

# e-Doc Registration Form



Mizuho Bank (Malaysia) Berhad  
201001039768 (923693-H)

1. Company who have registered for the email service for e-Statement previously will automatically be authorised to receive e-Doc Service. (no additional sign up is required)
2. Please note ONLY company email address is allowed. (Personal email address (e.g. Gmail,yahoo,live,hotmail,outlook) is strictly prohibited.)
3. It is recommended to register a group, shared, or common company email address.

## Applicant Information

Applicant Category

(\* In case of service termination, please fill-in the effective date.

Company Name

Company Registration Number

## Recipient and Email Address Details

Email Preferences

Recipient Name

Recipient Email

Recipient Email (Previous)

Email Preferences

Recipient Name

Recipient Email

Recipient Email (Previous)

Email Preferences

Recipient Name

Recipient Email

Recipient Email (Previous)

Email Preferences

Recipient Name

Recipient Email

Recipient Email (Previous)

Email Preferences

Recipient Name

Recipient Email

Recipient Email (Previous)

1. I/We hereby request the Bank to register the above recipient(s) and email address(es) in relation to the e-Doc Service Terms and Conditions and documents relating thereto.
2. I/We have read and agree to abide by Terms and Conditions stated and confirm that the above particulars are true and correct.

**IMPORTANT**

If any information in the form is revised or amended, the existing QR code will no longer be valid. Please click "Save" to generate a new QR code.

Authorized Signature(s) / Company Rubber Stamp

Name:

Designation:

Save

Reset

## For Bank Use Only

MGR	PIC
Callback Confirmation (if applicable)	
Date & Time	
Confirmed with	
Telephone No.	
Extension No.	

GCIF	
Signature Verification	
Verified	

## Terms and Conditions Relating to e-Doc Services:

### 1. Definition

Unless the content otherwise required herein:-

"Bank" means Mizuho Bank (Malaysia) Berhad, having a place of business in Malaysia.

"Company" means the part signing below, including its assignees and successors in title.

"e-Doc" means electronically generated statements, confirmation, advices or notification presented as a PDF (Portable Document Format) file.

"e-Doc Service" means email service where e-Doc will be delivered to your registered email address with the Bank.

"Bank Statement" means the Company's account statements issued by the Bank.

"Confirmation" means any statements generated pertaining any transaction.

"Invoice" means any statements relating to services delivered to customer.

"Disruption Event" means any disruption in the services or communication systems being used by the Bank due to unforeseen circumstances such as disruptions in any systems, operations and any event which is outside the control of the Bank.

### 2. Description of e-Doc Service

- 2.1. The e-Doc Service includes but is not limited to Bank Statements, Confirmation, Invoices, Debit Advices & Credit Advices (collectively referred to herein as "Advices") and any other instrument or document that the Bank may incorporate thereto without any further reference to the Company.
- 2.2. The e-Doc Service is a subscription based service that enable the Company to receive e-Doc via the specified email and addressed to the specified individual.
- 2.3. Upon enrollment of the e-Doc Service, the paper based documentation will thereafter cease. The Bank shall generate such statements electronically and you warrant that you shall review any e-Doc in a timely manner. The Bank shall not assume any responsibility for any e-Doc Service where the Customer has failed to receive any statements or where there is any errors stated in such e-Doc Service.
- 2.4. The Company agrees that in the event of any error or discrepancy appearing in the advices, it shall notify the Bank immediately of the said error in writing. If no error is reported to the Bank within seven (7) days from the date, the Company agrees that such advices shall be deemed to be true and accurate.
- 2.5. The Bank reserves the absolute right to change, suspend, withdraw, terminate or cease any of the e-Doc Service upon giving notice to the Company.

### 3. The Company's Responsibilities

- 3.1. The Company represents to the best of its knowledge that the Company's computer terminal and any other computer system through which access to the e-Doc may be effected, are free from any electronic, mechanical, data failure or corruption, computer viruses and bugs or related problems that may be attributable to the services provided by any relevant internet service provider or information service provider on the Company's computer terminal.
- 3.2. The Company warrants that they will take all steps and measures to ensure that only authorised person can access, retrieve or view the e-Doc sent to the email address(es) provided by the Company to the Bank.
- 3.3. The e-Doc are to remain confidential to the recipient of the email address(es) given and the Company undertakes that they have sufficient measures to prevent any loss of Confidential Information.

### 4. Termination of Service

- 4.1. e-Doc Service may be terminated by the Company giving to the Bank seven (7) days' prior written notice.

- 4.2. The Bank may suspend or terminate the e-Doc Service:-
  - (i) Seven (7) days prior after the date of a written notice to the Company;
  - (ii) Forthwith upon the failure by the Company to Comply with the Company's responsibilities listed herein.
  - (iii) In the event the Bank receives an instruction\* (Application for Account Closing Form) to terminate the Company's account.  
*\*notwithstanding (iii) above, the Company may separately request that the e-Doc service be retained if there is a specific request to maintain the Service. The Bank may at their sole discretion permit such extension of the Service.*

### 5. Disclaimer of Warranty and Limitation of Liability

- 5.1. The Bank does not warrant or undertake the continuous or uninterrupted access by the Company to its e-Doc Service if such interruptions are outside the Banks control or arising from any Disruption Event.
- 5.2. The Bank does not warrant the security secrecy or confidentiality of any information transmitted through any internet service provider, network systems or such other equivalent systems in any jurisdiction via e-Doc Service.
- 5.3. The Company agrees that in no event will the Bank be liable for loss, profits or any special costs, incidental or consequential damages arising out of or in connection with its use of the e-Doc Service. The Company understands that the Bank is not liable for any technical, hardware or software failure of any kind, any interruption in the availability of the e-Doc Service, any delay in operation or transmission, any incomplete or transmission, computer virus, corruption or loss of date or disruptions to computer or any systems.
- 5.4. Nothing in these Terms and Conditions shall limit the Bank's liability for fraud or willful default or any other liability of the Bank which cannot be limited or excluded by law.
- 5.5. The maximum liability for any losses suffered by the Company shall be limited to the fees that was received from the Company pursuant to the utilisation of the e- Doc Service. The Company warrants that they have understood and accepted the terms of any reimbursement or indemnity and any such claim by the Company is strictly limited to any acts or omissions of the Bank due to gross negligence or willful neglect attributable directly to the e-Doc Service.

### 6. Electronic Records

The electronic records of e-Doc relating to or in connection with the e-Doc Service which are retained, stored and/or maintained by the Bank shall be deemed conclusive evidence of the contents thereof and the Company consents to the use of such electronic records in any court proceedings. The Company agrees to the admission, as evidence in any court of law in Malaysia, any electronic records mentioned in this form and other related documents related to e-Doc Service. The Company further agrees that such electronic records, and any copies thereof, are admissible in any court of law in Malaysia as original documents and the company agrees not to challenge or dispute their admissibility, authenticity or accuracy in any proceedings.

### 7. Additional Term and Conditions

- 7.1. These Terms and Conditions may be amended, revised or supplemented by the Bank from time to time by giving written notice. The Company's continued usage of the e-Doc Service following receipt of any notice of amendments shall constitute acceptance of such amendments, revisions or supplements.
- 7.2. The Company acknowledges that all the Bank's terms and conditions relating to e-Doc, shall continue to apply and in the event of any inconsistency between the General Terms and Conditions and the provisions herein, the provisions herein shall prevail to the extent of the inconsistencies.

### 8. General Provisions

- 8.1. The Company warrants that we have obtained all consents and approvals required under the Personal Data and Protection Act 2010 and all other applicable regulations pursuant to the submission of the e-Doc Registration Form.
- 8.2. These Terms and Conditions shall be governed by and construed in accordance with the laws of Malaysia and shall be read where applicable with the Banks Standard Terms and Conditions.