



About Lateam Partners

Lateam Partners is a premier recruitment agency specializing in hiring top **English-speaking** talent in **Latin America** for U.S.-based companies. We connect skilled professionals with dynamic opportunities, offering competitive salaries, career growth, and the chance to work with leading international businesses.

By joining Lateam Partners, you gain access to **exciting remote roles, a supportive work culture, and ongoing professional development**. We pride ourselves on matching top-tier talent with high-quality employers, ensuring a rewarding experience for both candidates and clients.

If you're looking to advance your career with **a stable, well-paid, and growth-oriented opportunity**, apply today and become part of our thriving network!

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Job Title

Inventory Control Specialist

Location

Remote

Client

Undisclosed

Job Summary

We are now looking to hire an Inventory Control Specialist to manage inventory across various software platforms while ensuring Brod & Taylor is maintaining reliable and accurate inventory records fundamental for planning and outbound fulfillment operations. In this role you will oversee the accuracy of finished goods inventory transactions, create and maintain reporting documents, and work cross-functionally with Logistics, Finance, IT, and Planning teams to

provide key insights. This position will be remote and will report directly into the Director of Supply Chain & Operations.

Responsibilities

Inventory Accuracy & Oversight

- Monitor and maintain accurate inventory positions across all physical warehouse locations and virtual locations configured within NetSuite.
- Oversee periodic cycle counts, reconciliations, and full physical inventory audits, comparing system quantities against actual on-hand stock.
- Identify, document, and resolve inventory variances in a timely manner, ensuring NetSuite reflects true inventory positions at all times.

Transaction Research & Root Cause Analysis

- Investigate inventory discrepancies by tracing and auditing transaction histories in NetSuite, including item receipts, fulfillments, transfers, adjustments, assemblies, and work orders.
- Identify patterns and root causes behind recurring variances — whether driven by process gaps, system configuration issues, user error, or integration failures.
- Escalate systemic issues to warehouse operations, Finance, or IT/ERP teams with clear findings and recommended corrective actions.

NetSuite Administration & Data Integrity

- Execute inventory adjustments and transfers within NetSuite with proper documentation and approval workflows.
- Partner with the ERP/IT team to identify and resolve configuration issues impacting inventory transactions (e.g., incorrect costing methods, location mapping errors, or integration sync failures).

Process Improvement

- Develop and refine standard operating procedures for inventory receiving, transfers, adjustments, and cycle counts.
- Train warehouse and operations staff on proper NetSuite transaction entry to prevent discrepancies at the source.
- Build and maintain NetSuite saved searches, reports, and dashboards to proactively surface anomalies and support ongoing inventory visibility.

Reporting & Compliance

- Prepare regular inventory accuracy reports and KPI summaries for operations and finance leadership.

- Support month-end and year-end close processes by providing clean, reconciled inventory data.
- Maintain thorough records of all discrepancy investigations, adjustments, and audit findings.
- Perform other duties as assigned

Qualifications

- Bachelor's Degree in Supply Chain, Finance/Accounting, Logistics, Operations Management, Engineering, or relevant field
- 2+ years' experience in inventory control, ideally within fashion, consumer goods, kitchenware, or any other e-commerce/DTC space or brand.
- Hands-on experience with NetSuite, specifically with multi-location inventory, item receipts, transfers, fulfillments, and inventory adjustments.
- Strong analytical skills with the ability to trace complex transaction chains and identify the source of errors.
- Experience with NetSuite saved searches, custom reports, and inventory/warehouse management module configuration
- Exposure to third-party integrations with NetSuite (e.g., WMS, EDI, or eCommerce platforms) and their impact on inventory transactions
- Experience supporting month-end close and working cross-functionally with finance teams
- Highly organized, analytical, and detail-oriented. Must have experience in Google drive and MS Office Suite including the ability to manipulate and analyze large data sets in Excel.
- Strong base understanding of supply chain workflows
- Entrepreneurial and resourceful spirit; you thrive in a dynamic, fast-paced environment.

Apply to this position

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