

## **Jefferson-Lewis BOCES School Library System**

### **Coordinated Cooperative Collection Development Plan**

The School Library System CCCD plan is designed to help schools build specialized library collections that will benefit all of the member libraries. Individual school libraries are not always able to purchase all of the library books and information resources to meet the informational and literary needs of their students and staff but regional purchasing allows districts to pool their resources. The goal of CCCD is to create a large, diverse, and accessible collection to meet the needs of students in the region. Print collections will be housed in respective member buildings but must be made available to all member libraries through Interlibrary Loan and stamped with your district's CCCD stamp supplied by the SLS. Digital collections are available online through Overdrive Sora, Gale Virtual Reference Library and in the Rosen eBook collection. Districts sign up for these services through CoSer 502.

### **eBook Consortium**

Access to unlimited simultaneous access eBooks shall be provided by the School Library System to participating districts through this service. Districts will have the opportunity to submit their needs to the School Library System. The School Library System will send an interest survey to the districts to determine what content the funds should be spent on. Access and training will be provided by the SLS to school librarians to share within their districts.

## **Overdrive Sora**

Districts sign up for a designated amount of funds for CCCD Overdrive Sora through CoSer 502. These funds are authorized each year for use during the following school year. These funds will be used for purchases through the district's Overdrive Advantage Plus account. Their students will receive priority access to these eBooks but they will be shared in the regional collection. Districts are responsible for creating their cart online and the School Library System is responsible for the completion of the purchase. Districts will identify a focus area in a shared document before the ordering process begins. This focus area should meet the needs of the local district and also be specific enough so that librarians in other districts will be aware of the focus of this portion of the CCCD collection. Content must be in "Overdrive Read" or "Overdrive Listen" format so that it is accessible within Sora. If a librarian wants to order a book labeled as "adult" content they must submit a review indicating the content is appropriate for school-age students. Districts may order One Copy One User (OCOU) and/or Metered Access titles. Districts may not order content that can't be shared well such as Cost Per Circulation (CPC) or rental class sets.

## **Print CCCD**

Districts sign up for a designated amount of funds for CCCD print through CoSer 502. These funds are authorized each year for use during the following school year. Each member library is responsible for submitting a quote to their Communication Coordinator or Department chair who will then send it to the School Library System. The quote submitted to the SLS must be under the amount authorized for each building. All

purchases must follow BOCES purchasing policies. Districts may order single copies that meet an identified need, multiple copy sets, series, and audio if the copyright allows for interlibrary loan. Districts will identify a focus area in a shared document before the ordering process begins. This focus area should meet the needs of the local district and also be specific enough so that librarians in other districts will be aware of the focus of this portion of the CCCD collection. The SLS will complete the purchasing process and communicate with the vendor. Items will be shipped directly to the districts, must be stamped with the CCCD property stamp, and the packing slip must be sent to the SLS. All purchases must be available for interlibrary loan.

### **Evaluation**

Effectiveness of CCCD will be measured by:

- The number of participating libraries
- The Annual Survey
- The currency of the collection
- How well the collections are meeting the needs of students

**Selection of Materials shall be governed by BOCES Policies 6010, 6011, and 6012: <https://www.boces.com/o/boces/browse/20017>**

**Approved by Council on: May 19, 2021**