**Required from contractor applicants**

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| **Proof of ID – Passport and VISA (if applicable)**  Passport must have both top and bottom page showing all numbers. - Must be signed  VISA back and front  If you have Pre settled status or settled status, please send proof  (Home office letter / residency card) |  |
| **Proof of address – Driving License**,  If you do not have a driving license we can use a utility bill, financial statement, council tax annual bill etc (document must be dated within the last 3 months) |  |
| **Last 4 months BUSINESS bank statements** which must include the salary credits, household expenditure and mortgage payments.  These can be online statements, but **they must show your name, account number and sort code**.  If you use more than one bank account that contain bills and income please send both |  |
| **Last 4 months PERSONAL bank statements** which must include the salary credits, household expenditure and mortgage payments.  These can be online statements, but **they must show your name, account number and sort code**.  If you use more than one bank account that contain bills and income please send both |  |
| Copy of your current contract which **MUST be signed by yourself and the employer / agency** |  |
| Copy of all previous contracts which cover a full 12-month history from today’s date back 12 months. These **MUST be signed by yourself and the employer / agency** |  |
| **Proof of deposit** – bank statement showing cleared funds or gifted deposit letter (if applicable)  Screen shot can be accepted but **must show your name, account number and sort code** |  |
| **The attached questionnaire** – please complete as a word document and send back electronically with your personal details (for a joint application please include both details (on the same form or separately) |  |
| **CHECKMYFILE Credit Report –** we will only accept this credit report <https://www.checkmyfile.partners/8N2LM7W/2CTPL/>  Could i also ask you to down load this, its free and takes 5 minutes  (make sure you cancel the subscription before the 30 days or it does charge)  I need the REPORT, once signed up scroll all the way to the bottom, bottom left 'download report'  Send me that as a PDF |  |

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|  | **PERSONAL** | | |
| First name: | |  |  |
| Middle names(s): | |  |  |
| Surname: | |  |  |
| Maiden name & date name changed: | |  |  |
| Contact number: | |  |  |
| Contact email: | |  |  |
| Date of birth: | |  |  |
| National insurance number: | |  |  |
| Marital status: | |  |  |
| If residing with a partner not named on application, please provide their name and date of birth: | |  |  |
| Current address including postcode: | |  |  |
| Date moved into current address: | |  |  |
| If less than 5 years please provide other addresses within this timeframe (WITHIN UK OR OUTSIDE UK)  **INCLUDING** **dates moved in and residency status (renting etc…)** | |  |  |
| What is your current residential status?  (Owner, renting, living with friends/family) | |  |  |
| **If owner:**  Name of current lender and mortgage account number: | |  |  |
| Mortgage amount when property purchased: | |  |  |
| Current mortgage balance: | |  |  |
| Monthly mortgage payment: | |  |  |
| Bank details (account number & sort-code) to be used for monthly mortgage payments: | |  |  |
| Are you a UK citizen or do you hold a European Community passport? If not, what sort of residency permit do you hold? | |  |  |
| Country of birth: | |  |  |
| What is your nationality: | |  |  |
| Names and dates of birth of any financial dependents: | |  |  |
| Do you smoke any tobacco products? | |  |  |

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| **EMPLOYMENT & INCOME** | |  |
| What is your employment status:  (Employed/self-employed/company director…) |  |  |
| Name of employer: |  |  |
| Address of employer: |  |  |
| Job title: |  |  |
| Start date with current employer: |  |  |
| Basic annual income: |  |  |
| Any additional income:  (Bonus, commission, overtime, car allowance etc) |  |  |
| Current net monthly income: |  |  |
| Age you are planning to retire: |  |  |
| If employed/self-employed less than 6 months, please provide the previous employer name, date left and basic salary: |  |  |

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| **OUTGOINGS & EXPENDITURE** | | | | | | | |
| What is your monthly mortgage payment/rental payment? | | | | | | £ | |
| How much do you spend on travel per month?  (include public transport, fuel etc) | | | | | | £ | |
| How much do you spend on household utilities per month?  (include gas, electric, water & council tax) | | | | | | £ | |
| How much do you spend on food per month? | | | | | | £ | |
| How much do you spend on your insurances per month:  Please specify the cost of your current policies for the following:   * + Buildings & contents Insurance   + Motor insurance   + Personal protection insurance (life insurance, critical illness & income protection) | | | | | | £  £  £ | |
| How much do you spend on socialising and eating out per month? | | | | | | £ | |
| How much do you spend on telephone bills per month? (home and mobile) | | | | | | £ | |
|  | | | | | |  | |
| **FINANCIAL – THIS PART IS REALLY IMPORTANT** | | | | | | | |
| Do you have any personal financial commitments? Details of **ALL** outstanding  Financial commitments include the below  Include Credit cards with £0 balance   * Buy to let mortgages / other mortgage * Credit / store cards, * Loans, * Car leases (PCP / HP) * Student loans * Child Care | | | | Please ensure to include any credit cards that are currently active even if they have a balance of £0 or paid in full each month  PLEASE COMPLETE IN THE TABLE BELOW | | | |
| Are you aware of any adverse credit history within the past 6 years: e.g. missed or late mortgage or credit card payments? If so please provide a brief overview. | | | |  | | | |
| Type of commitment from list above  Include the owner of the debt  Applicant 1 or 2 | Provider: | Balance: | Monthly payment: | | End date: | | Cleared before Home purchase / Remortgage / Mortgage Application |
| EG  Credit Card | NatWest | £532 | Paid in full | | N/A | | Cleared each month in full |
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| **PROPERTY, ESTATE AGENT, SOLICITOR DETAILS** | |
| Full address of new / mortgaging property: |  |
| Amount of deposit to be provided: |  |
| What is the source of deposit funds?  (savings, gift from family, equity etc…) Please ensure to breakdown the amount from each source: |  |
| Type of property and number of bedrooms: |  |
| Year built: |  |
| Purchase Price / (Rental value for Buy To Let application) |  |
| If Leasehold, unexpired term of lease: |  |
| **If flats or maisonettes:**   * How many floors in block and which floor property situated? * Annual ground rent, service & maintenance charges payable? |  |
| Name, address, person dealing and telephone number of estate agents: |  |
| Solicitors name & address & name of person dealing with conveyancing: |  |
| Link to Rightmove if applicable |  |