



About Lateam Partners

Lateam Partners is a premier recruitment agency specializing in hiring top **English-speaking** talent in **Latin America** for U.S.-based companies. We connect skilled professionals with dynamic opportunities, offering competitive salaries, career growth, and the chance to work with leading international businesses.

By joining Lateam Partners, you gain access to **exciting remote roles, a supportive work culture, and ongoing professional development**. We pride ourselves on matching top-tier talent with high-quality employers, ensuring a rewarding experience for both candidates and clients.

If you're looking to advance your career with **a stable, well-paid, and growth-oriented opportunity**, apply today and become part of our thriving network!

www.lateampartners.com

Job Title

Property Accountant

Location

Remote

Client

Undisclosed

Responsibilities

Accounts Payable & Receivable:

- Manage accounts payable, including processing vendor invoices and maintaining accurate records.
- Manage and update vendor information, including W-9s and insurance documentation.
- Handle accounts receivable and follow up on outstanding balances.
- Coordinate vendor billing, tenant billing, and collections with property managers.

Bank Reconciliation:

- Prepare and maintain monthly bank reconciliations.
- Assist with various banking transactions.

Qualification

- Bachelor's degree in accounting, finance, or a related field is required.
- Minimum 2 years of accounting experience.
- Proficiency in Yardi Systems software and Microsoft Office, especially Excel.
- Excellent English verbal and written communication skills.
- Strong attention to detail and organizational abilities.
- Ability to maintain confidentiality with financial data.

Apply to this position

<https://forms.monday.com/forms/6f43e441a98a43154090ba9322b9091d?r=use1>