

MINUTES

**One Stop Operator Committee
Meeting
8/20/2024
1:00 PM – 2:00 PM**



Attendees:

- | | | |
|---|---|---|
| ☒ Brad Gast (Chair) | ☒ Skyler Dural-Eder | ☒ Kristine Porter |
| ☒ Bambi Pattermann | ☐ Sally Schraders | ☐ Thomas Draghi |
| ☐ Add Tate Strand | ☒ Sara Lazarz | |

Staff & Guests:

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| ☒ Mari Kay-Nabozny | ☒ Dawn Knapp | ☒ Bella Potack-Rettler |
| ☐ Jay Anderson | | |

Welcome and Opening Meeting Business

Call to Order

Meeting was called to order.

Roll Call

Roll call was taken.

Public Meeting Notice

The NWWIB sent the meeting notice to regional Class A newspapers and regional library systems. In addition, the meeting notices were also posted on the Northwest Wisconsin Workforce Investment Board website and all social media outlets.

Welcome and Introduction of Guests

Mari Kay-Nabozny welcomed and introduced guests.

1:05pm – 1:08pm	Previous Meeting Minutes a. Review and Approve Meeting Minutes from May 21st, 2024 Motion to approve: Kristine Porter
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	2nd: Bambi Patterman Motion carries unanimously.
1:08pm – 1:20pm	One-Stop-Operator Compliance One-Stop Operator Quarterly Report Jay Anderson (look at OWL) Job Center Monitoring 2024 (ADA Checklist) & EO Concerns Dawn Knapp (Look at OWL) Skyler Dural-Eder commented that action was being taken on resolving the EO concerns. Dawn Knapp advised Skyler Dural-Eder to reply to the email chain that she had set up to communicate these EO concern actions. Skyler Dural-Eder thanked Dawn for stopping by and doing the ADA checklist and finding EO concerns. There were no questions or comments.
	4. MOU Updates: Mari Kay-Nabozny Mari Kay-Nabozny updated the committee on the MOU changes to reflect Skyler Dural-Eder’s name. There were no further updates. There were no questions or comments. 5. SOLAR Budget – Superior – Mari Kay-Nabozny Mari Kay-Nabozny shared that the SOLAR Budget only applies to the Superior location. She shared that the SOLAR Budget does not allocate on square footage but allocates on FTE. Got changed a little bit. Taken off, now at a zero. 2 for DWD. All of these costs get shared in a same bucket. Ends up giving everyone. Shows what agency is to receive. Skyler: Can we ask our landowner about this. Mari: Yes Kristine: Have had partners or agency that is looking for space or additional space, that is an option but will have to create their own lease for it. Bambi: How many people are in the space? Mari: Used to be a lot more partners. Eight total staff, not including Thomas. Total of 9 partners.

	Kristine: Does Thomas have dedicated office space? Mari: He does, but IOA isn't apart of this. Kristine: Can we pose that question for why he doesn't count. Mari shared the JobPods, a trademarked thing being pushed out by the Brown Library system. Reserved for meeting oriented activities for job activities. NWWIB is exploring a grant to access this. They are like extra large phone booths. Tasha at DWD has six that they are supported. Bay Area Workforce Development Board reached out and asked who would be interested to have one and the NWWIB put in their interest for having one. NWWIB has requested one and looking to see if there is a better way to deliver job systems in the area.
1:20pm-1:28pm	2. WDA 7 Notables Winning with Wisconsin's Workforce Events Mari Kay-Nabozny Mari Kay-Nabozny shared that November 13th there will be a WWW event in the morning in Superior. Will be doing AI and looking at how it is impacting the community. Israel Squires will be the keynote speaker for this and doing a seminar workshop. Want to make it a systemic event. In the morning. On the screen is in the afternoon. Still working on outreach materials. TDCON25 Mari Kay-Nabozny <i>Partner iscussion on referrals and collaboration</i> 5ba. Dates: April 14th – 16th, 2025 in Milwaukee September 18th Open House in Superior Mari Kay-Nabozny Mari Kay-Nabozny shared that September 18th is an Open House date for the job center in Superior. Shared that if there is anything that anyone wants to do with their organization to reach out to Kristine Porter. Kristine Porter shared that September is Workforce Development month. Shared that the dates do not have to be set for this, is flexible. The theme is the Power of Partnership. The team at Superior Job Center have been working hard and get contacts. So far has been 10am-2pm. Shared that there is not a budget this year for snacks or beverages.
1:50pm – 2:00pm	Partner Updates on Workforce Related Items Comments and Announcements Committee Members Mari Kay-Nabozny invited Skyler Dural-Eder to introduce herself. Skyler Dural-Eder introduced herself to the OSO Committee.

	Skyler Dural-Eder shared that NW-CEP is looking to do a ribbon cutting at the Ashland office in September, no dates established yet. Bambi (gave the same comments as in SDD) Sara L. shared DOL put out a new veterans program in May. No longer has to be service connected. Just needs to be a veteran.
2:00pm	3. Adjourn Motion to adjourn: Bambi 2nd: Skyler Motion carries unanimously. Next Meeting Date: October 15th, 2024, or at the call of the Chair.

Additional Instructions: Related meeting items are included in the packet for your review before the meeting. Thank you.