



About Lateam Partners

Lateam Partners is a premier recruitment agency specializing in hiring top **English-speaking** talent in **Latin America** for U.S.-based companies. We connect skilled professionals with dynamic opportunities, offering competitive salaries, career growth, and the chance to work with leading international businesses.

By joining Lateam Partners, you gain access to **exciting remote roles, a supportive work culture, and ongoing professional development**. We pride ourselves on matching top-tier talent with high-quality employers, ensuring a rewarding experience for both candidates and clients.

If you're looking to advance your career with **a stable, well-paid, and growth-oriented opportunity**, apply today and become part of our thriving network!

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Job Title

Reporting Analyst

Location

Remote

Client

Undisclosed

Job Summary

We're looking for a Senior Reporting Analyst to support our data and reporting operations and help ensure business continuity across the analytics function. You'll work closely with the Data Analyst to maintain reliable dashboards, clean datasets, and accurate reporting. You'll take ownership of troubleshooting, data quality, and daily reporting tasks — and step up as a trusted point of contact when the Data Analyst is unavailable.

This is a hands-on, detail-oriented role for someone who loves solving data problems, improving processes, and ensuring consistent, high-quality reporting.

Responsibilities

- Develop, optimize, and maintain SQL queries and datasets for business reporting.
- Build and maintain dashboards (in Sigma primarily).
- Investigate data issues and ensure accuracy across multiple systems.
- Perform routine data quality checks and support validation processes.
- Contribute to automated validation and Q/A checks.
- Troubleshoot and resolve reporting or data integrity issues independently.
- Document and maintain reporting assets (queries, dashboards, and data definitions).
- Support and mentor junior analysts to ensure consistent reporting practices.
- Act as point of contact and coordinator for analytics operations during the Data Analyst's absence, interfacing with senior leadership and business operations as needed.

Qualifications

Required

- 2+ years of professional SQL experience (joins, aggregations, sub queries, unions, window functions).
- Hands-on experience with data visualization tools such as Tableau, Power BI, or Sigma.
- Strong attention to detail and analytical problem-solving skills.
- Excellent communication and documentation habits, especially in remote environments.
- Proven ability to work independently and take ownership of deliverables.

Preferred

- Familiarity with Snowflake and/or Postgres databases; familiarity with Sigma BI.
- Experience with data cleaning, validation, or ETL processes.
- Understanding of business metrics.
- Experience supporting or mentoring other analysts.

Apply to this position

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