



About Lateam Partners

Lateam Partners is a premier recruitment agency specializing in hiring top **English-speaking** talent in **Latin America** for U.S.-based companies. We connect skilled professionals with dynamic opportunities, offering competitive salaries, career growth, and the chance to work with leading international businesses.

By joining Lateam Partners, you gain access to **exciting remote roles, a supportive work culture, and ongoing professional development**. We pride ourselves on matching top-tier talent with high-quality employers, ensuring a rewarding experience for both candidates and clients.

If you're looking to advance your career with **a stable, well-paid, and growth-oriented opportunity**, apply today and become part of our thriving network!

www.lateampartners.com

Job Title

Tax Preparer

Location

Remote

Client

Undisclosed

Job Summary

We are seeking an experienced tax professional to join our team as a Senior Tax Preparer, Tax Accountant, or Tax Manager (depending on experience). The ideal candidate has strong U.S. income tax preparation expertise, can work independently, and thrives in a problem-solving environment. You will be responsible for preparing and reviewing federal and state tax returns, leveraging our tax software tools, and ensuring accuracy, compliance, and exceptional service to our clients.

Responsibilities

- Prepare and review U.S. federal and state income tax returns for individuals and businesses.
- Utilize UltraTax to prepare, process, and manage tax filings efficiently.
- Identify tax issues, perform research when needed, and propose solutions to ensure compliance.
- Communicate with clients to gather necessary documentation and clarify tax-related questions.
- Work independently to manage workload, meet deadlines, and resolve complex tax situations.
- Maintain up-to-date knowledge of U.S. tax laws, including state-specific regulations where applicable.
- (For Tax Manager level) Review work prepared by junior staff and provide coaching or guidance when necessary.

Qualifications

- Proven experience preparing U.S. income tax returns.
- Hands-on experience with UltraTax software.
- Strong problem-solving ability and comfort working independently with minimal supervision.

Nice-to-Have Qualifications

- Experience with SurePrep software.
- Exposure to or experience with State of Michigan tax filings.
- Prior experience reviewing returns or managing a small team (for higher-level roles)

Apply to this position

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