

MINUTES

One Stop Operator Committee Meeting

1/20/2026

1:00 PM – 2:00 PM



Attendees:

- ☒ Brad Gast (Chair)
- ☐ Tait Strand
- ☒ Steve Bitzer

- ☒ Skyler Dural-Eder
- ☐ Sally Schraders
- ☒ Sara Lazarz

- ☐ Brian Pelon (**excused**)
- ☐ Ashley Hinke

Staff & Guests:

- ☒ Mari Kay-Nabozny
- ☒ Katey Perkkio

- ☒ Dawn Knapp

- ☒ Bella Potack-Rettler

Welcome and Opening Meeting Business

Call to Order

Roll Call

Public Meeting Notice

- a) Meeting notice went out to regional Class A newspapers and regional library systems. In addition, meeting notices were posted on the Northwest Wisconsin Workforce Investment Board website and all social media outlets.

Welcome and Introduction of Guests

1:00pm – 1:05pm	1. Welcome and Opening Meeting Business a. Call to Order b. Roll Call c. Public Meeting Notice d. Welcome and Introduction of Guests
1:05pm – 1:06pm	2. Previous Meeting Minutes a. Review and Approve Meeting Minutes from August 19, 2025 First: Skyler Dural-Eder Second: Sara Lazarz Passes unanimously.

1:06pm – 1:10pm	3. One-Stop Operator Compliance a. One-Stop Operator Quarterly Report Bella Potack-Rettler Bella Potack-Rettler shared the OSO Quarterly Report for the last two quarters. She noted that the Job Center physical locations were monitored in May, June, September and October and they were found to be complying. Bella Potack-Rettler shared that the NWWIB sent five staff members to an in-person ROBUST training at the end of December in Oshkosh. More ROBUST training is planned. Bella Potack-Rettler shared that the Job Center recertification was submitted to DWD To end the report, Bella Potack-Rettler relayed that the NWWIB's WAI 2.0 cohort with Midwest Truck Driving in Escanaba, MI is currently happening (OSHA 40, Heavy Equipment and CDL). For the Spring, the NWWIB is planning to run additional WAI 2.0 cohorts but the details for these cohorts are still being worked out. Brad Gast asked about current outreach methods, whether Bella Potack-Rettler had observed any emerging trends, and if there were areas where outreach could be improved. Bella Potack-Rettler noted that there may be opportunities to strengthen outreach through additional multilingual strategies. Mari Kay-Nabozny added that workforce participation metrics have shifted, with women now showing greater representation than men, and suggested the board consider placing more focus on reaching underrepresented target audiences. She also echoed Bella Potack-Rettler's recommendation to expand multilingual outreach efforts. There were no further questions or comments. b. Job Center Satisfaction Survey February 10th, 2026 – March 10th, 2026 Bella Potack-Rettler shared that the Job Center Satisfaction Survey will go out February 10th, 2026 – March 10th, 2026. There were no further questions or comments.
1:10pm-1:20pm	4. WDA 7 Notables a. CLICK referrals Mari Kay-Nabozny shared a reminder that the NWWIB CLICK program is a resource that is available to partners and the NWWIB is always open to referrals.

Brad Gast asked if Price and Taylor County are included in the NWWIB CLICK program service. Mari Kay-Nabozny shared that they are not included in the grant service area, but nothing says we can't lend to them. Only requirement is that they must need to be Wisconsin residents is all. NWWIB does have a grant application in to serve these counties in the future.

Steve Bitzer asked if there was a specific person to reach out to for the CLICK program. Mari Kay-Nabozny asked Bella Potack-Rettler to share the CLICK program flyer with the Digital Navigator's contact information listed so that the OSO Committee members had it available. Bella Potack-Rettler sent an email with the CLICK program flyer attached to the OSO committee members.

There were no further questions or comments.

b. WAI 2.0 | Building Science Principles

Mari Kay-Nabozny shared that the NWWIB will be doing this in Spring. Working with Slipstream to get this started. Around the week of April 27th. Will provide supportive service. Location of the training course is TBD. Centering it will be where there is the most interest.

There were no further questions or comments.

c. MyOneFlow implementation

Mari Kay-Nabozny shared that MyOneFlow implementation asked Sara Lazars if she foresaw them moving to MyOneFlow with the rest of the state. Sara Lazars shared she believed so.

Skyler Dural-Eder had a question about when to expect full implementation and integration. Mari Kay-Nabozny shared that she does not have an exact date

There were no further questions or comments.

d. New JobPod Locations

Mari Kay-Nabozny shared that there are new JobPod Locations. There is one in Medford Public Library. She shared that the libraries in Iron River and Webster will be getting a JobPod. Mari Kay-Nabozny reminded committee members that JobPods provide a space to meet clients and give individuals the technology to just jump onto a meeting. The point of JobPods is to make services more accessible for job seekers.

There were no further questions or comments.

1:20pm – 1:30pm	5. Partner Updates on Workforce Related Items a. Comments and Announcements <i>Committee Members</i> Mari Kay-Nabozny shared that Ryce Davis and Sara Wieland have been working together hard across the state to do credentials in the communities that way. Vets Ready in Tech Award, Northwood Tech got the Golden Employer award for that. Skyler Dural-Eder mentioned that Brad Leino is no longer with the NW CEP. He parted ways with the organization in December. Skyler Dural-Eder shared that NW CEP has the job posted and individuals applying. Mari Kay-Nabozny added that by January 30th, DOL-HHS education appropriation bill was released. Introducing bipartisan to the house. Brad Gast shared that NTEC is gearing up for Spring Semester. Working on Workforce Pell offers opportunity for short-term training for partial Pell grantees. About only a dozen programs that will be eligible, unfortunately. Construction Fundamentals has to latter into a credit bearing program, workforce doesn't always want that. Program must already have to have one year of existence to qualify for the Workforce Pell. b. Staffing updates Mari shared that the NWWIB is hiring for a Manager of Workforce Strategy & Innovation.
1:30pm	6. Adjourn a. Next Meeting Date: May 19, 2026, or at the call of the Chair Brad motioned to adjourn at 1:37 pm