



# **ONE POINT ONE SOLUTIONS LIMITED**

**FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS**



**FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS OF  
ONE POINT ONE SOLUTIONS LIMITED**

**Preamble:**

Pursuant to Regulation 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, every listed company is required to familiarise its Independent Directors with the Company, including their roles, rights, responsibilities, the nature of the industry in which the Company operates and the business model of the Company, through various programmes.

**Induction Programme**

All Directors are provided with Directors' kit containing Company's corporate profile, Memorandum and Articles of Association, latest Annual Report, Brief Write-up on the nature of the industry in which the Company operates, Code of Conduct applicable to Directors and Company's Code for Prevention of Insider Trading, Terms of Reference of the Audit Committee and Whistle Blower Policy. The Appointment Letter issued to Independent Directors, inter alia, sets out the expectations of the Board from such Independent Director, their roles, duties and responsibilities in the Company.

**Familiarisation Programme:**

The Company organises periodic familiarisation sessions for the Board every year, wherein Business Heads and Senior Management Personnel of the Company make detailed presentations pertaining to Business strategy, plans, operations, Company's performance, markets, financial budgeting and control processes, risk management framework and other relevant areas.

**Disclosure of the Policy:**

This Policy shall be uploaded on the website of the Company for public information, and the web link thereto shall be disclosed in the Annual Report of the Company.

**Review of the Programme:**

The Board will review the Programme and make revisions as may be required.



## DISCLOSURE UNDER REGULATION 25 & 46 OF SEBI (LODR) REGULATIONS, 2015

### DETAILS OF FAMILIARISATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS OF ONE POINT ONE SOLUTIONS LIMITED ("THE COMPANY")

The Company has in place an orientation and familiarisation programme for its Independent Directors with emphasis on:

- Roles, Rights and Responsibilities – Board dynamics & functions
- Strategy, Operations and functions of the Company

As a process, upon appointment of a new Independent Director, a familiarisation programme is conducted by the Senior Management to enable them to understand the Company's business model, operations and regulatory framework. Further, whenever a Director is inducted into a Board Committee, relevant information pertaining to the functioning of the Committee and the roles and responsibilities of its members is provided.

The Board and Committee meetings of the Company are held periodically and the Independent Directors interact with the Senior Management and functional heads to gain deeper insights into the business, operational challenges and industry dynamics on a continuous basis. The Independent Directors have attended following familiarisation programmes.

**During FY 2018-19**

The Company conducted an orientation process for its Independent Directors covering the business overview, regulatory framework and roles and responsibilities of Directors. The programme was conducted by the Senior Management team.

#### **Details of Familiarisation Programme:**

- **Number of Programmes:** One Programme
- **Date:** 15 February 2019
- **Number of hours spent:** Approx. one hour during the year
- **Cumulative time:** Approx. one hour

#### **Purpose of Programme:**

1. Overview of Company's business operations
2. Roles, rights and responsibilities of Independent Directors
3. Overview of applicable regulatory framework

#### **During FY 2019–20**

The Company continued its familiarisation initiatives by conducting a programme focusing on governance practices and compliance requirements. Independent Directors were updated on key regulatory developments.

#### **Details of Familiarisation Programme:**

- **Number of Programmes:** One Programme
- **Date:** 20 December 2019
- **Number of hours spent:** Approx. one hour during the year
- **Cumulative time:** Approx. two hours

#### **Purpose of Programme:**

1. Updates on compliance and regulatory framework
2. Overview of risk management practices

#### **During FY 2020–21**

During the year, the Company conducted multiple familiarisation sessions to provide deeper insights into business operations and industry developments. The sessions enabled the Independent Directors to understand the evolving business environment.

#### **Details of Familiarisation Programmes:**

- **Number of Programmes:** Two Programmes
- **Dates:** 10 September 2020 and 15 February 2021
- **Number of hours spent:** Approx. three hours during the year
- **Cumulative time:** Approx. five hours

#### **Purpose of Programmes:**

1. Detailed understanding of business operations
2. Industry outlook and emerging challenges
3. Review of financial performance

**During FY 2021-22**

The Company organised familiarisation sessions focusing on functional aspects and governance practices. Independent Directors were provided exposure to internal processes and control mechanisms.

**Details of Familiarisation Programmes:**

- **Number of Programmes:** Two Programmes
- **Dates:** 05 July 2021 and 18 November 2021
- **Number of hours spent:** Approx. three hours during the year
- **Cumulative time:** Approx. eight hours

**Purpose of Programmes:**

1. Overview of key functional areas
2. Internal control systems and governance framework

**During FY 2022-23**

During the year, the Company conducted familiarisation programmes covering strategic initiatives and governance developments, including emerging ESG considerations.

**Details of Familiarisation Programmes:**

- **Number of Programmes:** Two Programmes
- **Dates:** 12 December 2022 and 21 March 2023
- **Number of hours spent:** Approx. four hours during the year
- **Cumulative time:** Approx. twelve hours

**Purpose of Programmes:**

1. Strategic initiatives and business outlook
2. Overview of ESG and governance practices

#### **During FY 2023–24**

The Company continued to strengthen its familiarisation framework through structured sessions on business performance, risk management and operational improvements.

#### **Details of Familiarisation Programmes:**

- **Number of Programmes:** Three Programmes
- **Dates:** 25 August 2023, 30 November 2023 and 15 February 2024
- **Number of hours spent:** Approx. five hours during the year
- **Cumulative time:** Approx. seventeen hours

#### **Purpose of Programmes:**

1. Business performance and expansion plans
2. Risk management framework
3. Technology and operational improvements

#### **During FY 2024–25**

During the year, the Company conducted familiarisation programmes to provide updates on financial performance, regulatory changes and technological advancements impacting the business.

#### **Details of Familiarisation Programmes:**

- **Number of Programmes:** Three Programmes
- **Dates:** 20 May 2024, 13 August 2024 and 10 January 2025
- **Number of hours spent:** Approx. six hours during the year
- **Cumulative time:** Approx. twenty-three hours

#### **Purpose of Programmes:**

1. Financial performance and strategic direction
2. Updates on internal controls and compliance
3. Technology, cybersecurity and future roadmap