

Navi E-Sign

SCHEDULING TIPS

TIME -

- **Signing together?** If you're in the same location, you can close at the same time on the same device.
- **Signing separately?** No problem! Just choose a time that works for you the other party can sign at a different time that works for them.
- Business hours are best. Scheduling during business hours gives you access to your Title Company in case questions come up that NTS can't answer.

WHAT YOU'LL NEED —

- A device with a camera, microphone, and speaker (smartphone, tablet, or computer)
- A strong internet connection or reliable cellular data





WHAT TO EXPECT FOR YOUR RON (REMOTE ONLINE NOTARIZATION) CLOSING

WE'LL CONFIRM YOUR APPOINTMENT

NTS will call you to confirm your closing date and time.

WATCH FOR YOUR EMAIL

We'll send you a secure link for your RON closing before your appointment.

LOG IN AT YOUR SCHEDULED TIME

Click the link, create a password, and log into the platform.

REVIEW & PRE-SIGN DOCUMENTS

You'll review your closing documents and sign anything that doesn't need a notary.

VERIFY YOUR IDENTITY

You'll upload your ID and answer a few security questions.

MEET YOUR NOTARY

Your notary will join you online to finish the signing together.

YOU'RE DONE!

Once everything's signed, your closing is complete!