

THE LIST OF REQUIRED DOCUMENTS

Category	Change Type	Required documents from Legal Perspective										
		Bank's Form or Customer own form		Customer's Documentations				Authority-Issued Documentations				
		NOTICE OF CHANGE 変更届	SPECIMEN SIGNATURE サイン届	POWER OF ATTORNEY (if any) 委任状	RESOLUTION OF BOARD OF DIRECTOR'S MEETING 取締役会決議要否	COPY OF PASSPORT OR ID CARD パスポート又はIDカード コピー	COPY OF AFFIDAVIT 商務所発行会社登録 証明書コピー	Article of Association (if any)	Shareholder List	Memorandum	COPY OF BOR ADR IOR 3,4	Certificate of Incorporation
Change of Company's Details	CHANGE OF COMPANY NAME 会社名の変更	<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	
	CHANGE OF ADDRESS 住所変更	<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>					
	CHANGE OF COMPANY SEAL 社印の変更	<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	
Change of Authorised Person	CHANGE OF AUTHORIZED PERSON サイン権者の変更	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
	ADDING AUTHORIZED PERSON サイン権者の追加	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
	CHANGE OF SIGNING CONDITION サイン条件の変更	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	*		<input checked="" type="checkbox"/>					
	UPDATE SIGNATURE STYLE CHANGES サインの変更	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>						
	DELETION OF AUTHORIZED PERSON サイン権者の抹消	<input checked="" type="checkbox"/>										

*In case those documents don't mention the required information, the relevant department can request RM to obtain further documents from customers.

** The above mentioned documents must be true copy certified by the authorized person and need affixing of company seal

貴社側でご準備頂く書類にはサイン権者様のサイン及び社印により原本証明をして頂く必要がございます。

*** Notice Of Change, Specimen Signature are designated by the Bank.

変更届・サイン届は弊行所定の書式をご利用願います。

We would like to take this opportunity to express our sincere thanks for your banking with Mizuho Bank, Ltd., Bangkok Branch and look forward to your continuing support. Please feel free to call us as mentioned below in case you require any further information and clarification.

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CHANGE 変更手続き

		NOTICE OF CHANGE 変更届	SPECIMEN SIGNATURE サイン届 (2 sets)	COPY OF AFFIDAVIT (from H.O.) 本社商業登記簿謄本コピー	RESOLUTION OF BOARD OF DIRECTOR'S MEETING 取締役会決議要否	POWER OF ATTORNEY 委任状	COPY OF PASSPORT OR ID CARD パスポートコピー又はIDカードコピー	COPY OF TAX ID 法人納税者カードコピー	COPY OF AFFIDAVIT 付加価値税登録証明書コピー
1	CHANGE OF ADDRESS 住所変更	<input checked="" type="checkbox"/>						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	CHANGE OF REPRESENTATIVE 代表者変更	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	*	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
3	ADDING AUTHORIZED PERSON サイン権者の追加	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*	*	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
4	UPDATE SIGNATURE STYLE CHANGES サインの変更	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>		
5	DELETION OF AUTHORIZED PERSON サイン権者の抹消	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	*				
6	CHANGE OF COMPANY NAME 会社名変更	Need all new required documents same as new account opening							
7	CHANGE OF SIGNING CONDITION サイン条件の変更	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	*	*			<input checked="" type="checkbox"/>

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** The above mentioned documents must be true copies verified by the authorized person

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Updated on October 1, 2025