

NEWTOWN ERSKINEVILLE ANGLICAN CHURCH  
Annual General Meeting, 8 March 2026

Summary Agenda	Formal Detailed Agenda as per PAO Schedule 2 §3.1 <sup>1</sup>	Explanatory notes
<b>1. Introductory business</b> (quorum, minutes, secretary)	The business of the annual general meeting of parishioners of a parish is – (a) to receive the declarations of those persons then present (rule 4.2(1) and (2)), and (b) to determine whether a quorum is present (rule 4.3(1)), and (c) to elect a minute secretary, and (d) to receive apologies, and (e) to give directions as to the confirmation of the minutes of the meeting at or after its conclusion, and	Declarations are signed in order to confirm eligibility to vote. Must be at least 7 persons!  <i>Suggested motion: that _____ be elected as minute secretary.</i>
<b>2. Rector's report</b>	(f) to receive reports about ministry within the parish from – (i) the minister, and (ii) with the minister's consent, a superintendent, teacher, leader or other officer appointed under rule 3.17(1), and	The meeting can decide to let the Wardens or Parish Council confirm the minutes, or to do it itself. <i>Suggested Motion: that the minutes of the AGM be confirmed by the parish council.</i>  We will hear a rector's report.  <i>Suggested motion: that the rector's report be received.</i>
<b>3. Wardens' reports and financial statements</b>	(g) to receive and pass or otherwise determine on the financial statements of the wardens (rule 3.8(4)) and to receive any report from the wardens about the exercise of their other functions, and (h) to receive and pass or otherwise determine on any separate financial statements of any organisation of the parish (rule 3.9(3)), and	We will hear and receive reports from the wardens on the financial statements and other things.  <i>Suggested motion: that the wardens' report be received.</i> <i>Suggested motion: that the financial statements be received.</i>
<b>4. Election and appointment of wardens</b>	(i) to receive notification of the name of the person appointed by the minister as a warden (rule 3.14), and (j) to elect 2 qualified persons to be wardens, and	Not applicable to us.  The minister does not have to do this now, but if they don't they should do this as soon as possible – see PAO Schedule 2, 3.14 and 2.12(3).  For someone to nominate they have to be present. The person being nominated must have given consent. If there are only two nominees, the meeting can pass a motion that they be elected. If there are more than two nominees, there is a vote. Those voting must write the names of no more than two people they are voting for on a piece of paper. The candidates who obtain the highest numbers of votes are elected. If there is a tie, the chairman (the minister) has a casting vote. The details here are in PAO Schedule 2, 4.6.
<b>5. Election of auditor</b>	(k) to elect a qualified person or persons to the office of auditor of the financial statements and accounts of the wardens, and	The qualifications required to be the auditor are detailed here: <a href="https://parishadmin.sydneyanglicans.net/s/article/Appointment-and-Responsibilities-of-the-Auditor">https://parishadmin.sydneyanglicans.net/s/article/Appointment-and-Responsibilities-of-the-Auditor</a>  <i>Suggested motion: that _____ be appointed as auditor.</i>

<sup>1</sup> The *Parish Administration Ordinance* is publicly available, but you might need help to find it: [https://www.sds.asn.au/sites/default/files/Parish%20Administration%20Ordinance%202008%20-%20073-0091.pdf?doc\\_id=NDM1NTY=](https://www.sds.asn.au/sites/default/files/Parish%20Administration%20Ordinance%202008%20-%20073-0091.pdf?doc_id=NDM1NTY=)

<p><b>6. Parish council decisions and elections</b></p>	<p>(l) to determine –          (i) whether or not qualified persons should be elected and appointed as members the parish council, and          (ii) whether or not the parish council should include a qualified person elected by the members of each congregation voting separately from the members of the other congregations, and</p> <p>(m) if paragraph (l)(i) is answered in the affirmative but paragraph (l)(ii) is answered in the negative, the annual general meeting of parishioners –          (i) is to resolve that there be 3, 6 or 9 elected persons, and</p> <p>(ii) is to elect qualified persons to be those members, and</p> <p>(n) if both paragraphs (l)(i) and (l)(ii) are answered in the affirmative –          (i) the annual general meeting of parishioners – (A) is to resolve there are to be 0, 1, 2 or 3 elected persons, and; (B) is to elect qualified persons to be those members, and          (ii) the members of each congregation at the annual general meeting of parishioners voting separately from the members of the other congregations are to elect 1 qualified person to be a member of the parish council, and</p>	<p>Things get a bit complicated here.</p> <ol style="list-style-type: none"> <li>1. First, we have to determine what kind of parish council to have. This involves deciding (A) whether we will have elected members; and (B) if so, whether they should be, in part, congregationally elected. For a parish our size, it is normal to say yes to (A). (B) is complex. I strongly recommend we stick with our previous answer, which is no. This leads us to item (m).</li> <li>2. Next, we decide what size the PC should be. It automatically has the minister and 3 wardens. Should there be 3, 6, or 9 elected persons? In addition, for each 3 elected persons, the minister can appoint one extra person. I recommend we stick with our current 6 elected, but we can choose differently!</li> <li>3. An election follows as per with the wardens, though for a different number of persons.</li> </ol> <p><i>Suggested motion 1: that there be elected and appointed members of the parish council.</i></p> <p><i>Suggested motion 2: that members should not be elected by each congregation voting separately.</i></p> <p><i>Suggested motion 3: that there be 6 elected members of parish council.</i></p>
<p><b>7. Election of parish nominators</b></p>	<p>(o) to elect parish nominators if entitled to do so under the Nomination Ordinance 2006 or to postpone the election until an adjourned or subsequent general meeting of parishioners in accordance with that Ordinance, and</p>	<p>Parish nominators are the committee who search for and nominate a new rector in the event that the present one dies or retires. We will need new nominators!<sup>2</sup></p>
<p><b>8. Election of synod representatives</b></p>	<p>(p) to elect a representative or representatives if entitled to do so under the Synod Membership Ordinance 1995 or to postpone the election until an adjourned or subsequent general meeting of parishioners, and</p>	<p>Two synod representatives need to be elected for the 54<sup>th</sup> synod. The scheduled dates for synod this year are:  <b>2026:</b> Monday 14, Tuesday 15, Wednesday 16, Monday 21 and Tuesday 22 September, in each case from 3–9pm.</p>
<p><b>9. Other business</b></p>	<p>(q) to make such recommendations as it may wish on any matter connected with the business of one or more congregations of the parish, including any matter which it is appropriate for the wardens or parish council to deal with, and</p> <p>(r) to exercise any other function which may be authorised by any ordinance.</p>	<p>This is a space for General Business. The meeting can make recommendations, and often these take the form of the meeting asking the wardens or the parish council to attend to some issue.</p> <p>Spooky.</p>

<sup>2</sup> A person may not stand as a nominator if: (a) the person is employed to perform work in the Parish or is otherwise contracted as a staff member of the parish; or (b) the person is an immediate family member of a person who satisfies subclause (a); or (c) the person has been convicted of a disqualifying offence listed in Schedule 2 of the Child Protection (Working with Children) Act 2012; or (d) the person is the spouse of a person who is a member of the Nomination Board or the spouse of a person who has consented to being elected as a member of the Nomination Board. (Nominations Ordinance 2006, §32: [https://www.sds.asn.au/sites/default/files/Nomination%20Ordinance%202006%20-%20073-0063.pdf?doc\\_id=NDMzNDA=](https://www.sds.asn.au/sites/default/files/Nomination%20Ordinance%202006%20-%20073-0063.pdf?doc_id=NDMzNDA=))