

	The Charter School of Excellence 5271	
	DATA PRIVACY AGREEMENT POLICY	
POLICY NUMBER:	EFFECTIVE DATE: July 1, 2025	REVIEWED/APPROVED BY BOARD: DATE: <u>October 28, 2025</u>
ACTION: FERPA requires that third party vendors handle student data on behalf of the institution, they must comply with FERPA. Establishes regulations and obligations to abide by to protect the privacy of student and school data.		STANDARDS: FERPA

The School will execute a Data Privacy Agreement between the School and Vendor to establish regulations and obligations to abide by to protect the privacy of student and school data. The Data Privacy Agreement will consist of the following:

- Definitions will include all language and terms referred to in the Agreement.
- Rights and License in and to school data.
- Data Privacy
- Data Security
- Security Incident and Security Breach
- Response to Legal Orders, Demands, or Requests for Data
- Compliance with Applicable Law
- Termination
- Data Transfer Upon Termination or Expiration
- Indemnification
- Insurance
- Miscellaneous

**Sample template for Data Privacy Agreement available*

Promulgated this 28 day of October, 2025.

Katerina Wilson, Governing Board Chair

First Name, Last Name-Title