



## About Lateam Partners

Lateam Partners is a premier recruitment agency specializing in hiring top **English-speaking** talent in **Latin America** for U.S.-based companies. We connect skilled professionals with dynamic opportunities, offering competitive salaries, career growth, and the chance to work with leading international businesses.

By joining Lateam Partners, you gain access to **exciting remote roles, a supportive work culture, and ongoing professional development**. We pride ourselves on matching top-tier talent with high-quality employers, ensuring a rewarding experience for both candidates and clients.

If you're looking to advance your career with **a stable, well-paid, and growth-oriented opportunity**, apply today and become part of our thriving network!

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### Job Title

Training Content Developer

### Location

Remote

### Client

Undisclosed

### Job Summary

The Trainer / Content Developer is responsible for designing, developing, and delivering engaging training content within the organization's Learning Management System (LMS). This role collaborates with subject matter experts (SMEs), HR, and business stakeholders to create effective learning programs that support employee development, compliance training, and organizational goals.

## **Responsibilities**

- Design and develop interactive e-learning courses, training modules, and learning materials for the LMS.
- Convert training/SOP materials into digital learning content.
- Create multimedia learning assets such as: -
  - Videos
  - Presentations
  - Quizzes and assessments
  - Job aids and guides
- Apply instructional design principles and adult learning methodologies.
- Upload, organize, and maintain training content within the LMS.
- Track learner progress, course completion, and certification records.
- Ensure training programs are properly structured and accessible in the LMS.
- Conduct virtual or in-person training sessions when required.
- Facilitate workshops, onboarding sessions, and skill development programs.
- Support employees with learning resources and training guidance.
- Work closely with subject matter experts to gather training requirements.
- Translate complex technical or business topics into easy-to-understand learning content.
- Monitor training effectiveness using LMS analytics and feedback.
- Update training materials to reflect new policies, technologies, or processes.
- Recommend improvements to learning programs and course design.
- Maintain documentation for training curricula and course updates.

## **Qualifications**

- 2–5 years of experience in training development, e-learning, or LMS administration
- Experience with Learning Management Systems (LMS) platforms
- Strong communication and presentation skills
- Proficiency in e-learning authoring tools (e.g., Camtasia, Captivate, or similar)

## **Apply to this position**

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