



About Lateam Partners

Lateam Partners is a premier recruitment agency specializing in hiring top **English-speaking** talent in **Latin America** for U.S.-based companies. We connect skilled professionals with dynamic opportunities, offering competitive salaries, career growth, and the chance to work with leading international businesses.

By joining Lateam Partners, you gain access to **exciting remote roles, a supportive work culture, and ongoing professional development**. We pride ourselves on matching top-tier talent with high-quality employers, ensuring a rewarding experience for both candidates and clients.

If you're looking to advance your career with **a stable, well-paid, and growth-oriented opportunity**, apply today and become part of our thriving network!

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Job Title

AI Operations & Automations Lead

Location

Remote

Client

Undisclosed

Job Summary

The AI Operations & Automations Lead will spearhead our transformation into an AI-first organization, eliminating operational inefficiencies and replacing manual processes with intelligent automation. This role is responsible for designing, deploying, and managing AI agent workforces across all business functions while establishing the infrastructure for continuous optimization and human workforce evolution.

Mission: Create a fully integrated, AI-powered operational ecosystem that eliminates the need for future human hires while strategically optimizing existing roles through automation and intelligent process design.

Responsibilities

AI Workforce Design & Management

- Multi-Agent System Architecture: Design and deploy teams of AI agents that collaborate across sales, marketing, customer service, inventory management, and operations workflows
- Agent Performance Monitoring: Establish KPIs, monitoring systems, and optimization protocols for AI agent performance and ROI measurement
- Intelligent Task Distribution: Map all organizational tasks and systematically replace repetitive, low-judgment work with AI agents while identifying roles for strategic elimination
- Cross-Functional AI Integration: Ensure AI agents share data and insights across departments, creating compound organizational intelligence

Technology Stack Optimization

- Software Consolidation Leadership: Execute the strategic plan to reduce from ~83 tools to ~15 integrated platforms, eliminating redundancy and maximizing ROI
- API Integration Management: Design and implement seamless integrations between Shopify Plus, ERPs, analytics platforms, and AI systems
- Automation Infrastructure: Build scalable automation frameworks using tools like N8N, Relevance, Zapier, Make, and custom API connections
- Data Pipeline Management: Establish unified data flows that feed AI systems and enable real-time decision-making across all brands

Process Standardization & Documentation

- SOP Development: Create comprehensive standard operating procedures for all roles and functions, designed for eventual AI implementation
- Workflow Optimization: Analyze and redesign business processes to maximize automation potential and eliminate inefficiencies
- Change Management: Lead organizational transformation initiatives, ensuring smooth transitions from manual to automated processes
- Training Program Development: Create AI literacy programs and automation training for existing team members

Strategic Workforce Evolution

- Role Analysis & Optimization: Conduct systematic analysis of all positions to identify automation opportunities and redundancies
- Hiring Freeze Implementation: Establish protocols ensuring all new work requirements are met through AI/automation before considering human resources
- Succession Planning: Develop strategic plans for role transitions, including retraining, role evolution, and respectful workforce optimization
- Performance Metrics: Track cost savings, efficiency gains, and ROI from automation initiatives

Qualification

- 5+ years in operations, process improvement, or technology implementation roles
- 2+ years working with AI tools, automation platforms, or workflow optimization
- Proven track record of successful cross-functional project management and change leadership
- Experience with ecommerce platforms (Shopify preferred) and ERP systems (NetSuite, Seller cloud, Apparel Magic)
- Demonstrated success in cost reduction and process improvement initiatives

Technical Skills

- AI/Automation Platforms: Experience with AI agent platforms, Zapier, Make, or similar workflow automation tools
- Integration Technologies: Understanding of APIs, webhooks, and system integration principles
- Analytics & Reporting: Proficiency with data analysis tools and dashboard creation
- Project Management: Expert-level skills in project management methodologies and tools (Asana, ClickUp, etc.)

Apply to this position

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