

**PROPOSED MINUTES**  
**LOUISIANA CLERKS OF COURT ASSOCIATION**  
**BOARD OF DIRECTORS**  
**JULY 8, 2026, at 1:00 PM**  
**BATON ROUGE, LA**

The Louisiana Clerks of Court Association Board of Directors meeting was held on Wednesday, July 8, 2026, at 1:00 PM in Baton Rouge, LA.

President Randy Briggs called the meeting to order. Louis Perret gave the opening prayer followed by the Pledge of Allegiance led by Jason Harris.

**Members Present:**

|                                                 |                                                      |
|-------------------------------------------------|------------------------------------------------------|
| President Randy Briggs                          | Stewart Hughes, 1 <sup>st</sup> District Member      |
| Annette Fontana, 1 <sup>st</sup> Vice President | Kim Turlich-Vaughan, 2 <sup>nd</sup> District Member |
| Jason Harris, 2 <sup>nd</sup> Vice President    | Louis Perret, 3 <sup>rd</sup> District Member        |
| Chelsey Richard Napoleon, Treasurer             | Mike Spence, 4 <sup>th</sup> District Member         |
| Brian Lestage, Historian                        | Melissa Morris, 5 <sup>th</sup> District Member      |
| Jeff Skidmore, Past President                   | Connie Desselle, 6 <sup>th</sup> District Member     |
| Debbie Hudnall, Executive Director              | Steve Andrews, 7 <sup>th</sup> District Member       |
|                                                 | Bridget Hanna, 8 <sup>th</sup> District Member       |

**ABSENT:**

Jill Sessions  
Tifani Thomas  
David Stamey  
Robin Jones  
Andy Anders

**Also Present:** Jeremy Williams, Erin Hebert, Cherie Lott, Susan Racca, Greg Renfro, Sara Halphen, Chris Kershaw, Davis Silk and Olivia Hymel.

**Oaths of Office:**

Randy Briggs administered the oath of office to Stewart Hughes and Steve Andrews as District Members for the LA Clerks of Court Association.

**Sheri Morris Contract**

Sheri reported that she would be submitting a new contract. She recommended the start date be May 11, 2026, through June 30, 2027. Kim Turlich Vaughan moved to accept the contract date with the same terms and Connie Desselle seconded. **MOTION CARRIED.**

**Ratification of Letter to Transfer Files:**

Debbie Hudnall reported that Sheri Morris changed law firms and needed to sign a letter to transfer files from her old firm to the new one. Louis Perret motions to ratify the letter to transfer files Debbie signed. Brian Lestage seconded the motion. **MOTION CARRIED.**

**Executive Director Contract**

Randy Briggs reported that there was a typo with the dates of Debbie Hudnall's contract. He is asking that the contract be amended from 2027 to 2028. Kim Turlich Vaughan motions to amend the contract and Louis Perret seconded the motion. **MOTION CARRIED.**

**Approval of the Minutes**

A motion to approve April 28, 2026, minutes was made by Louis Perret and seconded by Jeff Skidmore. **MOTION CARRIED.**

### **Financial Reports**

Treasurer Chelsey Richard Napoleon presented the Balance Sheet as of June 30, 2026:

| <b>Assets</b>                |           | <b>Liabilities and Capital</b> |           |
|------------------------------|-----------|--------------------------------|-----------|
| Total Current Assets         | \$733,924 | Total Current Liabilities      | \$15,212  |
| Total Property and Equipment | \$7,340   | Total Capital                  | \$738,418 |
| Total Other Assets           | \$12,366  | Total Liabilities and Capital  | \$753,630 |
| Total Assets                 | \$753,630 |                                |           |

Treasurer Chelsey Richard Napoleon presented the Income Statement for the twelve months ending June 30, 2026.

| <b>Current YTD Actual</b> |             |
|---------------------------|-------------|
| Total Revenue             | \$1,319,522 |
| Total Expenses            | \$1,240,919 |
| Net Income (Loss)         | \$78,602    |

A motion was made by Connie Desselle and seconded by Steve Andrews to receive the financial reports for the Association. **MOTION CARRIED.**

### **Board Reports**

#### **LCRAA**

Debbie Hudnall gave the April 30, 2026, financial report from the May 26, 2026, LCRAA Board Meeting. She reported that as of April 30, 2026, the total FYTD revenue was **\$1,775,019**; total portal direct costs **\$852,067**; grant program cost of **\$432,591**; administration expenses of **\$393,593**; leaving net income for the fiscal year of **\$96,768**. The total net position is **\$8,111,172**. Debbie reported that the Board approved a 3-year contract with the auditors. Southstone gave an update on AI Indexing, Bossier and EBR are now using it. Debbie said that the technology committee reported that those using the LCRAA recording software are going with one credit card vendor with a 2.5% fee. Antares reported there are 15,000 users that are signed up for eClerks alerts. i3 reported that March was the largest month with over 33,000 E-filings. Grants were given to Caldwell, Livingston, Catahoula and Red River with a total of \$130,922. Debbie gave an update on Legislation regarding suit records and fees.

#### **Retirement**

Debbie Hudnall reported the financial statement as of May 31, 2026, showing the Fund with a little over a billion dollars. The net income was \$149 M. The return rate was 18.95%. The Retirement Board approved to make amendments to the Asset Allocation Policy. She updated about Legislation with COLAS. Debbie reminded them the employer rate will drop from 23% to 19% beginning July 1<sup>st</sup>. She also reminded them to submit their monthly report by July 10<sup>th</sup>.

#### **Supplemental Board**

Chris Kershaw presented the supplemental financial statement as of June 30, 2026. The Balance Sheet showed Total Assets of \$525,963; Total Liabilities of \$172,800; Total Capital of \$353,163; Total Liabilities and Capital of \$525,963. The Income Statement showed Total Revenue of \$2,127,452; Total Expenses of \$2,105,400 and Net Income of \$22,052. Chris reported that the rates are changing July 1, 2026, the suits are going up fifty cents. Large parishes that have a cap of \$6,200 will go up to \$6,300. They won't see this reflected until August. A letter has been sent out to all Clerks notifying them.

**LACCRMA**

Brian Lestage reported LACCRMA has not met since the last Institute but will have a meeting at this Institute in August. Debbie announced that Lafayette has now joined LACCRMA. Chris Kershaw reported on the Financials as of June 30, 2026. From the Balance Sheet the Total Assets of \$2,904,192; Reserve for Unpaid Claims of \$514,488; Total Liabilities of \$514,488; Net Position of \$2,173,386; Net Income of \$216,318; Total Capital of \$2,389,704; Total Liabilities and Capital of \$2,904,192. From the Income Statement the Total Revenue of \$644,810; Total Costs of Sales \$285,235; Total Expenses of \$143,256 and Net Income of \$216,318. Chris explained claims and coverage to the Board.

**Committee Reports**

**Education Committee**

Kim Turlich-Vaughan reported the 75<sup>th</sup> Institute is coming up August 25<sup>th</sup>- 28<sup>th</sup> in Lafayette. She said the registration packets have been sent out via mail and email; it is also posted on the Association website.

**Conference Committee**

Debbie Hudnall reported potential dates for the week of March 15<sup>th</sup>, 2027, in Baton Rouge, LA. They are looking into hotels. Bridget and Jason are getting together to plan.

**Executive Director's Report**

**Legislation**

A list of bills pertaining to Clerks was given to each Board Member. She will have a power point at the Institute but today she demonstrated how Clerks can find the bills with their respective Act numbers on the legislative website. Debbie will send out a list of bills to all the Clerks.

**ICJIS**

Debbie Hudnall gave an update on the ICJIS project. She has been working with the Supreme Court and Brian Wiggins on self-help kiosks for expungements and protective orders. There will be a presentation at the Clerks Institute in August. Debbie told the Board about an email she received regarding uploading child support cases into child support services system; she explained that was never discussed and she is working on that. Juvenile Delinquent cases will have to be handled like adult cases and submitted to CMIS. A presentation will be given at the Institute. ICJIS project with "Exception Reports" and UCO's is moving forward. i3 and Cott have both signed contracts.

**Association Dues**

Debbie Hudnall stated that the Clerks Association dues were sent out earlier that week. She mentioned according to their By-Laws they can raise the dues up to 3%, something to consider since it has been at 1.5% for several years and we have been losing some members.

**District Reports**

**District One**

Stewart Hughes said there's nothing to report, it's his first board meeting. Everyone seems happy in his district.

**District Two**

Kim Turlich-Vaughan stated her district did not meet. She has reached out to everyone in her district to let her know if they needed anything.

**District Three**

Louis Perret stated that he has no report, all is good and they survived the election.

**District Four**

Mike Spence stated that Judge Pittman is retiring, which may hurt them since he always defended the Clerks. Judge Pittman was not happy about the kiosks. Their district met to discuss election and review all the bad things that happened then.

Bridget Hanna gave an update on voting machines electronic poll votes and overall, how the closed party primaries went.

**District Five**

Melissa Morris stated that her district did not meet.

**District Six**

Connie Desselle stated they had not met yet.

**District Seven**

Steve Andrews stated they had not met yet.

**District Eight**

Bridget Hanna stated they had not met; they are planning to meet in August at the Institute.

**District Nine**

Robin Jones was not present.

**Other Business**

Debbie Hudnall reminded the Board of dinner that night. Debbie discussed with the Board that a Clerk had called regarding car allowance – she provided a handout from the Legislative Auditors website with information. She also discussed political payroll padding. Debbie mentioned she has a meeting coming up with Judge Schlegel and the incoming President of the Bar Association. Debbie Hudnall reminded the Board of a letter regarding donations for the employees of Avoyelles Parish. Two employees had about 22 inches of water in their homes. She reminded Clerks donations will be collected until July 15<sup>th</sup>.

**Comments by Board Members**

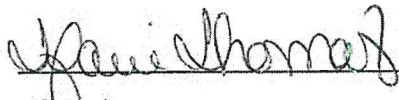
None.

**Adjournment**

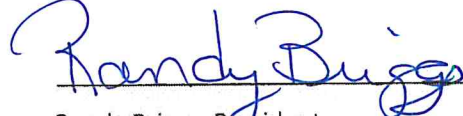
There being no further business, a motion was made by Stewart Hughes to adjourn and seconded by Jason Harris. **MOTION PASSED.**

**MEETING ADJOURNED.**

Respectfully Submitted,

  
Tifani Thomas, Secretary

Approved:

  
Randy Briggs, President