

Executive Committee MINUTES



Executive Committee Meeting

7/8/2024

10:00 AM – 11:30 AM

Attendees:

☒ Judy Aspling

☒ Kerri Trubachik

☒ Dale Kelm

☒ Kelly Klein

☒ Dick Nystrom -excused

Staff & Guests:

☐ Mari Kay-Nabozny

☐ Bella Potack-Rettler

1) Welcome and Opening Meeting Business

a) Call to Order 10:00 AM

b) Roll Call

c) Public Meeting Notice

NWWIB staff sent the NWWIB meeting notice to regional Class A newspapers and regional library systems. In addition, the meeting notices were also posted on the Northwest Wisconsin Workforce Investment Board website and all social media outlets.

d) Welcome and Introduction of Guests

Previous Meeting Minutes

Review and Approve Meeting Minutes from June 10, 2024

Motion to approve: Judy Aspling

2nd: Dick Nystrom

Motion carries unanimously.

Programming & Fiscal Updates | Mari Kay-Nabozny

WIOA CEP Receivables Update

Met with CEP on Tuesday, last week. Charlie Glazman, Michelle Smith, Dawn, Melissa, Mari and Mary Lois. Created by CEP in the packet. Showing that they owe NWWIB an 38990.32 in outstanding. Charlie firm in wanting documentation for everything. Need CEP to pay NWWIB. NWWIB has \$3,000 in bank account. \$15k line of credit with NSB. Hopefully get invoices to them this week. Mari not sure how quickly the turnaround will be. Michelle threatened to cancel the health benefits for the NWWIB if not paid, as it has

been 30 days since payment. Wants the extra 10% too. Mari paid for the benefits, as she did not want the staff punished for the issue happening with CEP.

CEP will not pay until NWWIB provides documentation. Dick confused as WIPFLI should have documentation. Mari shared that WIPFLI didn't really have documentation, which is why CEP is asking for it.

Kelly: Can they pay it? <ari: Not sure

Aspling: How many people agreed? Douglas agreed. Mari: Bayfield, Douglas, Price.

Mari shared the APG price county review. Shared that the messaging in the article sounds as if the NWWIB is the problem for CEP's fiscal problems due to our \$210,000 contract. Mari asking if the NWWIB should respond. Melissa Rabska shared the link

Judy: Should be addressed, should not sound back and forth. Not sure how to mitigate that.

Kelly Klein: What is the future here? \$39k is not a lot in the scheme of things. Mari: Shared that Jeff indicated that CEP is looking to pay the NWWIB much less for services then previously. Mari shared that this is not legal. Email is in the packet. Direct violation of the law. Mari sent it straight to DOL. DOL and DWD are both on an email chain and DOL is saying it is not okay and that CEP cannot do that, DWD is on chain saying they know, DOL's suggestion to DWD was to get involved at this point. Not sure where it is all going to go at this point.

Dick: Doesn't DOL tell us what to do with CEP? Mari: DOL shares that they should be treated like any other WIOA service provider for the Board.

Mari shared that she reached out to DWD last week, as the NWWIB as reached a crisis point. DWD has not reached back out. Dick shared that he feels that the state needs to be involved fully right now. Mari agreed but that hands are tied as they are not responding. Dick shared that he feels the NWWIB needs to reach out to the state again and share that if state doesn't get involved, that the NWWIB will be hiring an attorney.

Judy Aspling offered to be a point person for the NWWIB for the Boards efforts in shopping around for a new health insurance plans. Shared that can create a group for insurance by pooling together organizations. Mari shared that the NWWIB is open to any options.

Motion to move to Transamerica with WWDA. Mari shared part of decision making as it would be easier for the NWWIB to control own fiscal portion for 401k. Shared that the NWWIB recently became aware that the two NWWIB employees were never enrolled to their 401k plans by CEP. Missed 6 months of matching.

2) **Action Item:** 401K - Transamerica move

Motion to approve: Dale Kelm

3) 2nd: Kerri Trubachik

4) Motion carries unanimously.

Grant Update | Mari Kay-Nabozny

PSC Grant

Mari shared that it was submitted. Just under a mill, went in with Bayfield. For three years. Went in. Melissa is working very hard on a DOL grant that is due in about a week. Resource generation that will help soften issues with CEP, won't solve all fiscal issues though. DOL one is really cool and transformative.

Budget Discussion with CEP | Mari Kay-Nabozny

Kelly: When did this start to get bad? Mari: March. March is when during monthly meeting we noticed issues with CEP budget. Around the same time that Michelle Smith came on. Melissa: Michelle coming on and noticing the numbers, raised anxiety, partially why it caused unrest between NWWIB + CEP.

Kelly: Asked Mari to keep in loop. Dick: Keep us updated on the State too.

Pull some notes from previous agenda point.

Partner Updates and Comments | All

Taking a week off at the end of July. Week of the 29th.

Dick: Do you think it would serve to have a NWWIB Board member come in for the CEO Consortium. Who is the CEP Board Officer, M: Bill Kavinsky

Adjourn

Next Meeting date: August 12st at 10:00 am or at the call of the Chair.

Adjourned at 11:05 AM

Additional Instructions:

Related meeting items are included in the packet for your review prior to the meeting. Thank you.