**Required from contractor applicants**

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| **Proof of ID – Passport and VISA (if applicable)**Passport must have both top and bottom page showing all numbers. - Must be signedVISA back and frontIf you have Pre settled status or settled status, please send proof(Home office letter / residency card) |  |
| **Proof of address – Driving License**, If you do not have a driving license we can use a utility bill, financial statement, council tax annual bill etc (document must be dated within the last 3 months) |  |
| **Last 4 months BUSINESS bank statements** which must include the salary credits, household expenditure and mortgage payments. These can be online statements, but **they must show your name, account number and sort code**.If you use more than one bank account that contain bills and income please send both |  |
| **Last 4 months PERSONAL bank statements** which must include the salary credits, household expenditure and mortgage payments. These can be online statements, but **they must show your name, account number and sort code**.If you use more than one bank account that contain bills and income please send both |  |
| Copy of your current contract which **MUST be signed by yourself and the employer / agency** |  |
| Copy of all previous contracts which cover a full 12-month history from today’s date back 12 months. These **MUST be signed by yourself and the employer / agency** |  |
| **Proof of deposit** – bank statement showing cleared funds or gifted deposit letter (if applicable)Screen shot can be accepted but **must show your name, account number and sort code** |  |
| **The attached questionnaire** – please complete as a word document and send back electronically with your personal details (for a joint application please include both details (on the same form or separately) |  |
| **CHECKMYFILE Credit Report –** we will only accept this credit report<https://www.checkmyfile.partners/8N2LM7W/2CTPL/>Could i also ask you to down load this, its free and takes 5 minutes(make sure you cancel the subscription before the 30 days or it does charge)I need the REPORT, once signed up scroll all the way to the bottom, bottom left 'download report'Send me that as a PDF |  |

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|  | **PERSONAL** |
| First name: |  |  |
| Middle names(s): |  |  |
| Surname: |  |  |
| Maiden name & date name changed: |  |  |
| Contact number: |  |  |
| Contact email: |  |  |
| Date of birth: |  |  |
| National insurance number: |  |  |
| Marital status: |  |  |
| If residing with a partner not named on application, please provide their name and date of birth: |  |  |
| Current address including postcode: |  |  |
| Date moved into current address: |  |  |
| If less than 5 years please provide other addresses within this timeframe (WITHIN UK OR OUTSIDE UK)**INCLUDING** **dates moved in and residency status (renting etc…)** |  |  |
| What is your current residential status? (Owner, renting, living with friends/family) |  |  |
| **If owner:** Name of current lender and mortgage account number: |  |  |
| Mortgage amount when property purchased: |  |  |
| Current mortgage balance: |  |  |
| Monthly mortgage payment: |  |  |
| Bank details (account number & sort-code) to be used for monthly mortgage payments: |  |  |
| Are you a UK citizen or do you hold a European Community passport? If not, what sort of residency permit do you hold? |  |  |
| Country of birth: |  |  |
| What is your nationality: |  |  |
| Names and dates of birth of any financial dependents: |  |  |
| Do you smoke any tobacco products? |  |  |

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| **EMPLOYMENT & INCOME** |  |
| What is your employment status:(Employed/self-employed/company director…) |  |  |
| Name of employer: |  |  |
| Address of employer: |  |  |
| Job title: |  |  |
| Start date with current employer: |  |  |
| Basic annual income: |  |  |
| Any additional income:(Bonus, commission, overtime, car allowance etc) |  |  |
| Current net monthly income: |  |  |
| Age you are planning to retire: |  |  |
| If employed/self-employed less than 6 months, please provide the previous employer name, date left and basic salary: |  |  |

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| **OUTGOINGS & EXPENDITURE** |
| What is your monthly mortgage payment/rental payment? | £ |
| How much do you spend on travel per month?(include public transport, fuel etc) | £ |
| How much do you spend on household utilities per month? (include gas, electric, water & council tax) | £ |
| How much do you spend on food per month? | £ |
| How much do you spend on your insurances per month:Please specify the cost of your current policies for the following:* + Buildings & contents Insurance
	+ Motor insurance
	+ Personal protection insurance (life insurance, critical illness & income protection)
 | £££ |
| How much do you spend on socialising and eating out per month? | £ |
| How much do you spend on telephone bills per month? (home and mobile) | £ |
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| **FINANCIAL – THIS PART IS REALLY IMPORTANT** |
| Do you have any personal financial commitments? Details of **ALL** outstanding Financial commitments include the belowInclude Credit cards with £0 balance * Buy to let mortgages / other mortgage
* Credit / store cards,
* Loans,
* Car leases (PCP / HP)
* Student loans
* Child Care
 | Please ensure to include any credit cards that are currently active even if they have a balance of £0 or paid in full each month PLEASE COMPLETE IN THE TABLE BELOW |
| Are you aware of any adverse credit history within the past 6 years: e.g. missed or late mortgage or credit card payments? If so please provide a brief overview. |  |
| Type of commitment from list aboveInclude the owner of the debt Applicant 1 or 2 | Provider: | Balance: | Monthly payment: | End date: | Cleared before Home purchase / Remortgage / Mortgage Application |
| EG Credit Card | NatWest | £532 | Paid in full | N/A | Cleared each month in full |
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| **PROPERTY, ESTATE AGENT, SOLICITOR DETAILS**  |
| Full address of new / mortgaging property: |  |
| Amount of deposit to be provided: |  |
| What is the source of deposit funds?(savings, gift from family, equity etc…) Please ensure to breakdown the amount from each source: |  |
| Type of property and number of bedrooms: |  |
| Year built: |  |
| Purchase Price / (Rental value for Buy To Let application) |  |
| If Leasehold, unexpired term of lease: |  |
| **If flats or maisonettes:** * How many floors in block and which floor property situated?
* Annual ground rent, service & maintenance charges payable?
 |  |
| Name, address, person dealing and telephone number of estate agents: |  |
| Solicitors name & address & name of person dealing with conveyancing: |  |
| Link to Rightmove if applicable  |  |