

MINUTES

**One Stop Operator Committee
Meeting
5/21/2024
1:00 PM – 2:00 PM**



Attendees:

- | | | |
|---|---|---|
| ☒ Brad Gast (Chair) | ☒ Jeff Muse | ☒ Kristine Porter |
| ☒ Bambi Pattermann | ☐ Sally Schraders | ☐ Thomas Draghi |
| ☐ Allen “AJ” Raub | ☐ Sara Lazarz | |

Staff & Guests:

- | | | |
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| ☒ Mari Kay-Nabozny | ☒ David Basset | ☒ Bella Potack-Rettler |
| ☒ Jay Anderson | ☒ Dawn Knapp | |

Welcome and Opening Meeting Business

Call to Order

Meeting was called to order.

Roll Call

Roll call was taken.

Public Meeting Notice

The NWWIB sent the meeting notice to regional Class A newspapers and regional library systems. In addition, the meeting notices were also posted on the Northwest Wisconsin Workforce Investment Board website and all social media outlets.

Welcome and Introduction of Guests

Mari Kay-Nabozny welcomed and introduced guests. Dave Bassett introduced himself to the OSO Committee. He is from Taylor County from the Center for Workplace Inclusion. Brad Gast invited everyone to introduce themselves in the OSO Committee. OSO Committee members introduced themselves to Dave Bassett.

1:05pm – 1:08pm	Previous Meeting Minutes a. Review and Approve Meeting Minutes from January 13th, 2024 Motion to approve: Jeff Muse 2nd: Bambi Patterman Motion carries unanimously.
1:08pm – 1:20pm	One-Stop-Operator Compliance One-Stop Operator Quarterly Report Jay Anderson Jay Anderson began the One-Stop Operator Quarterly Report. He shared that the American Job Centers are optimizing service delivery, compliance, and training. Jay Anderson reported that he coordinated quarterly meetings, managed partner responsibilities, ensured compliance with policies. He also shared that partners implemented training and technology solutions to enhance cooperation and coordination. The Customer Satisfaction survey went out for early May and will be extended through June 7th to get enough responses. Jay Anderson did mention that there were ADA compliance issues in two buildings. He did share that these compliances are being addressed, but there are also cool things possible with systemic changes. Job Center Monitoring 2024 (ADA Checklist) & EO Concerns Dawn Knapp https://otter.ai/u/bAa95Pm-ZLQEJvZJRaZFYh87G-w?view=transcript&tab=chat&t=735sDawn Knapp provided updates on EO monitoring, including resolving issues with bathroom stall doors at the Superior Job Center. She identified accessibility issues in the Spooner Building, including inadequate space for wheelchair users and lack of signage for accessible parking spots. Dawn Knapp also highlighted specific problems with the light switch in the Veterans Service room, bathroom doors, and shared counter height, which are still unresolved despite previous discussions. After Dawn Knapp gave her report, Brad Gast shared that he appreciates Dawn's work and noted that the Superior doors will fix the accessibility issues, but Dawn continues to chip away at the remaining challenges.

	There were no further questions or comments.
1:20pm-1:28pm	2. WDA 7 Notables Winning with Wisconsin's Workforce Events Mari Kay-Nabozny Mari Kay-Nabozny provided a recap of the TDCON24 event, which was held in La Crosse, WI with approximately 220 attendees. The event was deemed successful and it was noted that it would be nice to see more NW Wisconsin employers present. The event is set to take place in Milwaukee next year. MyOneFlow Software Implementation Mari Kay-Nabozny <i>Partner discussion on referrals and collaboration</i> The "Winning with Wisconsin's Workforce" event is scheduled for Wednesday, May 29th. Mari Kay-Nabozny shared that she will be speaking, and Olivia Dachel with Skyler Dural-Eder and a representative from Madison will down discuss Child Labor Laws.
1:28pm – 1:34pm	WIOA Local Plan 2024 Mari Kay-Nabozny Mari Kay-Nabozny shared that the WIOA Local Plan had no comments. She also shared that it was submitted on April 15th. Rollie Thums and Kelly Klein have both signed and submitted the WIOA Local Plan. Mari Kay-Nabozny shared that the CEP consortium has already looked at the WIOA Local Plan. There were no further questions or comments.
1:35pm-1:50pm	Introduction & Presentation on Senior Community Service Employment Program David Basset, Center for Workforce Inclusion David Bassett began his presentation on Senior Community Service Employment program. Dave Bassett shared that he is the interim director for the program and that the money comes from the Department of Labor (DOL). He shared that his program is looking for a new subgrantee for the WDA8 county region in August: Taylor, Wood, Portage, Dunn, Barron, Eau Clair, Clark counties. Dave Bassett shared that his program has 91 slots involved. No more than 25 active folks and another 12 in the pipeline. Individuals in the program must be 55 years of age and older, unemployed, and income eligible: \$18,000.

	He shared that if applicants meet eligibility, they are assigned to a host agency, nonprofit or a library. The idea is to make a match between the job seekers and participants and host agencies. Dave Bassett shared that his program will train folks with the assistance in these host agencies and pay them minimum wage. It is a unique program that targets a population that is overlooked. Dave Bassett shared the acronym of this program, as: C-CEP. It has morphed into a Department of Labor (DOL) program with workforce development programs available. They are accountable for enrollment, retention and retaining. C-CEP is a required partner, along with the basic education and job centers. Each state has a C-Cep program. Brad Gast asked Dave Bassett what the biggest barrier to outreach is for his program. Dave Bassett shared that the biggest barrier to outreach is the pay gap in the marketplace for income. He shared that it is hard to get individuals for minimum wage to apply when Kwik Trip down the street offers \$18/hr. Dave Bassett shared that his reason for reaching out to the OSO Committee is because his program is open to any referrals. He shared that host agencies usually do the referrals. However, he shared that he wanted to reach out to the local Workforce Boards and partners for any type of referrals as we are good resources. He shared that he and his team will get back to individuals within 36 hours of contact. Currently, they have six host agencies looking for trainees. He is open to any industries in Taylor County that we should be working with too. Dave Bassett also shared that there is one coordinator in Taylor County – 5 slots in Taylor, and that they can do 8 enrollments. He welcome host agency idea and any referrals for C-CEP. As the service delivery, we handle the payroll. No host agency does not handle the payroll. All job seekers are covered by workers comps, host agency does not need to handle this. Dave Bassett concluded his presentation. There were no further questions or comments.
1:50pm – 2:00pm	Partner Updates on Workforce Related Items Comments and Announcements <i>Committee Members</i> Mari Kay-Nabozny made an update to the OSO committee that the NWWIB will be switching Job Surveys to Microsoft Forms. This will not lose the historical data, but reporting is going to be a little rocky until the NWWIB can nail it down. The reason for this switch was for a cost savings decision.

	Kris Porter shared that Chuck Gottschalk is retiring in July. Will not be in the Superior office any long. Kris Porter asked Jeff Muse if there will be any issues with hiring another individual in the coming months for a part-time position. Jeff Muse shared that, that was a fair question, but that he didn't have an answer for Kris Porter at the moment. Jeff Muse shared that another CEP employee resigned at the Superior office. He shared that CEP is looking to fill two career planner positions. One in Ashland and another in Superior. He shared that the Ashland office moved 417 9th Avenue West, Ashland, WI and that a ribbon cutting would be coming soon. Brad Gast gave a reminder that DWD has an AI Taskforce. The Final draft of recommendations will come out in July. The resource is available online on the DWD website and he highly encourage attendees to look at it. Going off of this, Mari Kay-Nabozny shared that the NWWIB is trying to bring Isreal from the Governor's taskforce to do some training in the Northwest Wisconsin region. There were no further questions or comments.
2:00pm	3. Adjourn Motion to adjourn: Bambi Patterman 2nd: Jeff Muse Motion carries unanimously. Next Meeting Date: August 20th, 2024, or at the call of the Chair

Additional Instructions: Related meeting items are included in the packet for your review before the meeting. Thank you.