



Application for Standing Instruction Creation / Cancellation 定額自動送金/解約依頼書

Note: The fields with asterisks '*' must be completed.
'*'マークが付された欄は必ずご記入願います。

Telegraphic Transfer 電信送金 Internal Transfer 当店ご開設口座へのお振替

I. STANDING INSTRUCTION CREATION Please effect the following transfer/s on my/our behalf in accordance with the details listed below (Note: The Bank will setup the Standing Instruction based on the information and instructions given below and no acknowledgement will be sent to you. Please ensure that the information and instruction to be provided below are correct.)									
*Customer's Name 口座名義							*Account No. 口座番号		
*Currency & Amount of Remittance 送金通貨と金額			Currency			Amount			
Intermediary Bank 経由銀行, if any (For Telegraphic Transfer)									
SWIFT (BIC) Code スイフトコード									
Beneficiary Bank <Creditor Agent> 受取人取引銀行名称及び所在地 (For Telegraphic Transfer, Name, Town & Country is Mandatory if SWIFT code is not provided)									
*SWIFT (BIC) Code スイフトコード					Name 受取人取引銀行名				
Clearing Code 受取人取引銀行の現地決済システムコード					Branch Name 受取人取引銀行の支店名				
Town Name 受取人取引銀行の都市名					Country 受取人取引銀行の国名				
*Beneficiary <Creditor> 受取人氏名及び住所									
*Account No. 受取人口座番号					IBAN No. (IBAN 採用国向けの場合)				
*Name 受取人氏名									
*Creditor's Address 受取人住所									
*Town Name 都市名				*Country 国名			Sub Country Division 都道府県 / 州		
Street Name 町域 / 番地									
Floor 建物(階)				Room 部屋番号				Building Name 建物名	
Post box 私書箱				Post Code 郵便番号				Department 部署名	
								Sub Department 課名	
Town Location Name 区域				District Name 地方/郡/地域				Creditor Country Of Residence 受取人の居住国(住所の国名と居住国が異なる場合)	
Message to Beneficiary (if any)									
Bene./Paying Bank's Chgs., if any 受取銀行側の手数料			Charge to Applicant's account 依頼人負担			Purpose 支払い目的:			
Debit my/our account for the CHARGES. A/C Number 引落口座を別途指定(送金元本引落口座と異なる場合)									
Ultimate Debtor Name & Address (真の依頼人 (第三者名義人))									
Name 真の依頼人の氏名									
Town Name 都市名					Country 国名				
Ultimate Creditor Name & Address 口座保有者ではない真の受取人(受取人以外に存在する場合)									
Name 真の依頼人の氏名									
Town Name 都市名					Country 国名				
Payment Instructions:									
*Frequency of Payment 送金頻度				*Payment Date 送金日 the day of a calendar month					
Monthly 毎月		Half yearly 毎半年 (Month: ,)		If it falls on a non-business day, please execute on the Preceding business day 前営業日 Next business day 翌営業日 銀行が休日の場合の送金日					
Quarterly 毎3ヶ月 (Month: , ,)		Yearly 毎年		*First Payment Date 初回送金日				Final Payment Date (if any) 最終送金日	
II. STANDING INSTRUCTION CANCELLATION : Please cancel the standing instruction with details listed below, I/We indemnify and hold you harmless from any loss, cost or expense arising from this matter.									
*Reference No 取引番号		STO-		Payment Date 送金日: the day of a calendar month				Effective Date 解約日(dd/mm/yyyy)	
*Beneficiary(ies) Name(s) 受取人氏名								Currency & Amount:	
FOR BANK USE ONLY				Declaration					
Registration Date :		Make	Check	Approve	<div>1. I/We understand that a set-up fee (or its equivalent in foreign currency) will be debited from my/our account each time the Bank effects a standing instruction payment pursuant to the instruction given in this application; and I/we understand that for each payment requiring manual handling, a transaction charge (or its equivalent in foreign currency) will be debited from my/our account.</div> <div>2. I/We understand that I/we should have sufficient funds in my/our account at least one day before the relevant payment date of each standing instruction payment and I/we agree that should there be insufficient funds in my/our account to meet any standing instruction payment, the Bank shall be entitled, in its discretion, not to effect such instruction and that a charge may be levied, at the Bank's discretion, on each standing instruction payment returned due to insufficient funds. The Bank shall not be obliged to carry out such standing payment instructions or transactions if adequate funds were received in the account only after the aforesaid time.</div> <div>3. I/We understand that the Bank will not be liable for any delay, omission or failure to carry out the standing instructions where such delay, omission or failure was attributable (whether directly or indirectly) to any cause beyond the Bank's control including any equipment malfunction or failure and under no circumstances shall the Bank be responsible to me/us for any consequential or indirect losses arising out of or in connection with the carrying out of or any delay, omission or failure to carry out, or otherwise any or my/our standing instructions.</div> <div>4. I/We have read and understood the Terms and Conditions for remittance on the following page and the Bank's General Terms and Conditions for Accounts and agree to be bound by them.</div> <div>5. I/We have read and understood the Bank's Circular to Customers relating to Data Protection Policy and agree to the use of my/our personal data pursuant to such circular as amended, modified and supplemented from time to time.</div> <div>6. I/We acknowledge and agree that in implementing a standing Instruction of remittance, the Bank shall disclose in the remittance message to the Beneficiary's banker (i) my/our name (ii) my/our address or other unique reference to me/us and (iii) where fund is drawn from an account for effecting the remittance the number of that account (collectively, the "Required Data"). I/we agree that in case I/we fail to provide the Required Data herein, the Bank shall supply to the beneficiary's banker such Required Data as may be last known by the Bank. I/we further understand that a remittance message without the Required Data may be subject to rejection by the Beneficiary's banker.</div> <div>7. I/we confirm that the information given in this application is true, complete, correct and up-to-date.</div>				
Set-up Fee:									
Cancellation / Termination Date:									
Signature Verified									
					(Stamp and) Authorized Signature(s) 依頼人ご署名				

Terms and Conditions

1. The Bank is not obliged to effect any remittance or other instructions given in this application, unless the Bank is satisfied that all documents and other requirements have been properly and duly signed and met, as the case may be.
2. If the Bank agrees to effect a remittance and/or act on any other instructions of the Applicant given in this application which are sent to the Bank by facsimile, the Applicant agrees that the Bank is entitled to assume that the information given and the signature of the person making this application by facsimile are authentic and accurate. The Applicant confirms and agrees that the instructions regarding the remittance and any other instructions contained in this application by facsimile are duly authorized and binding upon the Applicant for all purposes as if the originally executed and properly authorized application and other documents had been submitted to and acted upon by the Bank.
3. The Applicant agrees that all risks associated with the sending of this application by facsimile shall be borne by the Applicant. The Bank, its employees and officers shall not be responsible and liable for any loss, damage, cost and expense suffered by the Applicant, the Beneficiary or any other person arising from any irregularity, delay, mistake or omission which may occur in the transmission of the application by facsimile or for the non-receipt or misinterpretation of the application or otherwise, unless caused by the wilful default, fraud or negligence of the Bank, its employees or officers.
4. The Applicant acknowledges and agrees that in implementing a remittance instruction, the Bank shall disclose in the remittance message to the Beneficiary's banker (i) the name of the Applicant, (ii) the Applicant's address or other unique reference to the Applicant and (iii) where fund is drawn from an account for effecting the remittance the number of that account (collectively, the "Required Data"). The Applicant agrees that in case the Applicant fails to provide the Required Data on the application form overleaf, the Bank shall supply to the Beneficiary's banker such Required Data as may be last known by the Bank. The Applicant further understands that a remittance message without the Required Data may be subject to rejection by the Beneficiary's banker.
5. The Applicant agrees to indemnify the Bank, its employees and officers against all reasonable losses, damages, demands, claims, costs and expenses incurred by or made against the Bank, its employees or officers as a result of or in connection with the acceptance of, or carrying out of any instructions in, this application by facsimile.
6. The Bank shall have the absolute and unfettered discretion to appoint one or more correspondents in advising the remittance to the Beneficiary and in relation to any other matter arising out of the remittance. The Bank shall not be responsible for any error, neglect, default, delay, omission, in solvency or failure in business of any such correspondents, and neither the Bank nor the Bank's correspondents shall be responsible for any delay in payment or non-payment of the remittance to the beneficiary, in advising the remittance to the Beneficiary or in the transmission or delivery of any item, letter, telegram or cable to the Beneficiary or any of the Bank's correspondents unless caused by its own negligence or fraud. Any action, process or other step taken by the Bank or any of the Bank's correspondents in connection with the remittance, if taken in good faith and in conformity with applicable foreign or domestic laws, customs or regulations, shall be binding on the Applicant and shall not place the Bank or any of the Bank's correspondents under any liability to the Applicant.
7. The Bank is not responsible to advise the Applicant of any exchange control or other similar restriction which may be imposed by the laws or regulations of the country to which the remittance is to be made and shall not be liable for any loss or delay resulting from such control and restriction. The Applicant is advised to make his own enquiries as to any such control or restriction.
8. The Bank may make payment of the remittance to a place different from that specified by the Applicant in the application form overleaf if the circumstances, in the Bank's sole and absolute opinion, so require.
9. Where the application for remittance is accepted by the Bank on the basis of a provisional exchange rate, then once the Bank is able to ascertain the actual applicable exchange rate, the Bank shall be entitled, and the Applicant agrees and authorizes the Bank, to debit the difference (in case the amount payable by the Applicant on the basis of the actual exchange rate exceeds the amount paid by the Applicant), or (as the case may be) credit the difference (in case the amount payable by the Applicant on the basis of the actual exchange rate is less than the amount paid by the Applicant) to the Applicant's account with the Bank without prior notice to the Applicant.
10. If payment of the remittance is to be completed on a particular date, the Applicant shall state such date as the value date on the application form overleaf, provided always that the Bank shall have the sole and unfettered discretion whether to accept any application with a stated value date if it so accepts, the Bank shall not be liable for any loss or damage incurred by the Applicant and/or the Beneficiary and/or any other party if the payment is not received by the Beneficiary or the Beneficiary's banker on the stated value date by reason of any event or cause beyond the control of the Bank or any of the Bank's correspondents. In particular, if the value date is stated as the same day on which the application is accepted or deemed to be accepted, the Bank does not warrant that the Beneficiary's banker or the Beneficiary will receive the remittance on the same day of the date of acceptance of the application as the remittance will be subject to inter alia, the cut-off time relating to the geographical location of the destination of the remittance.
11. If the application is accepted by the Bank at a time after the deadline stipulated by the Bank for the processing of outward remittances, the application shall be deemed to be accepted by the Bank on the next following business day of the Bank.
12. In the absence of any instructions from the Applicant to the contrary, payment of the remittance will be effected in the currency of the country to which the payment is actually made.
13. The application for the remittance, once accepted by the Bank is irrevocable and may not be cancelled unless the Bank agrees in writing. In considering whether to accept any request by the Applicant for cancellation of the remittance, the Bank may take into account, inter alia, whether it has received satisfactory confirmation from its correspondents that the remittance has been duly withheld and cancelled. If the Bank agrees to cancel the remittance, such agreement will always be subject to the following conditions and such other, reasonable additional conditions as the Bank may see fit to impose:
 - a. The Applicant shall be liable for all costs and expenses, reasonably incurred by the Bank and/or its correspondents in giving effect to the cancellation and such costs and expenses shall be deducted from the amount to be refunded to the Applicant.
 - b. The amount of refund shall be calculated at the Bank's then current buying rate for the currency of the relevant remittance at the time of refund.
14. The Applicant represents and warrants to the Bank that all data and information provided or confirmed by the Applicant from time to time in relation to any remittance is true, accurate and complete in all respects.
15. The Applicant is and shall continue to be in compliance with all applicable laws and regulations and the Applicant warrants and represents to the Bank that no transactions nor any trades related thereto will violate any anti-terrorism, anti-money laundering, sanctions or export control law, regulation or measure. Any breach of such warranty and representation will render suspension of transaction immediately.
16. The Bank's duty of confidentiality does not apply to information (i) that the Bank may disclose in accordance with its customary regulatory compliance procedures; and (ii) that the Bank is required to disclose under any applicable law, regulation or any court order or any measure, instruction or request of any regulatory or supervisory authority.
17. These conditions shall be read together with the Bank's General Terms and Conditions for Accounts. If there is any inconsistency between these conditions and the General Terms and Conditions for Accounts, the latter shall prevail.
18. These Conditions shall be governed by and construed in accordance with the laws of the Hong Kong Special Administrative Region of the People's Republic of China.