



About Lateam Partners

Lateam Partners is a premier recruitment agency specializing in hiring top **English-speaking** talent in **Latin America** for U.S.-based companies. We connect skilled professionals with dynamic opportunities, offering competitive salaries, career growth, and the chance to work with leading international businesses.

By joining Lateam Partners, you gain access to **exciting remote roles, a supportive work culture, and ongoing professional development**. We pride ourselves on matching top-tier talent with high-quality employers, ensuring a rewarding experience for both candidates and clients.

If you're looking to advance your career with **a stable, well-paid, and growth-oriented opportunity**, apply today and become part of our thriving network!

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Job Title

Jr. Reporting Analyst

Location

Remote

Client

Undisclosed

Job Summary

We're looking for a Reporting Analyst to support our business reporting and analytics operations. You'll build dashboards, create ad hoc reports, and help ensure the accuracy and reliability of the data that drives decision-making across the company. This is a great opportunity for someone with solid SQL skills and a curiosity for analytics tools who want to grow in a collaborative, data-driven environment. You'll work closely with the Senior Reporting Analyst and Data Analyst to keep our reporting running smoothly and our metrics trustworthy.

Responsibilities

- Create and update business reports and dashboards in Sigma.
- Support ad hoc data and reporting requests from internal stakeholders.
- Troubleshoot report errors, broken queries, and data inconsistencies.
- Assist with data validation, reconciliation, and quality checks.
- Modify or write SQL queries under the guidance of senior analysts.
- Help maintain report documentation and consistent naming standards.
- Collaborate with the analytics team to ensure smooth reporting operations.

Qualifications

Required

- Basic to intermediate SQL skills (joins, filters, aggregations).
- Experience with BI or reporting tools (Sigma, Power BI, or Tableau).
- Strong attention to detail and accuracy in handling data.
- Good communication skills and ability to collaborate remotely.
- Organized, responsive, and eager to learn.

Preferred

- Familiarity with Snowflake or Postgres databases; familiarity with Sigma BI.
- Experience with data validation, cleaning, or reconciliation.
- Basic understanding of relational data structures and reporting logic.

Apply to this position

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