



About Lateam Partners

Lateam Partners is a premier recruitment agency specializing in hiring top **English-speaking** talent in **Latin America** for U.S.-based companies. We connect skilled professionals with dynamic opportunities, offering competitive salaries, career growth, and the chance to work with leading international businesses.

By joining Lateam Partners, you gain access to **exciting remote roles, a supportive work culture, and ongoing professional development**. We pride ourselves on matching top-tier talent with high-quality employers, ensuring a rewarding experience for both candidates and clients.

If you're looking to advance your career with **a stable, well-paid, and growth-oriented opportunity**, apply today and become part of our thriving network!

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Job Title

Loan Servicing Analyst

Location

Remote

Client

Undisclosed

Job Summary

We are seeking a detail-oriented Loan Servicing Analyst to support our lending operations team. This role is responsible for generating accurate loan statements and invoices, as well as verifying loan draws based on project inspections. The ideal candidate is highly organized, analytical, and comfortable working with financial data in a fast-paced environment.

Responsibilities

- Prepare and issue monthly loan statements and invoices for each active loan.
- Review and verify loan draw requests, ensuring alignment with inspection reports and project progress.
- Maintain accurate loan records and documentation within the servicing system.
- Coordinate with internal teams to resolve discrepancies related to billing, payments, and loan balances.
- Support reporting and reconciliation of loan servicing activities.
- Ensure compliance with company policies and lending procedures.

Qualifications

- Bachelor's degree in Finance, Accounting, Business Administration, or a related field.
- 2+ years of experience in loan servicing, accounting, or a similar financial role.
- Strong analytical and organizational skills with attention to detail.
- Proficiency in Microsoft Excel and familiarity with financial or loan management software.
- Excellent communication skills, both written and verbal.
- Ability to manage multiple priorities and meet deadlines.

Apply to this position

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