep staff connected all year long.

Brought to you by your pals at

alpaca



Tiny Treats, Big Smiles

Who doesn't love walking into school and finding a surprise on their door? The "You've Been Boo'd" tradition is a favorite October morale booster—but why stop there?

This resource turns that single act of joy into a year-round ripple of kindness. Each month features a themed "You've Been..." idea with quick setup directions and printable signs. Teachers or volunteers start the chain, secretly deliver a treat, and watch the cheer spread across campus.

This simple, low-cost tradition helps every staff member feel appreciated, connected, and part of something special.



What's Included: Leader directions, printables, an editable checklist template, student ambassador ideas, and pro tips to keep celebrations consistent and culture-boosting.

ACTIVITY DIRECTIONS

Here are the steps to try out this activity with your team throughout the school year.

- **Recruit 2–3 volunteers** to launch each month's theme (one per building if needed).
- Set a start date and ask each starter to "boo" 2–3 staff members.
- Include in each bag:
 - The month's themed treat
 - Printable "You've Been..." note
 - A copy of the directions for the next person
- **Encourage a 2-3 day** turnaround so the chain keeps moving. By month's end, aim for every staff member to have received a surprise.
- Use your weekly memo or announcements to nudge participation: "Keep the kindness going! Have you passed on your Boo yet?"



Pro Tip: Keep the chain cheerful and consistent. Kick off with a fun reveal and sample bag, then sprinkle in reminders or extra deliveries mid-month to keep things moving. End the year by celebrating your volunteers and showcasing every "You've Been..." sign as a visual reminder of the joy shared all year long.

QUICK TIPS

Sign-Up Sheet: Assign monthly volunteers early (link Google Sheet).

Opt-Out Option: Place "I've Been Boo'd" signs in the copy room so anyone can quietly opt out.

Stash Station: Keep a few premade bags on hand to restart the chain if it stalls.

Shared Folder: Keep printable signs and directions in one shared drive for easy re-use next year.

Split Sites: If you have multiple buildings, assign separate starter teams to ensure both stay active.



Stay Organized: Create a Staff
Celebration Spreadsheet that lists all
staff members with columns to track
who and when each person is
recognized for Toot Your Horn Tuesday.
Review it during your weekly admin
meeting to ensure celebrations stay
consistent and every team member
feels seen and appreciated.

MONTHLY THEMES

Month	Theme	Gift or Treat Idea
August	You've Been Welcomed!	Small school-spirit item, sticky notes, pens
September	You've Been Apple'd!	Apple-themed snacks, cider packet, or caramel apple pop
October	You've Been Boo'd!	Candy, cozy socks, or Halloween trinkets
November	You've Been Thanked!	Gratitude note + mini snack mix
December	You've Been Jolly'd!	Cocoa packet, peppermint, or ornament
January	You've Been Socked!	Warm socks or self-care item
February	You've Been Hugged!	Valentine candies or kind notes
March	You've Been Pinched!	Lucky charms bar, green pens, or shamrock stickers
April	You've Been Bloomed!	Flower seeds, spring snack, or floral pen
May	You've Been Celebrated!	Confetti bag, thank-you card, or summer goodie
June	You've Been Splash'd!	Lemonade packet, beach ball, or popsicle treat
July	You've Been Chilled!	Freezer pop, iced coffee packet, or minty snack

ACTIVITY EXAMPLES

Year Round Booing ideas to celebrate our wonderful staff!

Directions: Ideally, we would like **three** staff members to start each "Booing" event. Two from RV Main and one from the Annex. If you are interested in leading an event, please add your name below. If there are not enough volunteers to proceed, we will postpone that event. Once we have (3) volunteers in place, we can organize start dates for the different events. Thank you in advance!

Staff who are not interested in participating in a Booing event can make a copy of the "I've Been Boo'ed" note (click link under the Boo idea) and place it on their door.

	who are not interested in participating in a booking event can make a copy of the 1 ve been booked into following the booking and place it on their door.					
MONTH	BOO Idea	Directions/Instructions	Sign up to start RV MAIN	Sign up to start RV MAIN	Sign up to start RV ANNEX	Start Date
October 🖟	You've Been Boo'ed	You sneakily drop off a \$5-\$8 bag of candy or goodies and the Booe'd print outs. Then, they'll find the surprise loot along with a note. The note contains instructions on how to pass on the spooky cheer to others. If you've been Booed, put the 'I've been Booed' sign in your front window, print two copies of the printables and prepare to keep the fun rolling.	Lauren F.	Taylor C.i	Kristiann G.	9/29
		V				
December/January 👵	You've Been Socked	You sneakily drop off a \$5-\$8 warm, cozy socks and the print outs. After you have been socked, put the "I've Been Socked" sign in your front window, print two copies of the printables and prepare to keep the fun rolling.	Varan M Wristiann G		Timbers C	

March

You've Been Pinched

You've Been Hugged

Special thanks to Renee Sudol Margotta for sharing her "You've Been Boo'd... All Year Long!" idea spreading staff joy and connection all year long!



February e



You've Been Welcomed!







- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been Welcomed" sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't been Welcomed yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets Welcomed!

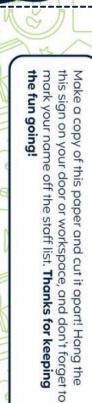
Make a copy of this paper and cut it apart! Hang the this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**

I'VE BEEN WELCOMED!



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WELCOMED!



- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been Welcomed" sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't been Welcomed yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets Welcomed!





SEPTEMBER

You've Been Welcomed!

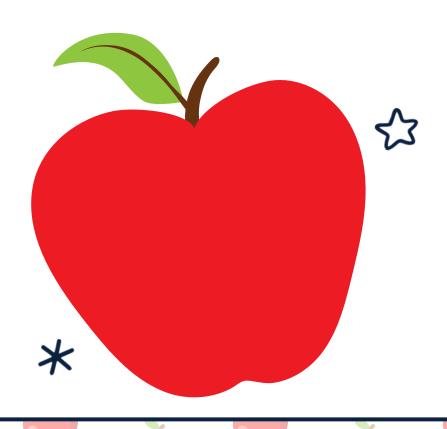


YOU'VE BEEN APPLE'D

- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been Apple'd" sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't been Apple'd yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets Apple'd!

Make a copy of this paper and cut it apart! Hang the this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**

I'VE BEEN WELCOMED!

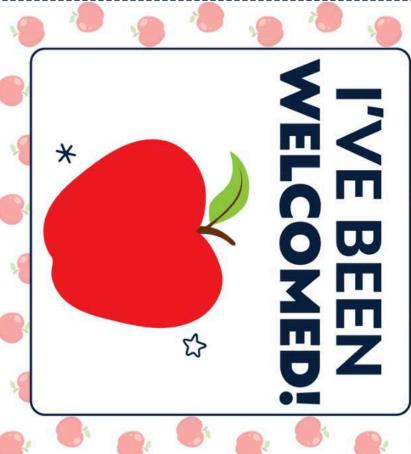


APPLE'D

Here's how to keep the fun going:

- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been Apple'd" sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't been Apple'd yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets Apple'd!

Make a copy of this paper and cut it apart! Hang the this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**





OCTOBER

l've Been BOOed



YOU'VE BEEN BOOED!

- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been BOOed" sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't been BOOed yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets BOOed!

Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**



BOO'VE BEEN

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Here's how to keep the fun going:

- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been BOOed" sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't been BOOed yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.

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Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets **BOOed!**

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Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**

BOOED!

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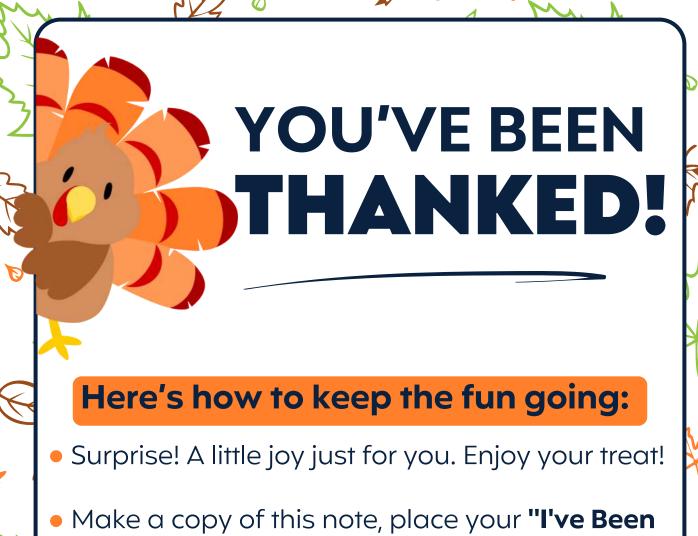


Name:	I've been booed!	Name:	l've been booed!



You've Been Thanked!





- Make a copy of this note, place your "I've Beer Thanked" sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't been **Thanked** yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets **Thanked!**

Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**

I'VE BEEN THANKED!





Here's how to keep the fun going:

- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been Thanked" sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't been **Thanked** yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets **Thanked!**

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Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**



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You've Been Wrapped!



YOU'VE BEEN WRAPPED!

- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been Wrapped" sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't been Wrapped yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets Wrapped!

Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**



Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**



WRAPPED!

- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been Wrapped" sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't been **Wrapped** yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets **Wrapped!**



I'VE BEEN WRAPPED!

Don't forget to check off your name! Thanks for keeping the fun going!

Name:	I've been Wrapped!	Name:	l've been Wrapped!



You've Been Wrapped!



YOU'VE BEEN SOCKED!

- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been socked" sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't been socked yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets socked!

Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**

I'VE BEEN SOCKED!



SOCKED!

Here's how to keep the fun going:

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- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been socked" sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
 Pick a staff member who hasn't been socked

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 Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets socked!

yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.

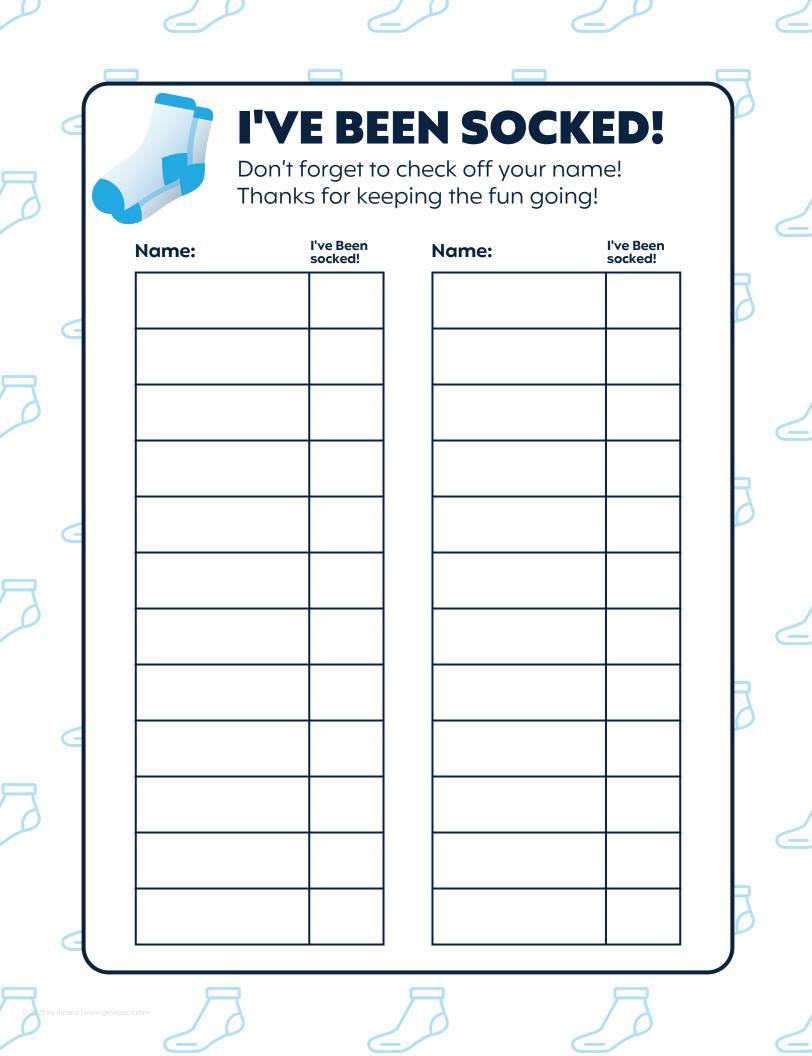
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Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**

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SOCKED!



FEBRUARY

You've Been Hugged!



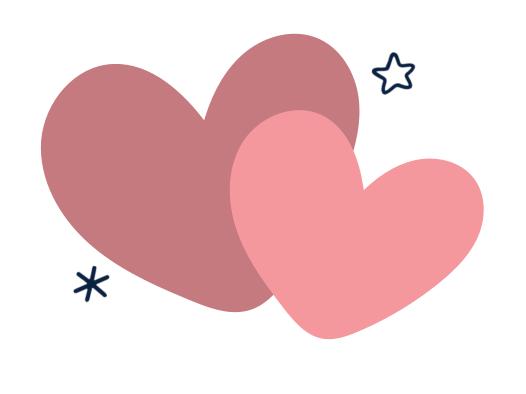
YOU'VE BEEN HUGGED!

Here's how to keep the fun going:

- Enjoy your treat and feel the love!
- Make a copy of this note, place your "I've Been hugged" sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't been hugged yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets hugged!

Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**

I'VE BEEN HUGGED!

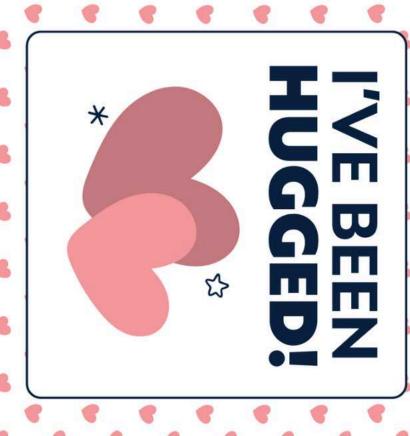


HUGGED!

Here's how to keep the fun going:

- Enjoy your treat and feel the love!
- Make a copy of this note, place your "I've Been hugged" sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't been hugged yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets hugged!

Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**





I'VE BEEN HUGGED!

Don't forget to check off your name! Thanks for keeping the fun going!

Name:	l've Been Hugged!	Name:	l've Been Hugged!



You've Been Pinched!



YOU'VE BEEN PINCHED!

Here's how to keep the fun going:

- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been pinched sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't been pinched yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets pinched!

Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**

I'VE BEEN PINCHED!



PINCHED!

Here's how to keep the fun going:

- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been pinched sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't been **pinched** yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets pinched!

Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**

PINCHED!



Don't forget to check off your name! Thanks for keeping the fun going!

Name:	I've Been Pinched!	N	lame:	I've Been Pinched!
		-		
		-		
		l L		



You've Been Sunshine'd!



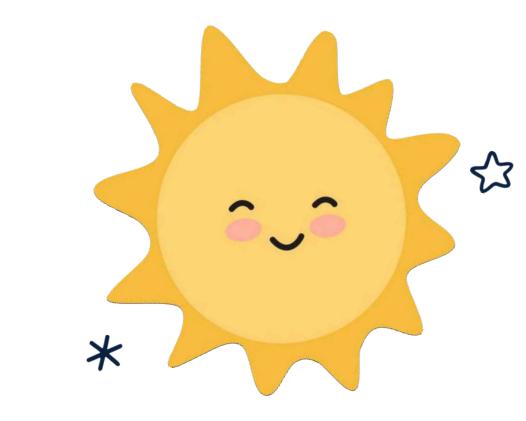
YOU'VE BEEN SUNSHINE'D!

Here's how to keep the fun going:

- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been Sunshine'd! sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't been sunshine'd yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets Sunshine'd!

Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**

I'VE BEEN SUNSHINE'D!



YOU'VE BEEN

Here's how to keep the fun going:

- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been Sunshine'd! sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't been **sunshine'd** yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets **Sunshine'd!**

Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**



I'VE BEEN SUNSHINE'D! Don't forget to check off your name! Thanks for keeping the fun going! l've Been Sunshine'd! l've Been Sunshine'd! Name:

Name:



You've Been Celebrated!



YOU'VE BEEN CELEBRATED!

Here's how to keep the fun going:

- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been Celebrated! sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't ben celebrated yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets celebrated!

Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**

I'VE BEEN CELEBRATED!



YOU'VE BEEN

Here's how to keep the fun going:

- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been Celebrated! sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't ben celebrated yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets celebrated!

Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**

CELEBRATED!

I'VE BEEN CELEBRATED!

Don't forget to check off your name! Thanks for keeping the fun going!

Name:	l've Been Celebrated!	Name:	l've Been Celebrated!



You've Been Splash'd!



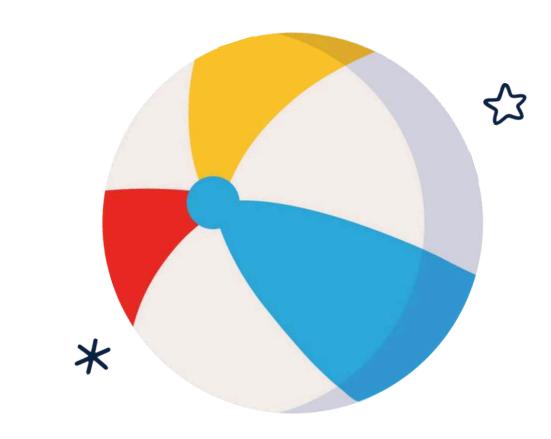
YOU'VE BEEN SPLASH'D!

Here's how to keep the fun going:

- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been Splash'd! sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't ben splash'd yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets splash'd!

Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**

I'VE BEEN SPLASHED!



SPLASH'D!

Here's how to keep the fun going:

- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been Splash'd! sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't ben **splash'd** yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets **splash'd!**

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Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**

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SPLASHED!



Don't forget to check off your name! Thanks for keeping the fun going!

Name:	l've Been Splashed!	Name:	I've Been Splashed!



You've Been Chilled!



YOU'VE BEEN CHILLED!

Here's how to keep the fun going:

- Surprise! A little joy just for you. Enjoy your treat!
- Make a copy of this note, place your "I've Been Chilled! sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't ben chilled yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets chilled!

Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**

I'VE BEEN CHILLED!



CHILLED!

Here's how to keep the fun going:

- Surprise! A little joy just for you. Enjoy your treat!
- Chilled! sign on your classroom door or workspace, and mark your name off the staff list to avoid duplicates.
- Pick a staff member who hasn't ben chilled yet and secretly deliver a small treat along with the note to their desk, mailbox, or classroom.
- Keep the fun going by surprising someone within 48 hours—let's spread the joy across the school and make sure everyone gets **chilled!**

Make a copy of this paper and cut it apart! Hang this sign on your door or workspace, and don't forget to mark your name off the staff list. **Thanks for keeping the fun going!**





Don't forget to check off your name! Thanks for keeping the fun going!

Name:	l've Been Chilled!	Name:	l've Been Chilled!

COLLABORATION

BUILT BY EDUCATORS, FOR SCHOOL LEADERS

This resource was created in collaboration with Renee Sudol Margotta, Instructional Technology Teacher and Coach at Riverview School in Denville, New Jersey.

Renee's creativity and heart for building community inspired this year-long "You've Been Boo'd" series. Her idea to keep the kindness going month after month reminds us that small surprises can spark big smiles—and that joy, when shared, has a way of blooming all year long.







WE'RE SO GLAD YOU'RE HERE!

Thanks for downloading this resource—at Alpaca, we're on a mission to make school the happiest place to work.





Tried an activity?

Send a photo or a staff testimonial to our team, and we'll send you a coffee on us!



Got an idea brewing?

We love co-creating with school leaders—drop us a line with any resource ideas you'd love to see next.



Explore more!Check out our <u>full resource library</u> for creative, readyto-use tools to support you and your team.



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