Minutes: Annual General Meeting

Name:	Volunteering New Zealand
Date:	Tuesday 4 November 2025
Time:	12:30 – 1:30pm
Location:	https://us02web.zoom.us/j/89142684024
Board Members:	Misty Sansom (Chair), Carolyn Tapley, Ethan Tauevihi-Kahika, Francois Cuccurullo, Glenda Martin, Melanie Smith, Leon Hartnett, Nate Whitfield
Attendees:	Michelle Kitney, Heidi Quinn, Nicola Wilks (minutes)
Apologies:	
Member Organisations in attendance	1. Sheena Revington, **Bellyful NZ** 2. Kawkab (Coco) Aldawi, **Cancer Society Auckland Northland** 3. Carl McOnie & Carolyn Tapley, **Coastguard New Zealand** 4. Roslyn Hefford & Cynthia Ellis, **Department of Corrections** **5.** Fernanda Vivar, **Hato Hone St John** 6. Genevieve Kayembe Nkonko, **Health NZ Waitemata** **7.** Leon Harnett, **IHC** 8. Pam Harvey, **Lions Clubs New Zealand** 9. Gurtej Singh, **Multicultural New Zealand** **10.** Barbara Duley-Foote, **National Council of YMCAs of New Zealand Inc** 11. Fiona Ross, **New Zealand Red Cross** 12. Donna Kennedy, **New Zealand Riding for the Disabled** 13. Beth Jobin, **NZ National Fieldays Society Inc** 14. Brigitte Sistig, **Repair Network Aotearoa** **15.** Liz Davies, **SociaLink** **16.** Viv Moore, **SPCA** **17.** Natasha Muir & Kate Wareham, **Volunteer Service Abroad** **18.** Helen Anderson, **Volunteer Wellington** 19. Glenda Martin & Alison Marshall, **Volunteering Canterbury** 20. Liz Lambert, **Volunteering Hawke's Bay** 21. Marie Riordan and Eileen Kiffin, **Volunteering New Plymouth**

	22. Kate Aplin, **Whatunga Tūao Volunteer Central**
Other attendees	1. Roger Tweedy, Individual member 2. Ron Rowe, Guest Speaker

	Welcome
1	Meeting opened at 12:30pm Karakia led by Nate Whitfield
2	Welcome and opening remarks by Chair Misty Sansom Note Carolyn Tapley re-elected for second term in Pacific People's board role Note no nominations received for Māori representative on board.
	AGM Opening
3	Apologies received ahead of the meeting included: • Cheryll Martin QSO, Volunteering Auckland. Cheryll Martin submitted proxy votes ahead of meeting. Motion: that the apologies be accepted Moved: Misty Sansom, seconded: Leon Hartnett Accepted
4	Establish voting strength: Michelle Kitney 21 eligible voting members were in attendance. As of 4 November, we have 94 member organisations eligible to vote. Quorum is 20% of the voting membership or 20 full members present whichever is fewer. Quorum is therefore 19. Michelle Kitney asked Members to use a voting form.
5	Notification of General Business The Chief Executive confirmed that there had been no written or verbal notifications general business notified.
6	Confirmation that subscription fee for 2026/27 financial year to remain the same as 2025/26.
7	Confirmation of Minutes, 2024 Annual General Meeting Motion: that the minutes of the 2024 Annual General Meeting of Volunteering New Zealand be accepted Moved: Misty Sansom, seconded: Genevieve Kayembe Nkonko Accepted
	Reports
8	Presentation of the annual statement of accounts The performance report was circulated to members ahead of the meeting. Treasurer Francois Cuccurrullo spoke to the financial performance report. There were no questions. Motion: that the 2024/25 Annual Statement of Accounts be received and adopted Moved: Francois Cuccurrullo, seconded: Misty Sansom

	Accepted
9	Presentation of the Annual Report (Chair's Report) The annual performance report was circulated to members ahead of the meeting. Misty Sansom presented highlights of the report. There were no questions. Motion: that the 2024/25 Annual Report which includes statement of financial records be received and adopted Moved: Misty Sansom, seconded: Leon Hartnett Accepted

10	Notification of Conflicts of Interest
	Michelle Kitney gave notice of disclosures of conflicts of interest made by Board Members during that period and shared Board Pro Conflicts of Interest Register of recent board members as follows:
	• Lindy Lelij – Governance roles:
	  • Auckland DHB
	  • Dutch Business Association
	  • Helensville Birthing Centre
	• Donald McIntosh – Governance/directorships:
	  • Employment Advice NZ
	  • Trade Aid Dunedin Trust
	  • Trade Aid NZ
	  • And a National Disability Advocacy Service (un-named).
	• Sudha Bhana – Operational roles:
	  • Cancer Society Auckland Northland
	  • Mentoring Foundation
	No material conflicts of interest have been documented.

	Motions
11	International Volunteer Year 2026 Guest Speaker Ron Rowe gave a presentation on reflections on International Year of the Volunteer 2026 and looking back to 2001.
	Update on Board members
	No updates on Board members were presented.
	Other
12	Other Business Confirmation that no other business was presented.
13	Closing remarks Thank you to all and closing remarks by Chair Misty Sansom.
14	Nate Whitfield led the closing karakia.
	AGM ended 1:21pm